### **VENTURA COUNTY**

REPORT ON
AUDIT OF FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
INCLUDING REPORTS ON COMPLIANCE
June 30, 2001

### AUDIT REPORT June 30, 2001

### **CONTENTS**

	<u>Page</u>
FINANCIAL SECTION	
Independent Auditors' Report	1-2
Combined Statements - General Purpose Financial Statements: Combined Balance Sheet - All Fund Types and Account Groups	3
Combined Statement of Revenues, Expenditures and Changes in Fund Balance -	
All Governmental Fund Types and Expendable Trust Funds	4
Combined Statement of Revenues, Expenditures and Changes in Fund Balance -	
Budget and Actual - All Governmental Fund Types	5-8
Notes to Financial Statements	9-35
Combining Financial Statements:	
Special Revenue Funds:	
Combining Balance Sheet	36
Combining Statement of Revenues, Expenditures, and Changes in Fund	
Balance - Budget and Actual	37-38
Capital Projects Funds:	
Combining Balance Sheet	39-41
Combining Statement of Revenues, Expenditures, and Changes in Fund	37 11
Balance - Budget and Actual	42-47
Fiduciary Funds:	,
Combining Balance Sheet	48-49
Combining Statement of Revenues, Expenditures, and Changes in	.5 .,
Fund Balance	50-51

### AUDIT REPORT June 30, 2001

### **CONTENTS**

### (Continued)

	<u>Page</u>
SUPPLEMENTARY INFORMATION SECTION	
Auditors' Report on Supplementary Information	52
History and Organization	53
Schedule of Average Daily Attendance	54
Schedule of Instructional Time Offered	55
Schedule of Expenditures of Federal Awards	56
Reconciliation of Annual Financial and Budget Report (J-200) With Audited	
Financial Statements	57
Summary of the Office of Criminal Justice Planning Grant	58
Schedule of Financial Trends and Analysis	59
Notes to Supplementary Information	60
Report on Compliance and on Internal Control Over Financial Reporting Based	
on an Audit of Financial Statements Performed in Accordance with	
Government Auditing Standards	61-62
Report on Compliance with Requirements Applicable to each Major Program and	V- V-
on Internal Control Over Compliance in Accordance with OMB Circular A-133	63-64
Report on State Compliance	65-67
Schedule of Findings and Questioned Costs - Summary of Auditor Results	68
Schedule of Findings and Questioned Costs Related to General Purpose	00
Financial Statements	69
Schedule of Findings and Questioned Costs Related to Federal Awards	70
Status of Prior Year Findings and Questioned Costs	71-74

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Serior Managers

TIMOTHY D. EVANS PHEBE M. McCutcheon KARIN HECKMAN NELSON ARVEE ROBINSON

INDEPENDENT AUDITORS' REPORT

Board of Education Ventura Unified School District 295 South Arcade Drive Ventura, California 93003

We have audited the accompanying combined general purpose financial statements of the Ventura Unified School District, as of and for the year ended June 30, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the combined general purpose financial statements listed in the aforementioned table of contents present fairly, in all material respects, the financial position of the Ventura Unified School District as of June 30, 2001, and the results of its operations for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued a report dated September 20, 2001 on our consideration of the Ventura Unified School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Board of Education Ventura Unified School District

Our audit was made for the purpose of forming an opinion on the combined general purpose financial statements taken as a whole. The combining and individual fund and account group financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Ventura Unified School District. Such information has been subjected to the auditing procedures applied in the audit of the combined general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the combined general purpose financial statements taken as a whole.

The column on the accompanying combined financial statements captioned "Totals-Memorandum Only" is not necessary for a fair presentation of the financial statements, but is presented as additional analytical data.

Visent, Hoyd + Stitzman, LLP

VICENTI, LLOYD & STUTZMAN LLP

September 20, 2001

# COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS June 30, 2001

		Government	al Fund Types		Fiduciary Fund Types	Accour	ıt Groups	Total (Memo	randum Only)
	General Fund	Debt Service Fund	Special Revenue Funds	Capital Projects Funds	Agency and Trust Funds	General Long-Term Debt	General Fixed Assets	Current Year	Prior Year
ASSETS  Cash in County Treasury Cash on Hand & in Banks Cash in Revolving Fund Cash with Fiscal Agent Cash Collections Awaiting Deposit	\$ 12,214,409 50,000 106,829	\$ 2,634,563	\$ 2,282,425 124,151	\$ 37,593,406 430,053 8,746	\$ 5,397,363 769,574	S	\$	\$ 60,122,166 893,725 50,000 430,053 130,744	\$ 50,480,176 964,522 50,000 429,884 370,657
Accounts Receivable: Federal and State Governments Local Governments Miscellaneous Due from Other Funds Stores Inventory General Fixed Assets Amount Available in Debt Service Fund Amount Available with Administrator Amount to be Provided for:	3,529,569 73,378 772,800 993,995 356,983	29,941	1,574,374 30,383 397,636 445,988 194,352	480,185 1,589,302	75,611 28,753	2,664,504 1,694,111 430,053	129,948,155	5,103,943 103,761 1,756,173 3,029,285 580,088 129,948,155 2,664,504 1,694,111 430,053	4,440,192 256,118 2,153,234 2,797,432 534,547 99,565,712 1,881,734 835,809 429,884
Amount to be Provided for: Accrued Vacation Bond Principal Capital Leases Certificates of Participation Retiree Benefits						864,958 39,030,496 29,677 2,254,947 62,878		864,958 39,030,496 29,677 2,254,947 62,878	115,114 40,228,266 113,857 2,515,116
TOTAL ASSETS	\$ 18,097,963	\$ 2,664,504	\$ 5,064,478	\$ 40,101,692	\$ 6,271,301	\$ 47,031,624	\$ 129,948,155	\$ 249,179,717	\$ 208,162,254
<u>LIABILITIES AND FUND EQUITY</u> Liabilities									
Accounts Payable Due to Other Funds Deferred Revenue Accrued Vacation Retiree Benefits Unmature Bonds Payable Funds Held in Trust Certificates of Participation Capital Leases	\$ 3,076,327 445,988 3,383,181	\$	\$ 513,060 935,219 195,922	\$ 6,461,892 1,648,078 125,000	\$ 14,177 519,938	\$ 864,958 1,756,989 41,695,000 2,685,000 29,677	\$	\$ 10,065,456 3,029,285 3,704,103 864,958 1,756,989 41,695,000 519,938 2,685,000 29,677	\$ 7,656,821 2,797,432 2,341,421 677,046 835,809 42,110,000 475,758 2,945,000 113,857
TOTAL LIABILITIES	6,905,496		1,644,201	8,234,970	534,115	47,031,624	<u> </u>	64,350,406	59,953,144
Fund Equity Reserved for Special Purposes Restricted for Special Purposes Reserved for Debt Service Designated for Special Purpose Undesignated Investment in General Fixed Assets	406,983 4,238,856 4,910,394 1,636,234	2,664,504	194,352 170,698 2,335,423 719,804	31,852,448 14,274	28,753 5,467,946 240,487		129,948,155	630,088 4,409,554 2,664,504 44,566,211 2,610,799 129,948,155	584,547 2,735,854 1,881,734 42,400,080 1,041,183 99,565,712
TOTAL FUND EQUITY	11,192,467	2,664,504	3,420,277	31,866,722	5,737,186		129,948,155	184,829,311	148,209,110
TOTAL LIABILITIES AND FUND EQUITY	\$ 18,097,963	\$ 2,664,504	\$ 5,064,478	\$ 40,101,692	\$ 6,271,301	\$ 47,031,624	\$ 129,948,155	\$ 249,179,717	\$ 208,162,254

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS For the Fiscal Year Ended June 30, 2001

		Government	al Fund Types	Fiduciary Fund Types	Total (Memorandum Only)		
	General Fund	Debt Service Fund	Special Revenue Funds	Capital Projects Funds	Agency And Trust Funds	Current Year	Prior Year
REVENUES							
Revenue from Revenue Limit Sources	\$ 74,622,378	\$	\$ 4,434,000	\$	\$	\$ 79,056,378	\$ 70,030,718
Revenue from Federal Sources	4,897,321		2,962,855			7,860,176	7,106,082
Revenue from Other State Sources Revenue from Local Sources	18,702,744 7,978,542	61,523	1,394,863	4 202 755	1 401 550	20,159,130	19,904,977
School Facilities Apportionment	7,978,342	3,228,155	4,210,195	4,283,755	1,491,552	21,192,199	19,370,720
Other Sources				27,507,019		27,507,019	1,149,364 14,949
							<del></del>
TOTAL REVENUES	106,200,985	3,289,678	13,001,913	31,790,774	1,491,552	155,774,902	117,576,810
EXPENDITURES							
Certificated Salaries	52,085,609		1,729,637			53,815,246	48,919,895
Classified Salaries	16,419,287		3,603,106		80	20,022,473	18,628,828
Employee Benefits	15,852,464		1,184,538		3,388,129	20,425,131	18,227,497
Books and Supplies	5,207,181		2,897,429	848	5,468	8,110,926	7,872,790
Services and Other Operating Expenses	6,245,271		1,361,132	271,166	1,933,099	9,810,668	9,839,046
Capital Outlay	2,289,236		1,148,195	27,678,127	1,246	31,116,804	24,535,157
Outgoing Tuition	1,202,183					1,202,183	1,041,611
Other Transfers Out	1,896,392		127,660			2,024,052	1,842,455
Direct Support/Indirect Costs	(916,163)		916,163			-	-
Debt Service		2,506,908	<del></del>		<del></del>	2,506,908	1,604,492
TOTAL EXPENDITURES	100,281,460	2,506,908	12,967,860	27,950,141	5,328,022	149,034,391	132,511,771
Excess (deficiency) of revenues over expenditures	5,919,525	782,770	34,053	3,840,633	(3,836,470)	6,740,511	(14,934,961)
OTHER FINANCING SOURCES (USES)							
Interfund Transfers In	1,142,625		589,260	9,762,371	4,050,000	15,544,256	6,630,834
Proceeds from Capital Leases			39,524		• •	39,524	•
Proceeds from Bonds							12,500,000
Interfund Transfers Out	(4,900,391)		(1,523,819)	(9,120,046)		(15,544,256)	(6,630,834)
Debt Service	(69,989)		(34,718)	(437,570)		(542,277)	(574,174)
TOTAL OTHER FINANCING SOURCES (USES)	(3,827,755)		(929,753)	204,755	4,050,000	(502,753)	11,925,826
Excess (deficiency) of revenues over							
expenditures and other sources (uses)	2,091,770	782,770	(895,700)	4,045,388	213,530	6,237,758	(3,009,135)
Fund Balances at Beginning of Year	9,100,697	1,881,734	4,315,977	27,821,334	5,523,656	48,643,398	51,652,533
Fund Balances at End of Year	\$ 11,192,467	\$ 2,664,504	\$ 3,420,277	\$ 31,866,722	\$ 5,737,186	\$ 54,881,156	\$ 48,643,398

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL ALL GOVERNMENTAL FUND TYPES For the Fiscal Year Ended June 30, 2001

		General Fund			Debt Service Fund			Special Revenue Funds		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES	- 3								(0.220012010)	
Revenue from Revenue Limit Sources										
Principal Apportionment Tax Relief Subventions	\$ 38,617,963 435,000	\$ 37,632,928 435,025	\$ (985,035) 25	\$	\$	\$	\$ 3,243,920	\$ 3,395,782	\$ 151,862	
County and District Taxes Revenue Limit Transfers	33,816,404 1,098,170	35,568,592 985,833	1,752,188 (112,337)				1,058,265	1,038,218	(20,047)	
Total Revenue from Revenue Limit Sources	73,967,537	74,622,378	654,841				4,302,185	4,434,000	131,815	
Revenue from Federal Sources										
Maintenance & Operations ECIA/ESEA Special Education EESA Drug/Alcohol/Tobacco Funds	2,439,346 1,124,779 151,498 328,431	407 1,871,639 1,424,321 40,872 313,773	407 (567,707) 299,542 (110,626) (14,658)							
Child Nutrition Programs	320,431	313,773	(14,030)				2,314,323	2,240,140	(74,183)	
Vocational Education Act Other Federal Revenue	83,768 1,226,918	82,140 1,164,169	(1,628) (62,749)				704,130	722,715	18,585	
Total Revenue from Federal Sources	5,354,740	4,897,321	(457,419)		:	-	3,018,453	2,962,855	(55,598)	
Revenue from Other State Sources Special Education Master Plan GATE Special Purpose Apportionments Special Instructional Allowance	258,822 153,985 4,481,138 6,995,761	297,250 151,465 3,779,332 6,871,211	38,428 (2,520) (701,806) (124,550)							
State Preschool Child Nutrition Programs Deferred Maintenance Allowance Mandated Costs	375,000	364,999	(10,001)				618,055 174,196 500,419	606,500 163,883 500,419	(11,555) (10,313) -	
State Lottery Tax Relief Subventions Healthy Start	2,502,400 86.576	2,658,719 324,763	156,319´ 238,187	55,592	61,523	5,931				
Drug/Alcohol/Tobacco Funds	94,395	84,103	(10,292)							
Other State Revenues	5,713,258	4,170,902	(1,542,356)				473,998	124,061	(349,937)	
Total Revenue from Other State Sources	20,661,335	18,702,744	(1,958,591)	55,592	61,523	5,931	1,766,668	1,394,863	(371,805)	
Revenue from Local Sources Restricted Tax Levies Non Ad Valorem Taxes	30,000	36,752	6,752	2,795,248	3,131,152	335,904				
Sales Leases and Rentals	3,000 185,000	233,873	(3,000) 48,873				2,169,186	2,103,663	(65,523)	
Interest Fees and Contracts Tuition	1,266,237 608,619	1,121,157	(145,080) 39,163	29,000	97,003	68,003	204,019 1,948,705	175,916 1,622,237	(28,103) (326,468)	
Other Transfers In Other Local Revenue	6,343,536	5,938,978	(404,558)				369,369	308,379	(60,990)	
Total Revenue from Local Sources	8,436,392	7,978,542	(457,850)	2,824,248	3,228,155	403,907	4,691,279	4,210,195	(481,084)	
School Facilities Apportionment					<del>-</del>	<u></u>		<u>-</u>		
TOTAL REVENUES	108,420,004	106,200,985	(2,219,019)	2,879,840	3,289,678	409,838	13,778,585	13,001,913	(776,672)	

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL ALL GOVERNMENTAL FUND TYPES For the Fiscal Year Ended June 30, 2001

		Capital Projects	Funds	Total (Memorandum Only)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES							
Revenue from Revenue Limit Sources Principal Apportionment Tax Relief Subventions County and District Taxes Revenue Limit Transfers	\$	\$	\$	\$ 41,861,883 435,000 33,816,404 2,156,435	\$ 41,028,710 435,025 35,568,592 2,024,051	\$ (833,173) 25 1,752,188 (132,384)	
Total Revenue from Revenue Limit Sources	<u>-</u>	<u>-</u>	<u> </u>	78,269,722	79,056,378	786,656	
Revenue from Federal Sources  Maintenance & Operations ECIA/ESEA Special Education EESA Drug/Alcohol/Tobacco Funds Child Nutrition Programs Vocational Education Act Other Federal Revenue				2,439,346 1,124,779 151,498 328,431 2,314,323 83,768 1,931,048	407 1,871,639 1,424,321 40,872 313,773 2,240,140 82,140 1,886,884	407 (567,707) 299,542 (110,626) (14,658) (74,183) (1,628) (44,164)	
Total Revenue from Federal Sources			<del>-</del>	8,373,193	7,860,176	(513,017)	
Revenue from Other State Sources Special Education Master Plan GATE Special Purpose Apportionments Special Instructional Allowance State Preschool Child Nutrition Programs Deferred Maintenance Allowance Mandated Costs State Lottery Tax Relief Subventions Healthy Start Drug/Alcohol/Tobacco Funds Other State Revenues Total Revenue from Other State Sources				258,822 153,985 4,481,138 6,995,761 618,055 174,196 500,419 375,000 2,502,400 55,592 86,576 94,395 6,187,256	297,250 151,465 3,779,332 6,871,211 606,500 163,883 500,419 364,999 2,658,719 61,523 324,763 84,103 4,294,963	38,428 (2,520) (701,806) (124,550) (11,555) (10,313) - (10,001) 156,319 5,931 238,187 (10,292) (1,892,293)	
	<del></del>	<del></del>	-	22,483,595	20,159,130	(2,324,465)	
Revenue from Local Sources Restricted Tax Levies Non Ad Valorem Taxes Sales Leases and Rentals Interest Fees and Contracts Tuition Other Transfers In Other Local Revenue	427,500 1,771,040 1,859,139	426,341 1,998,276 1,859,138	(1,159) 227,236 (1)	2,795,248 30,000 2,172,186 612,500 3,270,296 3,807,844 608,619 6,343,536 369,369	3,131,152 36,752 2,103,663 660,214 3,392,352 3,481,375 647,782 5,938,978 308,379	335,904 6,752 (68,523) 47,714 122,056 (326,469) 39,163 (404,558) (60,990)	
Total Revenue from Local Sources	4,057,679	4,283,755	226,076	20,009,598	19,700,647	(308,951)	
School Facilities Apportionment	27,507,021	27,507,019	(2)	27,507,021	27,507,019	(2)	
TOTAL REVENUES	31,564,700	31,790,774	226,074	156,643,129	154,283,350	(2,359,779)	

## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL ALL GOVERNMENTAL FUND TYPES

For the Fiscal Year Ended June 30, 2001

	General Fund				Debt Service Fund			Special Revenue Funds		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
EXPENDITURES										
Certificated Salaries	\$ 52,343,428	\$ 52,085,609	\$ 257,819	\$	\$	\$	\$ 1,848,508	\$ 1,729,637	\$ 118,871	
Classified Salaries	16,886,059	16,419,287	466,772				3,654,453	3,603,106	51,347	
Employee Benefits	16,000,429	15,852,464	147,965				1,235,488	1,184,538	50,950	
Books and Supplies	9,332,132	5,207,181	4,124,951				3,153,623	2,897,429	256,194	
Services and Other Operating Expenses	6,648,918	6,245,271	403,647				1,564,372	1,361,132	203,240	
Capital Outlay	4,188,372	2,289,236	1,899,136				1,256,074	1,148,195	107,879	
Outgoing Tuition	1,200,000	1,202,183	(2,183)							
Other Transfers Out	2,020,376	1,896,392	123,984				136,059	127,660	8,399	
Direct Support/Indirect Costs	(987,854)	(916,163)	(71,691)				987,854	916,163	71,691	
Debt Service				2,507,861	2,506,908	953				
TOTAL EXPENDITURES	107,631,860	100,281,460	7,350,400	2,507,861	2,506,908	953	13,836,431	12,967,860	868,571	
Excess (deficiency) of revenues over expenditures	788,144	5,919,525	5,131,381	371,979	782,770	410,791	(57,846)	34,053	91,899	
OTHER FINANCING SOURCES (USES)										
Interfund Transfers In	1,122,874	1,142,625	19,751				500,000	589,260	89,260	
Proceeds from Capital Leases	• •		•				39,524	39,524		
Other Sources	150	-	(150)				·	,		
Interfund Transfers Out	(4,811,132)	(4,900,391)	(89,259)				(1,532,570)	(1,523,819)	8,751	
Debt Service	(70,511)	(69,989)	522				(34,724)	(34,718)	, 6	
					<del></del>					
TOTAL OTHER FINANCING SOURCES (USES)	(3,758,619)	(3,827,755)	(69,136)		<u> </u>		(1,027,770)	(929,753)	98,017	
Excess (deficiency) of revenues over										
expenditures and other sources (uses)	<u>\$ (2,970,475)</u>	2,091,770	\$ 5,062,245	\$ 371,979	782,770	\$ 410,791	<u>\$ (1,085,616)</u>	(895,700)	\$ 189,916	
Fund Balances at Beginning of Year		9,100,697			1,881,734			4,315,977		
Fund Balances at End of Year		\$ 11,192,467			\$ 2,664,504			\$ 3,420,277		

# COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL ALL GOVERNMENTAL FUND TYPES

For the Fiscal Year Ended June 30, 2001

		Capital Projects Fu	nds	Total (Memorandum Only)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
EXPENDITURES							
Certificated Salaries	\$	\$	\$	\$ 54,191,936	\$ 53,815,246	\$ 376,690	
Classified Salaries				20,540,512	20,022,393	518,119	
Employee Benefits				17,235,917	17,037,002	198,915	
Books and Supplies	1,000	848	152	12,486,755	8,105,458	4,381,297	
Services and Other Operating Expenses	494,037	271,166	222,871	8,707,327	7,877,569	829,758	
Capital Outlay	51,916,047	27,678,127	24,237,920	57,360,493	31,115,558	26,244,935	
Outgoing Tuition				1,200,000	1,202,183	(2,183)	
Other Transfers Out				2,156,435	2,024,052	132,383	
Direct Support/Indirect Costs				-	<del>-</del>	-	
Debt Service				2,507,861	2,506,908	953	
TOTAL EXPENDITURES	52,411,084	27,950,141	24,460,943	176,387,236	143,706,369	32,680,867	
Excess (deficiency) of revenues over expenditures	(20,846,384)	3,840,633	24,687,017	(19,744,107)	10,576,981	30,321,088	
OTHER FINANCING SOURCES (USES)							
Interfund Transfers In	9,790,884	9,762,371	(28,513)	11,413,758	11,494,256	80,498	
Proceeds from Capital Leases			, , ,	39,524	39,524	•	
Other Sources				150	· -	(150)	
Interfund Transfers Out	(9,120,056)	(9,120,046)	10	(15,463,758)	(15,544,256)	(80,498)	
Debt Service	(437,570)	(437,570)	-	(542,805)	(542,277)	528	
TOTAL OTHER FINANCING SOURCES (USES)	233,258	204,755	(28,503)	(4,553,131)	(4,552,753)	378	
Excess (deficiency) of revenues over							
expenditures and other sources (uses)	\$ (20,613,126)	4,045,388	\$ 24,658,514	\$ (24,297,238)	6,024,228	\$ 30,321,466	
Fund Balances at Beginning of Year		27,821,334			43,119,742		
Fund Balances at End of Year		\$ 31,866,722			\$ 49,143,970		

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:**

The District accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's <u>California School Accounting Manual</u>, updated to conform to the new financial and reporting requirements promulgated by the California Department of Education. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board and the American Institute of Certified Public Accountants.

The significant accounting policies applicable to the District are described below.

#### A. FUND ACCOUNTING:

To ensure compliance with the California Education Code, the financial resources of the District are divided into separate funds for which separate accounts are maintained for recording cash, other resources and all related liabilities, obligations and equities.

The statements of revenue, expenditures and changes in fund balance are statements of financial activities of the particular fund related to the current reporting period. Expenditures of the various funds frequently include amounts for land, buildings, equipment, retirement of indebtedness, transfers to other funds, etc. Consequently, these statements do not purport to present the result of operations or the net income or loss for the period as would a statement of income for a profit-type organization. The modified accrual basis of accounting is used for all funds including the fiduciary funds. The District's accounts are organized into three broad categories which in aggregate include two fund types and two account groups as indicated.

#### **GOVERNMENTAL FUNDS**

<u>General Fund</u> - the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

<u>Debt Service Fund</u> - the Bond Interest and Redemption Fund is used to collect taxes and pay for debt service associated with General Obligation Bonds.

# NOTES TO FINANCIAL STATEMENTS June 30, 2001

#### (Continued)

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### A. FUND ACCOUNTING: (continued)

<u>Special Revenue Funds</u> - used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The District maintains five special revenue funds:

- 1. Adult Education Fund (Fund #09) used to account for resources committed to adult education programs maintained by the District.
- 2. Cafeteria Fund (Fund #22) used to account for revenues received and expenditures made to operate the District's cafeterias.
- 3. Child Development Fund (Fund #03) used to account for resources committed to child development programs.
- 4. Deferred Maintenance Fund (Fund #02) used for the purpose of major repair or replacement of District property.
- 5. Special Reserve Fund Premium Deposits (Fund #35) used to account for financial transactions of the Pacific Mutual Premium Deposit Fund.

<u>Capital Projects Funds</u> - used to account for the acquisition and/or construction of major governmental general fixed assets. The District maintains seventeen capital projects funds:

- 1. Building Fund Bond Proceeds (Fund #63) used to account for repairs and construction of facilities.
- 2. Building Fund Series A (Fund #61) used to account for the acquisition, retro-fitting and operation of real property.
- 3. Building Fund Series B (Fund #62) used to account for the acquisition and operation of real property.
- 4. Building Fund (Fund #60) used to account for the construction and/or acquisition of major capital facilities. Income is from rental of unused sites.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

#### (Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### A. FUND ACCOUNTING: (continued)

#### **GOVERNMENTAL FUNDS (continued)**

- 5. Capital Facilities Fund Residential (Fund #58) used to account for resources received from residential developer impact fees.
- 6. Capital Facilities Fund Commercial (Fund #59) used to account for resources received from commercial developer impact fees.
- 7. State School Building Lease-Purchase Fund (Fund #40) used to account for Anacapa Middle School modernization funds.
- 8. State School Building Lease-Purchase Fund (Fund #41) used to account for Cabrillo Middle School modernization funds.
- 9. State School Building Lease-Purchase Fund (Fund #42) used to account for new construction funds for Citrus Glen Elementary School.
- 10. State School Lease-Purchase Fund (Fund #43) used to account for DeAnza Middle School modernization funds.
- 11. State School Lease-Purchase Fund (Fund #44) used to account for Buena High School modernization funds.
- 12. State School Lease-Purchase Fund (Fund #45) used to account for Ventura High School modernization funds.
- 13. County School Facilities Fund (Fund #83) used to account for the School Facility Program grants awarded for modernization of Buena High School.
- 14. County School Facilities Fund (Fund #84) used to account for the School Facility Program grants awarded for modernization of Ventura High School.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

#### (Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### A. FUND ACCOUNTING: (continued)

#### **GOVERNMENTAL FUNDS (continued)**

- 15. County School Facilities Fund (Fund #85) used to account for the School Facility Program grants awarded for modernization of elementary school sites.
- 16. County School Facilities Fund (Fund #86) used as a holding fund for the School Facility Program grants awarded to the District. The Ventura County Superintendent of Schools deposits all awards to this fund and the District transfers the awards to the appropriate funds.
- 17. Special Reserve Fund Disasters (Fund #51) used to account for resources received to repair damages caused by natural disasters.

<u>FIDUCIARY FUNDS</u> - used to account for monies received and expenditures made for specific purposes in each fund.

- 1. Retiree Benefit Fund (Fund #93) used to account for future payments of health and welfare benefits.
- 2. Alternative Retiree Benefit Fund (Fund #94) used to account for future payments of the exempt governmental deferred compensation plan.
- 3. Foundation Fund (Fund #92) used to account for donations of funds from private individuals and organizations.
- 4. David Graham and Stella Brittingham Memorial Scholarship Fund (Fund #96) used to award scholarships to students and/or graduates of Ventura Unified School District who have participated in aquatic sports.
- 5. Associated Student Body Funds used to account for raising and expending money to promote the general welfare, morale and educational experiences of the student body organizations. The District operates ten Student Body Funds.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### A. FUND ACCOUNTING: (continued)

#### **ACCOUNT GROUPS**

The accounting and reporting treatment applied to the fixed assets and long-term liabilities associated with a fund are determined by its measurement focus. All Governmental Funds and Expendable Trust Funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheet. Their reported fund balance is considered a measure of "available spendable resources". Thus, the fixed assets and long-term liabilities associated with Governmental and Expendable Trust Funds are accounted for in the Account Groups of the District.

<u>General Fixed Assets Account Group</u> - accounts for fixed assets used in governmental fund type operations.

<u>General Long-Term Debt Account Group</u> - accounts for long-term liabilities expected to be financed from governmental funds.

#### **B.** ACCOUNTING METHOD:

All governmental funds and fiduciary funds are maintained on the modified accrual basis of accounting. As such, revenues are recognized when they become susceptible to accrual, which is to say, when they become both measurable and available to finance expenditures of the current period with the exceptions noted below.

1. Secured property taxes attach as an enforceable lien on property as of March 1. Taxes are payable in two installments on November 15 and March 15. Unsecured property taxes are payable in one installment on or before August 31.

Real and personal property tax revenues are reported in the same manner in which the County auditor records and reports actual property tax receipts to the California Department of Education. This is generally on a cash basis.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### B. ACCOUNTING METHOD: (continued)

- 2. Certain current year apportionments from the state are based upon various financial and statistical information of the previous year. Second period to annual corrections for revenue limits and other state apportionments (either positive or negative) are accrued at the end of the fiscal year.
- 3. Certain revenues are accounted for on an accrual basis and receivables are accrued at year-end for amounts earned but not yet received. Interest income is accrued such that the amount earned during the four quarters of the given fiscal year is reflected as revenue in that fiscal year.

The estimated third and fourth quarter payments of state lottery revenue are accrued at the end of the fiscal year. The adjusting payment of lottery revenues from prior year to current ADA is reflected as income in the year in which the adjusting payment is received.

The District has estimated the receivable for the State match of deferred maintenance funds based on the most recent estimate of the available funds. Any difference will be recorded in the year received and is not expected to be a material difference.

- 4. Cash in the County treasury is recorded at cost, which approximates fair value, in accordance with GASB Statement No. 31.
- 5. Fixed assets used in governmental fund types of the District are recorded in the general fixed assets account group at cost or estimated historical cost if purchased or constructed. Donated fixed assets are recorded at their estimated fair value at the date of donation. Assets in the general fixed assets account group are not depreciated. Interest incurred during construction is not capitalized on general fixed assets.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life is not included in the general fixed assets account group.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

#### (Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

#### B. ACCOUNTING METHOD: (continued)

- 6. Inventory is valued at average cost.
- 7. In accordance with GASB Statement No. 16, accumulated unpaid employee vacation benefits are recognized as liabilities of the District. The current portion of the liabilities, if material, is recognized in the applicable fund at year-end. The noncurrent portion of the liabilities is recorded in the General Long-Term Debt Account Group.

Sick leave benefits are accumulated without limit for each employee. The employees do not gain a vested right to accumulated sick leave.

Accumulated employee sick leave benefits are not recognized as liabilities of the District since payment of such benefits is not probable. Therefore, sick leave benefits are recorded as expenditures in the period that sick leaves are taken.

- 8. Reservations of the ending fund balance indicate the portions of the fund balance not appropriable for expenditure.
- 9. Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated at June 30.
- 10. The District reports long-term debt of governmental funds at face value in the general long-term debt account group.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### B. ACCOUNTING METHOD: (continued)

11. GASB Statement No. 24 requires that direct on-behalf payments for fringe benefits and salaries made by one entity to a third party recipient for the employees of another, legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers Retirement System on behalf of all school districts in California. However, a fiscal advisory was issued by the California Department of Education instructing districts not to record revenue and expenditures for these on-behalf payments. The amount of on-behalf payments made for the District is estimated at \$2,300,000.

#### C. REPORTING ENTITY:

In evaluating how to define the District for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles (GAAP) and GASB Statement No. 14. The basic, but not the only, criterion for including a potential component unit within the reporting entity is the Board of Education's ability to exercise oversight responsibility. A second criterion used in evaluating potential component units is the scope of public service. A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the District is able to exercise oversight responsibilities.

Based upon the application of the criteria listed above, the following potential unit has been included in the District's reporting entity:

Ventura County Schools Public Facilities Financing Corporation – The Corporation is a legally separate entity formed for the purpose of acquiring equipment and capital outlay and then leasing such items to the Ventura Unified School District and other participating districts.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES: (continued)

### C. REPORTING ENTITY: (continued)

Based upon the application of the criteria listed above, the following potential component unit has been excluded from the District's reporting entity:

Ventura Unified School District Education Foundation - The Foundation is a separate not-for-profit corporation. The Foundation Board of Directors are elected independent of any District Governing Board appointments. The Foundation Board is responsible for approving its own budget and accounting and finance related activities.

Separate financial statements for the Foundation can be obtained through the District.

#### **NOTE 2 - BUDGETS:**

By state law, the District's Governing Board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's Governing Board satisfied these requirements.

These budgets are revised by the District's Governing Board during the year to give consideration to unanticipated income and expenditures. It is this final revised budget that is presented in the financial statements in a column entitled "Budget."

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. Expenditures cannot legally exceed appropriations by major object account.

Budgets for all funds were adopted on a basis which materially conforms to generally accepted accounting principles (GAAP).

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

#### **NOTE 3 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS:**

Excesses of expenditures over appropriations in individual funds, by major object accounts, are as follows:

General Fund Other Outgo

\$38,627

County School Facility Fund (Fund #84)
Books and Supplies

15,625

#### **NOTE 4 - DEPOSITS:**

Cash at June 30, 2001 consisted of the following:

#### Deposits:

Cash on Hand and in Banks	\$ 893,725
Cash in Revolving Fund	50,000
Cash with Fiscal Agent	430,053
Cash Collections Awaiting Deposit	130,744

#### Pooled Funds:

Cash in County Treasury

60,122,166

Cash balances held in banks and in revolving funds are insured up to \$100,000 by the Federal Depository Insurance Corporation. Not all cash held by the financial institutions is insured or collateralized as presented in the schedule below.

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the Ventura County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost which approximates fair value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

#### **NOTE 4 - DEPOSITS: (continued)**

The County is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et. seq. The funds maintained by the County are either secured by federal depository insurance or are collateralized.

		Category*	Bank	Carrying	
	1	2	3	Balance	Amount
Cash on Hand and in Banks	\$177,028	\$ 782,770	\$9,193	\$ 968,991	\$ 893,725
Cash in Revolving Fund	41,388	•	ŕ	41,388	50,000
Cash with Fiscal Agent		450,053		450,053	430,053
Cash Collections Awaiting Deposit	100,000	30,744		<u>130,744</u>	130,744
Total Deposits	\$ <u>318,416</u>	\$ <u>1,263,567</u>	\$ <u>9,193</u>	\$ <u>1,591,176</u>	\$ <u>1,504,522</u>

<sup>\*</sup> Category 1 includes deposits that are insured or collateralized. Category 2 includes deposits that are insured or collateralized by the pledging financial institution's trust department or agent but not in the District's name. Category 3 includes deposits that are not insured or collateralized.

### **NOTE 5 - INTERFUND TRANSACTIONS:**

#### A. <u>Interfund Receivables/Payables</u>

Individual interfund receivable and payable balances at June 30, 2001 are as follows:

Fund	Interfund <u>Receivables</u>	Interfund <u>Payables</u>		
General Fund (Fund #01 and #05)	\$ 993,995	\$ 445,988		
Special Revenue Funds:				
Adult Education Fund (Fund #09)	52,775	306,637		
Cafeteria Fund (Fund #22)	303,953	588,507		
Child Development Fund (Fund #03)		40,075		
Deferred Maintenance Fund (Fund #02)	89,260			

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 5 - INTERFUND TRANSACTIONS: (continued)

### A. <u>Interfund Receivables/Payables</u> (continued)

Fund	Interfund <u>Receivables</u>	Interfund <u>Payables</u>
Capital Projects Funds:		
Building Fund Bond Proceeds (Fund #63)	268	267,020
Building Fund A (Fund #61)		1,284
Building Fund B (Fund #62)	1,284	
Capital Facilities – Residential (Fund #58)		51,999
Capital Facilities - Commercial (Fund #59))		3,513
State School Building Lease-Purchase Fund		
(Fund #40)		2,400
State School Building Lease-Purchase Fund		
(Fund #42)		268
Special Reserve Fund (Fund #51)		864
County School Facilities Fund (Fund #83)	50,306	
County School Facilities Fund (Fund #84)	216,714	
County School Facilities Fund (Fund #85)	1,320,730	
County School Facilities Fund (Fund #86)		<u>1,320,730</u>
Totals	\$ <u>3,029,285</u>	\$ <u>3,029,285</u>

### B. Interfund Transfers

Interfund transfers consist of operating transfers from funds receiving revenue to funds through which the resources are to be expended.

Interfund transfers for the 2000-01 fiscal year are as follows:

Transfer from General Fund to Deferred Maintenance Fund for State matching funds	\$ 589,260
Transfer from Capital Facilities Funds (Residential and Commercial) to General Fund to pay for developer's fees	
administration	55,512

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

### (Continued)

# NOTE 5 - INTERFUND TRANSACTIONS: (continued)

### B. <u>Interfund Transfers</u> (continued)

Transfer from General Fund to Retiree Benefit Funds for expenditures and prefunding	4,000,000
Transfer from Special Reserve Fund (Premium Deposits) to the General Fund to partially fund health and welfare benefits over cap	1,086,000
Transfer from Child Development Fund to the General Fund for reimbursement of prior year expenditures	249
Transfer from Adult Education Fund to the Building Fund Series A (Fund #61) to pay for Certificates of Participation debt service	437,570
Transfer from the Building Funds (various) to State School Building Lease-Purchase Funds (various) for required District match	6,648,199
Transfer from Building Fund Bond Proceeds (Fund #63) to County School Facilities Fund (Fund #85) for required District match	703,886
Transfer from General Fund to County School Facilities Fund (Fund #85) for required District match	261,131
Transfer from the County School Facilities Fund (Fund #85) to the Building Fund Bond Proceeds (Fund #63) for repayment of expenditures made in prior year	1,150,299
Transfer from State School Building Lease-Purchase Funds (various) to County School Facilities Funds (various) due to the project converting from the old to new program	169,286

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 5 - INTERFUND TRANSACTIONS: (continued)

### B. <u>Interfund Transfers</u> (continued)

Transfer from the Capital Facilities Fund (Residential) to County School Facilities Fund (Fund #83) for required District match	392,000
Transfer from the Special Reserve Fund (Disasters) to the General Fund for interest revenue	864
Transfer from General Fund to Foundation Fund to contribute to foundation efforts	50,000
Total	\$15,544,256

### NOTE 6 - FUND BALANCES - RESERVED/RESTRICTED/DESIGNATED:

The following amounts were reserved by the Board of Education for the special purposes below:

	General Fund	Cafeteria <u>Fund</u>	Student Body Funds
Revolving Cash Stores Inventory	\$ 50,000 356,983	\$ <u>194,352</u>	\$ <u>28,753</u>
Total	\$ <u>406,983</u>	\$ <u>194,352</u>	\$ <u>28,753</u>

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

# NOTE 6 - FUND BALANCES - RESERVED/RESTRICTED/DESIGNATED: (continued)

The following amounts were legally restricted for the special purposes below:

	General <u>Fund</u>	Child Development <u>Fund</u>	Total
Restricted for:			
Gifted and Talented Education	\$ 17,104	\$	\$ 17,104
K-8 Instructional Materials	48,062	•	48,062
9-12 Instructional Materials	81,570		81,570
K-8 Math Instructional Materials	178,664		178,664
9-12 Math Instructional Materials	617,623		617,623
Tenth Grade Counseling	18,485		18,485
Science Materials	48,959		48,959
Supplemental Grants	13,063		13,063
School Site AB 3488	24,461		24,461
Gray Family Trust	210,451		210,451
Medi-Cal	435,084		435,084
Library Grant	702,298		702,298
AB 1115	195,651		195,651
Restricted Lottery	210,863		210,863
District Block Grant	725,050		725,050
Cal Safe	46,793		46,793
Classroom Library	74,907		74,907
ELAP	137,876		137,876
ELILP	40,844		40,844
AB 1113	287,943		287,943
Peer Assistance and Review	118,042		118,042
Professional Development	5,063		5,063
State Preschool		<u>170,698</u>	<u>170,698</u>
Total	\$ <u>4,238,856</u>	\$ <u>170,698</u>	\$ <u>4,409,554</u>

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

### (Continued)

## NOTE 6 - FUND BALANCES - RESERVED/RESTRICTED/DESIGNATED: (continued)

The following amounts were designated by the Board:

General Fund (Fund #01 and #05):	
Economic Uncertainty	\$ 3,154,878
One Time	1,755,516
Total	\$ <u>4,910,394</u>
Special Revenue Funds:	
Adult Education Fund (Fund #09):	
Economic Uncertainty	\$ 165,800
Loan Payment	362,506
Cafeteria Fund (Fund #22):	
Economic Uncertainty	140,000
Child Development Fund (Fund #03):	
Child Care	46,935
Deferred Maintenance Fund (Fund #02):	
Future Projects	1,311,255
Special Reserve Premium Deposits (Fund #35):	
Future Payments	308,927
Total	<b>ቀ 0 225 422</b>
Total	\$ <u>2,335,423</u>
Capital Projects Funds:	
Building Fund Bond Proceeds (Fund #63):	
Bond Projects	\$11,323,906
Building Fund Series A (Fund #61):	, ,
Certificate of Participation Reserve	430,053
Operating Expenses	488,724
Building Fund Series B (Fund #62):	·
Operating Expenses	227,355
Building Fund (Fund #60):	·
Future Projects	115,030
Capital Facilities – Residential (Fund #58):	·
Future Projects	2,756,515

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

### (Continued)

# NOTE 6 - FUND BALANCES - RESERVED/RESTRICTED/DESIGNATED: (continued)

Capital Projects Funds: (continued)		
Capital Facilities – Commercial (Fund #59):		
Future Projects		328,263
State School Building Lease-Purchase Fund (Fund #40): Anacapa Modernization		154,769
State School Building Lease-Purchase Fund (Fund #41):		•
Cabrillo Modernization	;	880,816
State School Building Lease-Purchase Fund (Fund #43):		•
DeAnza Modernization		235,887
County School Facilities Fund (Fund #83):		·
Buena High School Modernization	4,	249,477
County School Facilities Fund (Fund #84):		•
Ventura High School Modernization	5,	381,282
County School Facilities Fund (Fund #85):		
Elementary Schools Modernization	_5,	280,371
Total	\$ <u>31,</u>	<u>852,448</u>
Agency and Trust Funds:		
Agency and Trust Funds: Foundation Fund (Fund #92):		
	\$	753
Foundation Fund (Fund #92):	\$	753 1,055
Foundation Fund (Fund #92): Challenge Grants	\$	
Foundation Fund (Fund #92): Challenge Grants Save the Music	\$	1,055
Foundation Fund (Fund #92): Challenge Grants Save the Music Expired Grants	\$	1,055 8,921
Foundation Fund (Fund #92): Challenge Grants Save the Music Expired Grants Other Grants	\$	1,055 8,921
Foundation Fund (Fund #92): Challenge Grants Save the Music Expired Grants Other Grants Scholarship Fund (Fund #96):	\$	1,055 8,921 3,937
Foundation Fund (Fund #92): Challenge Grants Save the Music Expired Grants Other Grants Scholarship Fund (Fund #96): Scholarships	•	1,055 8,921 3,937
Foundation Fund (Fund #92): Challenge Grants Save the Music Expired Grants Other Grants Scholarship Fund (Fund #96): Scholarships Retiree Benefit Fund (Fund #93): Retiree Benefits Alternative Retiree Benefit Fund (Fund #94):	•	1,055 8,921 3,937 31,795
Foundation Fund (Fund #92): Challenge Grants Save the Music Expired Grants Other Grants Scholarship Fund (Fund #96): Scholarships Retiree Benefit Fund (Fund #93): Retiree Benefits	3,	1,055 8,921 3,937 31,795

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

#### **NOTE 7 - TAX REVENUE ANTICIPATION NOTES:**

The District issued \$2,965,000 of Tax Revenue Anticipation Notes dated July 3, 2000. The notes included interest at a rate of 5.25% and matured on July 3, 2001. The notes were sold by the District to supplement its cash flow.

Repayment requirements were that \$1,186,000 plus interest in January 2001, \$296,500 plus interest in both March 2001 and April 2001, and \$1,186,000 plus interest in May 2001 be deposited with U.S. Bank Trust N.A., (the "Trustee"). The total amount of interest paid was \$155,662. All deposits were made with the Trustee on a timely basis and, therefore, the liability is defeased and therefore not shown on the financial statements at June 30, 2001.

#### **NOTE 8 - LEASES:**

#### **Capital Leases**

The District leases equipment valued at \$147,519 under agreements which provide for title to pass upon expiration of the lease period. Future minimum lease payments are as follows:

Year Ending June 30,	Lease Payment
2002	\$ 22,287
2003	7,397
2004	3,299
Total	32,983
Less Amount Representing Interest	<u>(3,306</u> )
Present Value of Net Minimum Lease Payments	\$ <u>29,677</u>

The District will receive no sublease rental revenues nor pay any contingent rentals for this equipment.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

#### **NOTE 9 - BONDED DEBT - GENERAL OBLIGATION BONDS:**

In June, 1997 the voters approved the issuance of bonds, not to exceed \$81 million, for the purpose of raising money to finance the acquisition, construction and modernization of school facilities and paying related costs.

The outstanding bonded debt of the Ventura Unified School District at June 30, 2001 is:

Date of <u>Issue</u>	Interest Rate %	Maturity <u>Date</u>	Amount of Original <u>Issue</u>	Outstanding July 1, 2000	Redeemed Current <u>Year</u>	Outstanding June 30, 2001
8/15/97 A	Various	8/1/2027	\$10,000,000	\$ 9,740,000	\$140,000	\$ 9,600,000
6/23/98 B	Various	8/1/2028	10,000,000	9,870,000	160,000	9,710,000
6/29/99 C	Various	2/1/2030	10,000,000	10,000,000	115,000	9,885,000
6/1/00 D	Various	2/1/2031	12,500,000	12,500,000		12,500,000
			\$ <u>42,500,000</u>	\$ <u>42,110,000</u>	\$ <u>415,000</u>	\$ <u>41,695,000</u>

The annual requirements to amortize all bonds payable, outstanding as of June 30, 2001, are as follows:

Year EndedJune 30,	Principal	Interest	Total
2002	\$ 520,000	\$ 2,304,927	\$ 2,824,927
2003	670,000	2,259,616	2,929,616
2004	720,000	2,204,145	2,924,145
2005	755,000	2,146,308	2,901,308
2006	795,000	2,086,473	2,881,473
Thereafter	38,235,000	29,736,752	67,971,752
Totals	\$ <u>41,695,000</u>	\$ <u>40,738,221</u>	\$ <u>82,433,221</u>

#### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

#### **NOTE 10 - CERTIFICATES OF PARTICIPATION:**

The District issued two series of certificates of participation on August 1, 1994. The proceeds of Series A (\$4,230,000), after payment of costs and establishment of reserves, were used to finance the acquisition and subsequent improvement of a building to be used as an adult education facility. The proceeds of Series B (\$1,450,000), after payment of costs and establishment of reserves, have been used to finance the acquisition of a building ultimately to be used as an administration facility.

The certificates of participation were sold by Sutro Company. The Ventura County Schools Public Facilities Financing Corporation acts as a purchaser and lessor of the property and U.S. Trust Company acts as trustee and disbursing agent. At June 30, 2001, the District had \$430,053 available with the Trustee for repayment. The principal amount due at June 30, 2001 for Series A is \$2,685,000. Series B was fully repaid in April 1999.

<u>Lease Payments</u> - Lease payments are required to be made by the District under the lease each April 1 for use and possession of the property for the period commencing April 1, 1995 and terminating July 1, 2009. Lease payments will be funded in part from the proceeds of the Certificates.

The lease requires that lease payments be deposited in the related lease payment fund maintained by the trustee. Pursuant to the trust agreement, on July 1 of each year, commencing July 1, 1995, the trustee will pay from the lease payment fund the required principal and interest payments (twice per year) with respect to Ventura Unified School District as indicated below:

#### Series A Certificates

Year Ending April 1	Principal	Interest	Total
2002	\$ 270,000	\$ 163,270	\$ 433,270
2003	290,000	147,880	437,880
2004	305,000	131,060	436,060
2005	320,000	113,065	433,065
2006	340,000	93,865	433,865
Thereafter	<u>1,160,000</u>	149,860	1,309,860
	\$ <u>2,685,000</u>	\$ <u>799,000</u>	\$ <u>3,484,000</u>

The interest ranges from 5.7% to 6.4%.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

## **NOTE 11 - OTHER ACCOUNTING DISCLOSURES:**

A. General fixed assets - A schedule of changes in general fixed assets for the year ended June 30, 2001 is shown below:

	Balance <u>July 1, 2000</u>	<u>Additions</u>	<b>Deletions</b>	Balance <u>June 30, 2001</u>
Land and improvements Buildings and improvements Equipment	\$11,221,912 65,976,026 22,367,774	\$ 1,655,390 26,798,985 <u>2,497,292</u>	\$ 569,224	\$ 12,877,302 92,775,011 24,295,842
Totals	\$ <u>99,565,712</u>	\$ <u>30,151,667</u>	\$ <u>569,224</u>	\$ <u>129,948,155</u>

B. Long-term Debt - A schedule of changes in long-term debt for the year ended June 30, 2001 is shown below.

	Balance			Balance
	July 1, 2000	Additions	<b>Deductions</b>	<u>June 30, 2001</u>
General Obligation Bonds	\$42,110,000	\$	\$ 415,000	\$41,695,000
Certificates of Participation	2,945,000		260,000	2,685,000
Capital leases	113,857		84,180	29,677
Accrued Vacation	115,114	864,958	115,114	864,958
Alternative Retiree Benefits	835,809	1,736,295	815,115	1,756,989
Totals	\$ <u>46,119,780</u>	\$ <u>2,601,253</u>	\$ <u>1,689,409</u>	\$ <u>47,031,624</u>

### **NOTE 12 - EMPLOYEE RETIREMENT PLANS:**

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System (STRS) and classified employees are members of the Public Employees' Retirement System (PERS).

#### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 12 - EMPLOYEE RETIREMENT PLANS: (continued)

### **State Teachers' Retirement System (STRS)**

#### **Plan Description**

The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the STRS annual financial report may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, CA 95826.

#### **Funding Policy**

Active plan members are required to contribute 8.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2000-01 was 8.25% of annual payroll. The contribution requirements of the plan members are established and may be amended by State statute.

### Public Employees' Retirement System (PERS)

### **Plan Description**

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate and required supplementary information. Copies of the CalPERS' annual financial report may be obtained from the CalPERS Executive Office, 400 P Street, Sacramento, CA 95814.

# NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### **NOTE 12 - EMPLOYEE RETIREMENT PLANS: (continued)**

#### Public Employees' Retirement System (PERS) (continued)

#### **Funding Policy**

Active plan members are required to contribute 7.0% of their salary and the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. There was no required employer contribution rate for fiscal year 2000-01. The contribution requirements of the plan members are established and may be amended by State statute.

### **Contributions to STRS and PERS**

The District's contributions to STRS and PERS for each of the last three fiscal years is as follows:

	STRS		PERS	
Year Ended June 30,	Required Contribution	Percent Contributed	Required Contribution	Percent Contributed
1999	\$3,761,709	100%	\$0	100%
2000	3,846,199	100%	0	100%
2001	4,228,020	100%	0	100%

### **NOTE 13 - RETIREE BENEFITS:**

#### Retirement Plan Prior to June 30, 1993:

Ventura Unified School District Certificated and Classified employees, retired from the District as of June 30, 1993, have Health and Welfare benefits based on status at time of retirement. As of June 30, 2001, the District had 601 retired employees covered under the plan at a cost of \$3,388,119 for the fiscal year 2000-01, which is included in the Retiree Benefit Fund expenditures. The cost for 2001-02 is expected to be \$3,804,000. An actuarial study was conducted to estimate the liability of the revised retirement plan. The estimated present value as of July 1, 1999 is \$51,579,403. There is no amount included in the long term debt account group.

# NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### NOTE 13 - RETIREE BENEFITS: (continued)

#### **Deferred Compensation Plan:**

A deferred compensation plan was established effective July 1, 1993. Eligible employees, employed as of April 28, 1993, may receive \$1,500 per year of service (plus one year) as of June 30, 1993 to a maximum of 30 years. The employee must retire under PERS or STRS with Ventura Unified School District to be eligible. This amount is payable in five equal annual installments. New employees are not eligible for the program. At June 30, 2001 the District had 107 retired employees covered under the plan. The cost attributable to this program in 2000-01 was \$815,115, and \$600,000 is expected to be the cost in 2001-02. An actuarial study was conducted to estimate the liability of the deferred compensation plan. The estimated present value as of July 1, 1999 was \$8,968,457 for all eligible employees of this plan. The total estimated liability for known eligible employees at June 30, 2001, for the next four years of \$1,756,989 is reflected in these financial statements in the Long-Term Debt Group of accounts.

### **NOTE 14 - JOINT POWERS AGREEMENTS:**

The Ventura Unified School District participates in two joint powers agreement (JPA) entities: the Ventura County Schools Self-Funding Authority (the Authority) and the Gold Coast Joint Benefits Trust (the Trust). The Authority provides workers' compensation, property and liability insurance, boiler and machinery and fidelity bond coverages among other types of insurance. The member districts are subject to various deductible amounts in addition to payment of premiums assessed by the Authority. The Authority pools responsibility for claims up to certain limits and provides high level umbrella type coverage above its retention limits. The Trust arranges for health and welfare benefits for employees and retirees of participating school districts and their eligible dependents. Member districts pay a monthly premium per eligible participant.

Each JPA is independently accountable for its fiscal matters and is governed by a board consisting of representatives from each member District. Budgets are not subject to any approval other than that of the respective governing boards. Member districts share surpluses and deficits proportionately to their participation in the JPAs.

The relationships between the Ventura Unified School District and the JPAs are such that none of the JPAs is a component unit of the Ventura Unified School District for financial reporting purposes.

#### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

#### **NOTE 14 - JOINT POWERS AGREEMENTS: (continued)**

Condensed financial information for the most current year ended is as follows:

	The Authority (Audited) June 30, 2000	The Trust (Unaudited) June 30, 2001
Total Assets	\$27,208,398	\$ 4,140,850
Total Liabilities	<u>21,212,495</u>	3,600,610
Total Fund Balance	\$ <u>5,995,903</u>	\$ <u>540,240</u>
Total Revenues	\$ <u>11,862,511</u>	\$ <u>28,767,963</u>
Total Expenditures	\$ <u>13,242,125</u>	\$ <u>29,167,658</u>

### **NOTE 15 - COMMITMENTS AND CONTINGENCIES:**

### A. State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

### B. State School Building Lease-Purchase Fund and County School Facilities Fund

The District is currently involved in several construction and modernization projects funded through the Office of Public School Construction. These projects are subject to future audits by the State, which may result in other adjustments to the fund.

#### C. Purchase Commitments

As of June 30, 2001, the District was committed under various capital expenditure purchase agreements for construction and modernization projects totaling approximately \$24,413,000. Projects will be funded through Bond Proceeds, State School Building Lease-Purchase Grants, State Deferred Maintenance Allocations, Capital Facilities Funds and General Funds.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### **NOTE 16 – DEFICIT FUND BALANCE:**

The Cabrillo Middle School Associated Student Body ended the fiscal year with a \$(823) deficit unrestricted ending fund balance. The fund balance of \$10,376 was not adequate to cover the required reserve balance for inventory of \$11,199.

### **NOTE 17 - SUBSEQUENT EVENT:**

### A. Tax Revenue Anticipation Notes

The District issued \$5,000,000 of Tax Revenue Anticipation Notes dated July 3, 2001. The notes include interest at a rate of 4.0% and mature on July 3, 2002. The notes were sold by the District to supplement its cash flow.

The District is required to deposit \$2,000,000 plus interest in February 2002, \$500,000 plus interest in both March 2002 and April 2002 and \$2,000,000 plus interest in May 2002 with the Trustee.

### B. Implementation of GASB Statement No. 34

The Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. The statement prescribes a new financial reporting model that will restructure much of the information the District has presented in the past. Nation-wide implementation of GASB Statement No. 34 will be phased in over a three year period, beginning with larger districts. Since the District's 1998-99 revenues exceeded \$100 million, GASB Statement No. 34 is effective for fiscal year 2001-02.

### C. General Obligation Bonds

The District sold \$12,500,000 General Obligation Bonds, 1997 Election, Series E on July 11, 2001. The bonds were sold with an interest rate of 4.10% to 6.50% and mature in 2032. The bonds were sold for the construction of schools, to replace old portable buildings, for technology infrastructure and for modernization and renovation.

### NOTES TO FINANCIAL STATEMENTS June 30, 2001

(Continued)

### **NOTE 17 - SUBSEQUENT EVENT: (continued)**

### D. Sale of Property

The District sold the Santa Ana School site for a total of \$660,000 on September 14, 2001. The funds will be deposited in Building Fund #60 and are to be used for capital improvement projects. The District entered into a covenant with the buyer to share one half of any increase in value of the property over the next fifteen years in the event the site is subdivided.

#### SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET June 30, 2001

	Adult Edu Fund (Fund #		Cafeteria Fund (Fund #22)		Development Fund Fund #03)	Deferred Maintenance Fund (Fund #02)	Pren	al Reserve Fund nium Deposits (Fund #35)	(Memo	Total orandum Only)
<u>ASSETS</u>										
Cash in County Treasury Cash on Hand and in Banks Cash Collections Awaiting Deposit Accounts Receivable:	\$	197,322 13,125	\$ 349,612 124,151 2,044	\$	315,872	\$ 815,852	\$	303,767	\$	2,282,425 124,151 15,169
Federal and State Governments  Local Governments  Miscellaneous		368,150 350,123	635,394 30,383 26,326		6,377 4,548	464,453 11,479		5,160		1,574,374 30,383 397,636
Due from Other Funds Stores Inventory		52,775	303,953 194,352			89,260				445,988 194,352
TOTAL ASSETS	<u>\$1.</u>	81.495	\$ 1.666.215	\$	326,797	\$ 1.381.044	\$	308,927	<u>\$</u>	5.064.478
LIABILITIES AND FUND BALANCE										
LIABILITIES  Accounts Payable  Due to Other Funds  Deferred Revenue  Accrued Vacation	3	42,270 06,637 93,368	\$ 234,466 588,507	\$	66,535 40,075 2,554	\$ 69,789	\$		\$	513,060 935,219 195,922
TOTAL LIABILITIES		42,275	822,973		109,164	69,789				1,644,201
FUND BALANCE  Reserved for Special Purposes  Restricted for Special Purposes  Designated for Special Purposes  Undesignated		28,306 10,914	194,352 140,000 508,890		170,698 46,935	1,311,255		308,927		194,352 170,698 2,335,423 719,804
TOTAL FUND BALANCE		39,220	843,242		217,633	1,311,255		308,927		3,420,277
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1.3</u>	81.495	\$ 1.666.215	<u>\$</u>	326,797	\$ 1.381.044	\$	308.927	\$	5.064.478

### SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

	Adul	(Fund #09)		Cafeteria Fund (I	Fund #22)	Child Development Fund (Fund #03)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES									
Revenue from Revenue Limit Sources									
Principal Apportionment	\$ 3,243,920	\$ 3,395,782	\$ 151,862	\$	\$	\$	\$	\$	\$
Revenue Limit Transfers				1,058,265	1,038,218	(20,047)			
Revenue from Federal Sources									
Child Nutrition Programs	(07.520	(22.212	1 < 500	2,314,323	2,240,140	(74,183)			
Other Federal Revenue Revenue from Other State Sources	605,529	622,312	16,783	98,601	100,403	1,802			
State Preschool							618,055	606 600	(11 555)
Child Nutrition Programs				174,196	163,883	(10,313)	018,033	606,500	(11,555)
Deferred Maintenance Allowance				174,170	103,663	(10,313)			
Other State Revenues	420,950	67,239	(353,711)				53,048	56,822	3,774
Revenue from Local Sources	420,750	07,237	(333,711)				33,040	30,022	9,77
Sales				2,169,186	2,103,663	(65,523)			
Interest	40,000	33,277	(6,723)	28,282	28,270	(12)	21,000	18,266	(2,734)
Fees and Contracts	1,948,705	1,622,237	(326,468)	·	•	` ,	•	•	,,,,
Other Local Revenue	-	100	100	369,369	308,279	(61,090)			
TOTAL REVENUES	6,259,104	5,740,947	(518,157)	6,212,222	5,982,856	(229,366)	692,103	681,588	(10,515)
EXPENDITURES									
Certificated Salaries	1,848,508	1,729,637	118,871						
Classified Salaries	973,150	950,827	22,323	2,304,538	2,286,464	18,074	376,765	365,815	10,950
Employee Benefits	617,042	587,912	29,130	533,552	513,514	20,038	84,894	83,112	1,782
Books and Supplies	529,901	496,464	33,437	2,565,201	2,347,991	217,210	51,652	46,105	5,547
Services and Other Operating Expenses	1,229,124	1,109,103	120,021	207,785	141,363	66,422	34,196	23,131	11,065
Capital Outlay	351,939	297,592	54,347	142,989	90,111	52,878	68,941	68,288	653
Other Transfers Out	122,075	113,898	8,177				13,984	13,762	222
Direct Support/Indirect Costs	335,553	303,411	32,142	615,537	577,170	38,367	36,764	35,582	1,182
TOTAL EXPENDITURES	6,007,292	5.588.844	418,448	6.369,602	5,956,613	412,989	667,196	635,795	31,401
Excess (deficiency) of revenues over expenditures	251,812	152,103	(99,709)	_(157,380)	26,243	183,623	24,907	45,793	20,886
OTHER FINANCING SOURCES (USES)									
Interfund Transfers In									
Proceeds from Capital Leases				39,524	39,524	•			
Interfund Transfers Out	(437,570)	(437,570)	-				•	(249)	(249)
Debt Service	, , ,	• • •		(34,724)	(34,718)	6			
TOTAL OTHER FINANCING SOURCES (USES)	(437,570)	(437,570)	-	4,800	4,806	6		(249)	(249)
Fueres (AsGainnes) of management								<u> </u>	
Excess (deficiency) of revenues over expenditures and other sources (uses)	\$ (185,758)	(285,467)	\$ (99,709)	\$ (152,580)	31,049	\$ 183,629	\$ 24,907	45,544	\$ 20,637
·	g (105,758)		(33,703)	# (1J2,JGU)	•	<u> </u>	₩ <del>27,707</del>	•	20,037
Fund Balances at beginning of year		1,024,687			812,193			172,089	
Fund Balances at end of year		\$ 739,220			\$ 843,242			\$ 217,633	

## SPECIAL REVENUE FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

	Deferred Maintenance Fund (Fund #02)			Special Reserv	e Fund Premiun	n Deposits (Fund #35)	Total (Memorandum Only)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES								<del></del>		
Revenue from Revenue Limit Sources Principal Apportionment Revenue Limit Transfers Revenue from Federal Sources	<b>\$</b>	\$	s	\$	\$	\$	\$ 3,243,920 1,058,265	\$ 3,395,782 1,038,218	\$ 151,862 (20,047)	
Child Nutrition Programs Other Federal Revenue Revenue from Other State Sources							2,314,323 704,130	2,240,140 722,715	(74,183) 18,585	
State Preschool Child Nutrition Programs Deferred Maintenance Allowance Other State Revenues Revenue from Local Sources	500,419	500,419	-				618,055 174,196 500,419 473,998	606,500 163,883 500,419 124,061	(11,555) (10,313) - (349,937)	
Sales Interest Fees and Contracts Other Local Revenue	39,737	39,736	(1)	75,000	56,367	(18,633)	2,169,186 204,019 1,948,705 369,369	2,103,663 175,916 1,622,237 308,379	(65,523) (28,103) (326,468) (60,990)	
TOTAL REVENUES	540,156	540,155	(1)	75,000	56,367	(18,633)	13,778,585	13,001,913	(776,672)	
EXPENDITURES Certificated Salaries Classified Salaries Employee Benefits Books and Supplies Services and Other Operating Expenses Capital Outlay Other Transfers Out Direct Support/Indirect Costs	6,869 93,267 692,205	6,869 87,535 692,204	5,732 1				1,848,508 3,654,453 1,235,488 3,153,623 1,564,372 1,256,074 136,059 987,854	1,729,637 3,603,106 1,184,538 2,897,429 1,361,132 1,148,195 127,660 916,163	118,871 51,347 50,950 256,194 203,240 107,879 8,399 71,691	
TOTAL EXPENDITURES	792,341	786.608	5,733			<u>-</u>	13.836.431	12.967,860	868,571	
Excess (deficiency) of revenues over expenditures	(252,185)	(246,453)	5,732	75,000	56,367	(18,633)	(57,846)	34,053	91,899	
OTHER FINANCING SOURCES (USES) Interfund Transfers In Proceeds from Capital Leases Interfund Transfers Out Debt Service	500,000	589,260	89,260	(1,095,000)	(1,086,000)	9,000	500,000 39,524 (1,532,570) (34,724)	589,260 39,524 (1,523,819) (34,718)	89,260 - 8,751 6	
TOTAL OTHER FINANCING SOURCES (USES)	500,000	589,260	89,260	(1,095,000)	(1,086,000)	9,000	(1,027,770)	(929,753)	98,017	
Excess (deficiency) of revenues over expenditures and other sources (uses)	\$ 247,815	342,807	\$ 94,992	\$ (1,020,000)	(1,029,633)	\$ (9,633)	\$ (1,085,616)	(895,700)	\$ 189,916	
Fund Balances at beginning of year		968,448			1,338,560			4,315,977		
Fund Balances at end of year		\$ 1,311,255			\$ 308,927			\$ 3,420,277		

#### CAPITAL PROJECTS FUNDS COMBINING BALANCE SHEET June 30, 2001

	Proceed	Building Fund Bond Proceeds (Fund #63)		Building Fund Series A (Fund #61)		Building Fund Series B (Fund #62)		Building Fund (Fund #60)		Capital Facilities Fund- Residential (Fund #58)		Capital ilities Fund- ommercial Fund #59)
<u>ASSETS</u>												
Cash in County Treasury Cash with Fiscal Agent Cash Collections Awaiting Deposit Accounts Receivable:	\$ 14,04	5,462	\$	482,093 430,053	\$	207,661	\$	118,626	\$	2,943,369 8,746	\$	327,994
Miscellaneous Due from Other Funds	19	7,895 268		7,915		18,495 1,284		3,769		39,340		3,782
TOTAL ASSETS	\$ 14,24	3,625	<u>s</u>	920,061	<u>s</u>	227,440	\$	122,395	<u>\$</u>	2,991,455	<u>\$</u>	331,776
LIABILITIES AND FUND BALANCE												
LIABILITIES Accounts Payable Due to Other Funds Deferred Revenue	26	7,699 7,020 5,000	s 	1,284	\$	85	\$	7,365	\$	182,941 51,999	\$ 	3,513
TOTAL LIABILITIES	2,91	9,719	-	1,284		85	<del></del>	7,365		234,940		3,513
FUND BALANCE Designated for Special Purpose Undesignated	11,32	3,906		918,777		227,355		115,030		2,756,515		328,263
TOTAL FUND BALANCE	11,32	3,906		918,777		227,355		115,030		2,756,515		328,263
TOTAL LIABILITIES AND FUND BALANCE	\$ 14,24	3,625	<u>s</u>	920,061	<u>s</u>	227,440	<u>\$</u>	122,395	<u>s</u>	2,991,455	<u>\$</u>	331,776

#### CAPITAL PROJECTS FUNDS COMBINING BALANCE SHEET June 30, 2001

	State School Building Lease- Purchase Fund (Fund #40)	State School Building Lease- Purchase Fund (Fund #41)	State School Building Lease- Purchase Fund (Fund #42)	State School Building Lease- Purchase Fund (Fund #43)	State School Building Lease- Purchase Fund (Fund #44)	State School Building Lease- Purchase Fund (Fund #45)
ASSETS						
Cash in County Treasury Cash with Fiscal Agent Cash Collections Awaiting Deposit	\$ 417,658	\$ 1,086,493	\$ 268	\$ 363,347	\$	\$
Accounts Receivable: Miscellaneous Due from Other Funds	8,496	20,498		8,597		
TOTAL ASSETS	\$ 426,154	\$ 1,106,991	\$ 268	\$ 371,944	<u> </u>	<u>\$</u>
LIABILITIES AND FUND BALANCE						
LIABILITIES  Accounts Payable  Due to Other Funds  Deferred Revenue	\$ 268,985 2,400	\$ 226,175	\$ 268	\$ 136,057		\$
TOTAL LIABILITIES	271,385	226,175	268	136,057	-	<del>-</del>
FUND BALANCE Designated for Special Purpose Undesignated	154,769	880,816		235,887		
TOTAL FUND BALANCE	154,769	880,816	<u> </u>	235,887	<del>-</del>	<del>·</del>
TOTAL LIABILITIES AND FUND BALANCE	<b>\$</b> 426,154	<b>\$</b> 1,106,991	\$ 268	\$ 371,944	\$ <u>-</u>	s <u>-</u>

#### CAPITAL PROJECTS FUNDS COMBINING BALANCE SHEET June 30, 2001

	County Schoo Facilities Fun (Fund #83)		County School Facilities Fund (Fund #84)		County School Facilities Fund (Fund #85)		County School Facilities Fund (Fund #86)		Special Reserve Fund-Disasters (Fund #51)		Total Iemorandum Only)
ASSETS											
Cash in County Treasury Cash with Fiscal Agent Cash Collections Awaiting Deposit Accounts Receivable:	\$ 4,968,0	87 5	\$ 5,970,277	\$	5,326,403	\$	1,320,730	\$	14,938	\$	37,593,406 430,053 8,746
Miscellaneous Due from Other Funds	74, <sup>-</sup> 50, <sup>2</sup>		86,163 216,714		10,309 1,320,730				200	•	480,185 1,589,302
TOTAL ASSETS	\$ 5,093,1	19 5	6,273,154	<u>\$</u>	6,657,442	\$	1,320,730	. \$	15,138	<u>\$</u>	40,101,692
LIABILITIES AND FUND BALANCE											
LIABILITIES Accounts Payable Due to Other Funds Deferred Revenue	\$843,	542 <b>\$</b> — -	891,872	\$	1,377,071	\$	1,320,730	\$	864	\$	6,461,892 1,648,078 125,000
TOTAL LIABILITIES	843,6	<u>42</u> _	891,872		1,377,071		1,320,730		864		8,234,970
FUND BALANCE Designated for Special Purpose Undesignated	4,249,4	77 <del></del> -	5,381,282		5,280,371	***************************************			14,274		31,852,448 14,274
TOTAL FUND BALANCE	4,249,4	<u>77</u> _	5,381,282	<del></del>	5,280,371				14,274		31,866,722
TOTAL LIABILITIES AND FUND BALANCE	\$ 5,093,1	19 <u>s</u>	6,273,154	\$	6,657,442	<u>s</u>	1,320,730	<u>\$</u>	15,138	<u>s</u>	40,101,692

# CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

	Building 1	Fund Bond Procee	ds (Fund #63)	Build	ing Fund Series	A (Fund #61)	Building Fund Series B (Fund #62)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES										
Revenue from Local Sources	_	_	_	_	_					
Leases and Rentals Interest	\$ 1,027,670	\$ 1,027,679	\$	\$	\$	\$	\$ 327,500	\$ 328,238	\$ 738	
Fees and Contracts	1,027,679	1,027,678	(1)	44,000	61,752	17,752	5,300	8,872	3,572	
Total Revenue from Local Sources	1.027.670	1.027.670		44.000		12.752	222.000	227.110	4 210	
Total Revenue from Local Sources	1,027,679	1,027,678	(1)	44,000	61,752	17,752	332,800	337,110	4,310	
School Facilities Apportionments	-	•		-		<u> </u>			<u> </u>	
TOTAL REVENUES	1,027,679	1,027,678	(1)	44,000	61,752	17,752	332,800	337,110	4,310	
								, , , , , , , , , , , , , , , , , , , ,		
EXPENDITURES										
Books and Supplies							1,000	848	152	
Services and Other Operating Expenses	253,137	42,110	211,027	24,900	17,088	7,812	146,000	127,362	18,638	
Capital Outlay	15,641,106	7,483,524	8,157,582				25,000	16,831	8,169	
TOTAL EXPENDITURES	15.894,243	7,525,634	8,368,609	24,900	17,088	7,812	<u>172,000</u>	145,041	26,959	
Excess (deficiency) of revenues over expenditures	(14,866,564)	(6,497,956)	8,368,608	19,100	44,664	25,564	160,800	192,069	31,269	
OTHER FINANCING SOURCES (USES)										
Interfund Transfers In	1,150,299	1,150,299	-	437,570	437,570	-				
Interfund Transfers Out	(7,352,085)	(7,352,084)	1							
Debt Service				(437,570)	(437,570)	-				
TOTAL OTHER FINANCING SOURCES (USES)	(6,201,786)	(6,201,785)	1					-	_	
Excess (deficiency) of revenues over										
expenditures and other sources (uses)	\$ (21,068,350)	(12,699,741)	\$ 8,368,609	\$ 19,100	44,664	\$ 25,564	\$ 160,800	192,069	\$ 31,269	
Fund Balances at beginning of year		24,023,647			874,113			35,286		
Fund Balances at end of year		\$ 11,323,906			\$ 918,777			\$ 227,355		

# CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

	E	Building Fund (Fund #60)			acilities Fund-Res	idential (Fund #58)	Capital Facilities Fund-Commercial (Fund #59)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES										
Revenue from Local Sources										
Leases and Rentals	\$ 100,000	\$ 98,103	\$ (1,897)	S	\$	\$	\$	\$	\$	
Interest	4,000	5,871	1,871	154,490	154,490	-	50,000	14,027	(35,973)	
Fees and Contracts			<del></del>	1,742,055	1,742,053	(2)	117,084	117,085	1	
Total Revenue from Local Sources	104,000	103,974	(26)	1,896,545	1,896,543	(2)	167,084	131,112	(35,972)	
School Facilities Apportionments			-	-	-		-	-		
TOTAL REVENUES	104,000	103,974	(26)	1,896,545	1,896,543	(2)	167,084	131,112	(35,972)	
EXPENDITURES Books and Supplies		40.050		20.000	10.000					
Services and Other Operating Expenses	50,000	49,073	927	20,000	19,908	92	2.000	2.000		
Capital Outlay	40,000	35,727	4,273	1,303,105	1,032,476	270,629	2,000	2,000	<del></del>	
TOTAL EXPENDITURES	90.000	84,800	5,200	1,323,105	_1,052,384	270,721	2.000	2.000		
Excess (deficiency) of revenues over expenditures	14,000	19,174	5,174	573,440	844,159	270,719	165,084	129,112	(35,972)	
OTHER FINANCING SOURCES (USES) Interfund Transfers In										
Interfund Transfers Out				(443,999)	(443,999)	-	(3,513)	(3,513)	•	
Debt Service						4				
TOTAL OTHER FINANCING SOURCES (USES)			-	(443,999)	(443,999)		(3,513)	(3,513)	•	
Excess (deficiency) of revenues over expenditures and other sources (uses)	\$ 14,000	19,174	\$ 5,174	\$ 129,441	400,160	\$ 270,719	\$161,571	125,599	\$ (35,972)	
Fund Balances at beginning of year		95,856			2,356,355			202,664		
Fund Balances at end of year		\$ 115,030			\$ 2,756,515			\$ 328,263		

# CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

		ilding (Fund #40)	Lease	State School Bu e-Purchase Fund		State School Building Lease-Purchase Fund (Fund #42)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES	·								
Revenue from Local Sources									
Leases and Rentals	\$	\$	\$	\$	\$	\$	\$	\$	\$
Interest Fees and Contracts	31,591	116,561	84,970	32,368	145,738	113,370			
Total Revenue from Local Sources	31,591	116,561	84,970	32,368	145,738	113,370			*
School Facilities Apportionments	1,982,695	1,982,694	(1)	2,156,669	2,156,668	(1)			
TOTAL REVENUES	_2,014,286	2,099,255	84,969	2,189,037	2,302,406	113,369	=	<del></del>	
EXPENDITURES  Books and Supplies  Services and Other Operating Expenses									
Capital Outlay	4,279,070	4,226,427	52,643	4,468,072	3,719,132	748,940			
TOTAL EXPENDITURES	4,279,070	4,226,427	52,643	4,468,072	3,719,132	748,940		<u></u>	
Excess (deficiency) of revenues over expenditures	(2,264,784)	(2,127,172)	137,612	(2,279,035)	(1,416,726)	862,309	<u></u>		-
OTHER FINANCING SOURCES (USES)									
Interfund Transfers In Interfund Transfers Out	2,264,784	2,264,784	-	2,279,035	2,279,036	1			
Debt Service									
TOTAL OTHER FINANCING SOURCES (USES)	2,264,784	2,264,784		2,279,035	2,279,036	1			
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>\$</u>	137,612	<u>\$ 137,612</u>	<u>\$</u>	862,310	\$ 862,310	<u>\$</u>	-	<u> </u>
Fund Balances at beginning of year		17,157			18,506				
Fund Balances at end of year		\$ 154,769			\$ 880,816			<u>\$</u>	

## CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

**State School Building State School Building** State School Building Lease-Purchase Fund (Fund #43) Lease-Purchase Fund (Fund #44) Lease-Purchase Fund (Fund #45) Variance Variance Variance Favorable Favorable Favorable (Unfavorable) Budget Actual Budget (Unfavorable) Actual Budget (Unfavorable) Actual REVENUES Revenue from Local Sources Leases and Rentals \$ \$ \$ \$ \$ Interest 32,515 92,039 59,524 (1) (1) Fees and Contracts 32,515 92,039 59,524 Total Revenue from Local Sources (1) **School Facilities Apportionments** 1,990,780 1,990,780 TOTAL REVENUES 2,023,295 2,082,819 59,524 **EXPENDITURES Books and Supplies** Services and Other Operating Expenses Capital Outlay 4,127,674 3,965,500 162,174 TOTAL EXPENDITURES 4,127,674 3,965,500 162,174 Excess (deficiency) of revenues over expenditures (2,104,379) (1,882,681) 221,698 OTHER FINANCING SOURCES (USES) Interfund Transfers In 2,104,379 2,104,379 (119,824) (119,824) (49,463) Interfund Transfers Out (49,463)Debt Service 2,104,379 (119,824) (119,824)TOTAL OTHER FINANCING SOURCES (USES) 2,104,379 (49,463)(49,463) Excess (deficiency) of revenues over \$ (119,823) expenditures and other sources (uses) 221,698 221,698 (119,824)(1) \$ (49,462) (49,463) Fund Balances at beginning of year 14,189 119,824 49,463 Fund Balances at end of year \$ 235,887

# CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

	County So	County School Facilities Fund (Fund #83)			chool Facilities F	und (Fund #84)	County School Facilities Fund (Fund #85)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES Revenue from Local Sources Leases and Rentals	\$	\$	\$	\$	\$	\$	\$	\$	s	
Interest Fees and Contracts	166,182	166,182	-	184,376	184,375	(1)	19,827	19,827		
Total Revenue from Local Sources	166,182	166,182	<del>-</del>	184,376	184,375	(1)	19,827	19,827	<u> </u>	
School Facilities Apportionments	6,365,171	6,365,171		7,374,430	7,374,430	_	7,637,276	7,637,276	-	
TOTAL REVENUES	6,531,353	6,531,353		7,558,806	7,558,805	(i)	7,657,103	7,657,103	<u>-</u> _	
EXPENDITURES  Books and Supplies					15,625	(15,625)				
Services and Other Operating Expenses Capital Outlay	7,227,443	2,977,965	4,249,478	8,124,982	2,728,074	5,396,908	6,677,595	1,490,471	5,187,124	
TOTAL EXPENDITURES	7,227,443	2.977.965	4.249,478	8.124.982	2,743,699	5,381,283	6,677,595	1.490.471	5.187.124	
Excess (deficiency) of revenues over expenditures	(696,090)	3,553,388	4,249,478	(566,176)	4,815,106	5,381,282	979,508	6,166,632	5,187,124	
OTHER FINANCING SOURCES (USES) Interfund Transfers In Interfund Transfers Out Debt Service	696,090	696,089	(1)	580,605	566,176	(14,429)	264,038 (1,150,299)	264,038 (1,150,299)		
TOTAL OTHER FINANCING SOURCES (USES)	696,090	696,089	(1)	580,605	566,176	(14,429)	(886.261)	(886,261)	-	
Excess (deficiency) of revenues over expenditures and other sources (uses)	<u>\$</u>	4,249,477	\$ 4,249,477	\$ 14,429	5,381,282	\$ 5,366,853	\$ 93,247	5,280,371	\$ 5,187,124	
Fund Balances at beginning of year								<u></u>		
Fund Balances at end of year		\$ 4,249,477			\$ 5,381,282			\$ 5,280,371		

# CAPITAL PROJECTS FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL For the Fiscal Year Ended June 30, 2001

	County S	County School Facilities Fund (Fund #86)			eserve Fund-Disast	ers (Fund #51)	Total (Memorandum Only)			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)	
REVENUES Revenue from Local Sources Leases and Rentals Interest Fees and Contracts	\$ 17,837	\$	\$ (17,837)	\$ 873	\$ 864	\$ (9)	\$ 427,500 1,771,040 1,859,139	\$ 426,341 1,998,276 1,859,138	\$ (1,159) 227,236 (1)	
Total Revenue from Local Sources	17,837		(17,837)	873	864	(9)	4,057,679	4,283,755	226.076	
School Facilities Apportionments		<u> </u>	-	-	•		27,507,021	27,507,019	(2)	
TOTAL REVENUES	17,837		(17,837)	873	864	(9)	31,564,700	31,790,774	226,074	
EXPENDITURES Books and Supplies Services and Other Operating Expenses Capital Outlay							1,000 494,037 51,916,047	848 271,166 27,678,127	152 222,871 24,237,920	
TOTAL EXPENDITURES		·	•	<del></del>		•	52.411.084	27.950,141	24,460,943	
Excess (deficiency) of revenues over expenditures	17,837		(17,837)	873	864	(9)	(20,846,384)	3,840,633	24,687,017	
OTHER FINANCING SOURCES (USES) Interfund Transfers In Interfund Transfers Out Debt Service	14,084		(14,084)	(873)	(864)	9	9,790,884 (9,120,056) (437,570)	9,762,371 (9,120,046) (437,570)	(28,513) 10 -	
TOTAL OTHER FINANCING SOURCES (USES)	14,084	-	(14,084)	(873)	(864)	9	233,258	204,755	(28.503)	
Excess (deficiency) of revenues over expenditures and other sources (uses)	\$ 31,921	-	\$ (31,921)	<u>\$</u>	-	<u>s</u> -	<b>\$</b> (20,613,126)	4,045,388	\$ 24,658,514	
Fund Balances at beginning of year		<u> </u>			14,274			27,821,334		
Fund Balances at end of year		<u>s</u>			\$ 14,274			\$ 31,866,722		

#### FIDUCIARY FUND TYPES - AGENCY AND TRUST FUNDS COMBINING BALANCE SHEET June 30, 2001

**ASSETS** 

Cash in County Treasury

Savings

TOTAL ASSETS

Accounts Payable

TOTAL LIABILITIES

Reserved for Special Purposes

Designated for Special Purposes

TOTAL LIABILITIES AND FUND BALANCE

Funds Held in Trust

Liabilities

Fund Balance

Undesignated

TOTAL FUND BALANCE

Accounts Receivable: Miscellaneous Stores Inventory

Cash on Hand and in Banks: Checking

Foothill Ventura Buena Technology DeAnza Anacapa Balboa Cabrillo **High School High School** High School Middle School Middle School Middle School Middle School \$ \$ S \$ 315,988 247,439 11,436 20,388 29,476 3,023 1,627 53,416 23,760 3.324 6,493 37,321 Cash Collections Awaiting Deposit 7,108 10,110 336 11,199 346,856 310,965 11,436 23,712 35,969 40,680 12,826 LIABILITIES AND FUND BALANCE 10,302 3,846 29

2,000

2,000

9,436

9,436

11,436

**Agency Funds** 

23,683

23,683

23,712

14,739

14,739

21,230

21,230

35,969

1,727

1.727

336

38,617

38,953

40,680

2,450

2,450

11,199

10,376

12,826

(823)

See the accompanying notes to the financial statements.

268,039

278,341

7,108

61,407

68,515

346,856

218,075

221,921

10,110

78,934

89,044

310,965

### FIDUCIARY FUND TYPES - AGENCY AND TRUST FUNDS COMBINING BALANCE SHEET June 30, 2001

		Agency Funds				<b>_</b>		
	Pac Adult Contin Education High		El Camino Continuation High School	Retiree Benefit Fund (Fund #93)	Alternative Retiree Benefit Fund (Fund #94)	Foundation Fund (Fund #92)	Scholarship Fund (Fund #96)	Total (Memorandum Only)
<u>ASSETS</u>								
Cash in County Treasury Cash on Hand and in Banks: Checking Savings Cash Collections Awaiting Deposit Accounts Receivable:	\$ 14,033	674	\$ 1,176	\$ 3,674,939	\$ 1,671,630	\$ 19,432	\$ 31,362	\$ 5,397,363 645,260 124,314
Miscellaneous Stores Inventory		***************************************		52,435	22,481	262	433	75,611 28,753
TOTAL ASSETS	\$ 14,033	\$ 674	\$ 1,176	\$ 3,727,374	\$ 1,694,111	\$ 19,694	\$ 31,795	\$ 6,271,301
LIABILITIES AND FUND BALANCE Liabilities								
Accounts Payable Funds Held in Trust	12,908	\$	\$	\$ 	\$ 	\$	\$	\$ 14,177 519,938
TOTAL LIABILITIES	12,908	<del>.</del>	<del>.</del>	<del></del>	<u>-</u>	<u>-</u>		534,115
Fund Balance Reserved for Special Purposes Designated for Special Purposes Undesignated	1,125	674	1,176	3,727,374	1,694,111	14,666 5,028	31,795	28,753 5,467,946 240,487
TOTAL FUND BALANCE	1,125	674	1,176	3,727,374	1,694,111	19,694	31,795	5,737,186
TOTAL LIABILITIES AND FUND BALANCE	\$ 14,033	\$ 674	\$ 1,176	\$ 3,727,374	\$ 1,694,111	\$ 19,694	\$ 31,795	\$ 6,271,301

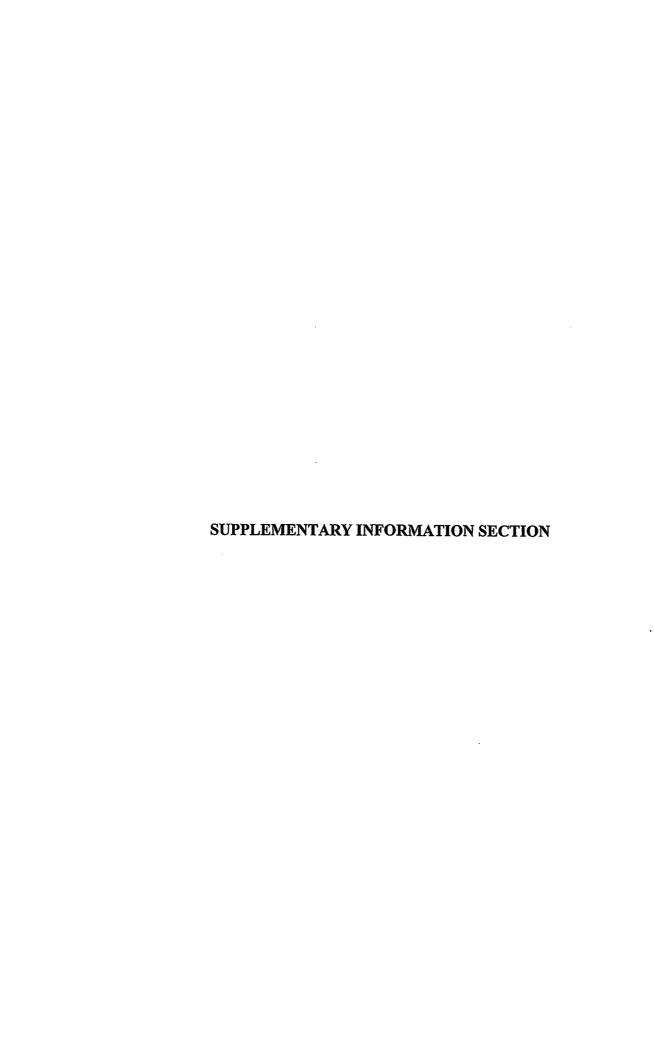
# FIDUCIARY FUND TYPES - AGENCY AND TRUST FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE For the Fiscal Year Ended June 30, 2001

Agency Funds

				Algeney Lands	777		
	Ventura High School	Buena High School	Foothill Technology High School	Anacapa Middle School	DeAnza Middle School	Balboa Middle School	Cabrillo Middle School
REVENUES							
Revenue from Local Sources Student Store Sales Yearbook Student Body Cards Athletics	\$ 36,127 77,500 80,322	\$ 39,564 87,067 24,210 188,334	\$ 2,344 6,097	\$ 14,303	<b>\$</b> 12,377	\$ 52 17,892	\$ 9,286 10,758
Fund Raising Social Activities Vending Machines Interest	21,345 12,169	47,056 8,803	12,609 2,580	12,528 3,246	12,904	120,737	86,132 46
Other Revenues	16,301	36,409	19,102	24,492	3,006	31,751	18,925
TOTAL REVENUES	243,764	431,443	42,732	54,569	29,546	173,270	125,147
EXPENDITURES							
Classified Salaries Instructional Aides' Salaries	\$	\$	\$	\$	\$	\$	\$
Employee Benefits Health & Welfare Benefits Books and Supplies Instructional Materials & Supplies Services and Other Operating Expenses							
Student Store Expenses Yearbook Athletics	33,546 78,066 77,645	29,758 79,159 177,112	3,656 7,979	13,580	13,824	28 16,984	15,938 8,339
Fund Raising Social Activities	20,523		10,298	531 1,891	7,535	103,769	66,680
Vending Machines Other Expenses Capital Outlay Equipment	6,818 14,104	32,655 96,766	11,363	27,485	969 16,068	44,605	37,194
TOTAL EXPENDITURES	230,702	415.450	33,296	43,487	38.396	165.386	128,151
Excess (deficiency) of revenues over expenditures	13,062	15,993	9,436	11.082	(8.850)	7,884	(3,004)
OTHER FINANCING SOURCES (USES) Interfund Transfers In							
TOTAL OTHER FINANCING SOURCES (USES)			<del></del>	-			
Excess (deficiency) of revenues over expenditures and other sources (uses)	13,062	15,993	9,436	11,082	(8,850)	7,884	(3,004)
Fund Balances at beginning of year	55,453	73,051		12,601	30,080	31,069	13,380
Fund Balances at end of year	\$ 68,515	\$ 89,044	\$ 9,436	\$ 23,683	\$ 21,230	\$ 38,953	\$ 10,376

# FIDUCIARY FUND TYPES - AGENCY AND TRUST FUNDS COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE For the Fiscal Year Ended June 30, 2001

		Agency Funds		Trust Funds				_	
	Adult Education	Pacific Continuation High School	El Camino Continuation High School	Retiree Benefit Fund (Fund #93)	Alternative Retiree Benefit Fund (Fund #94)	Foundation Fund (Fund #92)	Scholarship Fund (Fund #96)	Total (Memorandum Only)	
REVENUES									
Revenue from Local Sources Student Store Sales Yearbook Student Body Cards Athletics Fund Raising Social Activites	\$	\$ 439	\$ 576 5,208	S	\$	\$	\$	\$ 87,373 225,994 24,210 268,656 254,661 33,232	
Vending Machines	•		5,200					50,895	
Interest	3,651	1,020	1,216	226,432	111,387	1,307 7,000	1,153	351,966	
Other Revenues TOTAL REVENUES	3,651	1,459	7,000	226,432	111,387	8,307	31,692 32,845	194,565 1,491,552	
IOTAL REVENUES		1,707			111,307		32,843	1,491,332	
EXPENDITURES									
Classified Salaries Instructional Aides' Salaries	\$	\$	\$	\$	\$	\$ 80		\$ 80	
Employee Benefits Health & Welfare Benefits				3,388,119		10		3,388,129	
Books and Supplies Instructional Materials & Supplies Services and Other Operating Expenses						5,468		5,468	
Student Store Expenses Yearbook Athletics Fund Raising Social Activities Vending Machines Other Expenses	4176	1,066	182 4,887 755		815,115	51,000	1,050	96,506 204,351 254,757 178,697 37,599 40,442 1,120,747	
Capital Outlay						1.246			
Equipment	4,176	1,066	5,824	2 200 110	015.115	1,246		1,246	
TOTAL EXPENDITURES	4,170	1,000	3,824	3,388,119	815,115	57,804	1,050	5,328,022	
Excess (deficiency) of revenues over expenditures	(525)	393	1,176	(3,161,687)	(703,728)	(49,497)	31,795	(3,836,470)	
OTHER FINANCING SOURCES (USES) Interfund Transfers In		·		3,500,000	500,000	50,000		4,050,000	
TOTAL OTHER FINANCING SOURCES (USES)		<u>·</u>	<u> </u>	3,500,000	500,000	50,000		4,050,000	
Excess (deficiency) of revenues over expenditures and other sources (uses)	(525)	393	1,176	338,313	(203,728)	503	31,795	213,530	
Fund Balances at beginning of year	1,650	281	<del>-</del>	3,389,061	1,897,839	19,191		5,523,656	
Fund Balances at end of year	\$ 1,125	\$ 674	\$ 1,176	\$ 3,727,374	\$ 1,694,111	\$ 19,694	\$ 31,795	\$ 5,737,186	



Chairman

ROYCE A. STUTZMAN

Partners

PETER F. GAUTREAU RENÉE S. GRAVES CARL PON MARY ANN QUAY LINDA M. SADDLEMIRE

Principal

JERI A. WENGER

Senior Managers

TIMOTHY D. EVANS
PHEBE M. MCCUTCHEON
KARIN HECKMAN NELSON
ARVEE ROBINSON

INDEPENDENT AUDITORS' REPORT ON SUPPLEMENTARY INFORMATION

Board of Education Ventura Unified School District 295 South Arcade Drive Ventura, California 93003

We have audited the combined general purpose financial statements of the Ventura Unified School District, as of and for the year ended June 30, 2001 and have issued our report thereon dated September 20, 2001. These general purpose financial statements are the responsibility of the District's management. Our responsibility was to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States; and <u>Standards and Procedures for Audits of California K-12 Local Educational Agencies</u>, prescribed by the State Controller. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the combined general purpose financial statements of Ventura Unified School District, taken as a whole. The accompanying financial information identified as supplementary information, including the Schedule of Expenditures of Federal Awards, is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is not a required part of the general purpose financial statements. Such information has been subjected to the auditing procedures applied in the audit of the combined general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Vicenti, Lloyd & STUTZMAN LLP

September 20, 2001

### HISTORY AND ORGANIZATION June 30, 2001

The Ventura Unified School District was formed effective July 1, 1965 as the result of a unification election held March 16, 1965 and action of the Ventura County Board of Supervisors at the meeting of March 30, 1965. The unified district encompasses the former Ventura Union High School District and its former component elementary districts, namely the Avenue, Mill Union, Mound, Buena Ventura School Districts and the Arnaz portion of the Nordhoff Union School District. The district includes an area of approximately 165 square miles, including the City of Ventura and surrounding area, in the western most portion of Ventura County.

The District operates eight pre-schools, seventeen elementary schools, four middle schools, three high schools, one continuation high school, one independent study high school, one opportunity school and one adult education school.

The Board of Education and the District Administrators for the fiscal year ended June 30, 2001 were as follows:

### **BOARD OF EDUCATION**

Member	Office	Term Expires
Mrs. Debbie Golden	President	December 31, 2003
Mrs. Velma Lomax	Vice President	December 31, 2001*
Mr. Cliff Rodrigues	Member	December 31, 2001*
Mr. Jim Wells	Member	December 31, 2003
Mr. John Walker	Member	December 31, 2001*

### **DISTRICT ADMINISTRATORS**

Dr. Trudy Arriaga	Superintendent
Mr. Joseph Richards, Jr.	Assistant Superintendent, Business Services
Dr. Gerald Dannenberg	Assistant Superintendent, Educational Services
Dr. Richard Morrison	Assistant Superintendent, Human Resources

<sup>\*</sup>Per the November 6, 2001 election, terms were extended to December 31, 2005

### SCHEDULE OF AVERAGE DAILY ATTENDANCE (ADA) For the Fiscal Year Ended June 30, 2001

The requirements governing ADA, admission of pupils, types of schools, recording and reporting of pupil attendance, and similar matters are controlled by provisions of the Education Code and by regulations of the California Department of Education.

ADA statistics reported to the State for the fiscal year ended June 30, 2001 are as follows:

Elementary:	Second <u>Period</u>	<u>Annual</u>
Kindergarten	1,252	1,255
First through third grade	3,792	3,797
Fourth through eighth grade	6,320	6,322
Home or hospital - temporary physical disabilities	3	2
Special education master plan	264	267
Special education - nonpublic, nonsectarian schools	8	9
Extended year special education - mandated	14	14
Extended year special education - nonpublic nonsectarian	1	1
Opportunity schools and full-day opportunity classes	<u> 18</u>	<u> </u>
Total elementary ADA	<u>11,672</u>	<u>11,686</u>
Secondary:		
Regular classes	4,393	4,347
Continuation education	228	230
Home or hospital - temporary physical disabilities	-	1
Special education master plan	95	93
Special education - nonpublic, nonsectarian schools	7	7
Extended year special education - mandated	2	2
Extended year special education - nonpublic, nonsectarian Opportunity schools and full-day opportunity classes	1	1
Total secondary ADA	4.722	8
Total secondary ADA	<u>4,733</u>	<u>4,689</u>
Adult Education:		
Concurrently enrolled	3	8
Not concurrently enrolled  Total adult education ADA	1,452	1,565
Total adult education ADA	<u>1,455</u>	<u>1,573</u>
Total ADA	<u>17,860</u>	<u>17,948</u>
County:		
Community Schools	5	5
Special Education	113	113
Total County ADA	118	118

### Hourly Programs Hours of Attendance

Elementary 192,432 Secondary 146,808

### SCHEDULE OF INSTRUCTIONAL TIME OFFERED For the Fiscal Year Ended June 30, 2001

Grade Level	1986-87 Minutes <u>Requirement</u>	1982-83 Actual <u>Minutes</u>	2000-01 Actual <u>Minutes</u>	Status	
Kindergarten	36,000	31,500	36,000	In Compliance	
Grade 1 to 3	50,400	42,060	50,505	In Compliance	
Grade 4 to 8	54,000	51,595	54,080	In Compliance	
Grade 9 to 12	64,800	64,642	65,155	In Compliance	

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Fiscal Year Ended June 30, 2001

PROGRAM NAME	Federal Catalog Number	Pass-Through Entity Identifying Number	Total Program Expenditures	
Federal Categorical Aid Programs:				
U.S. DEPARTMENT OF AGRICULTURE:				
National School Lunch Program	10,555	03396	\$ 1,610,452	
National School Breakfast Program	10.553	03988	40,381	
Especially Needy Breakfast Program	10.553	03526	591,109	
Summer Feed Program	10.558	03527	98,601	
U.S. DEPARTMENT OF EDUCATION:				
Adult Basic Education	84.002	03844	89,554	
Improving America Schools Act	01.002	05011	07,334	
Title I	84.010	03799	1,309,746	
Title II - Education for Economic Security Act	84.281	03207	40,872	
Title VI	84.298	03340	69,231	
Title VII	84.003	03060	170,174	
Migrant Education	84.011	03239	271,002	
Special Education			•	
PL 94-142	84.027	03143	1,194,525	
Infant Discretionary	84.027	03612	10,563	
Low Incidence	84.027	03459	3,585	
Preschool Local Entitlement	84.027	03682	215,647	
Federal Class Size Reduction	84.340A	03073	221,659	
Carl D. Perkins Vocational and Technical Education	84.048	03570	126,194	
Indian Education	. 84.060	N/A	162,005	
Pell Grant	84.063	N/A	193,866	
Emergency Immigration Education	84.162	03159	37	
Safe and Drug Free Schools	84.184	10007	313,773	
Federal Direct Loans	84.268	N/A	294,838	
Transition Partnership	84.000	(1)	157,418	
Maintenance and Operations	84.041	(1)	406	
Math Professional Development	84.276	03855	8,467	
School to Career	84.278	(1)	49,813	
U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES				
Medi-Cal	93.773	10013	232,630	
FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION				
Federal Emergency Management Administration	84.287	10041	280,389	
Total Federal Programs			\$ 7,756,937	
Reconciliation to Federal Revenue				
Total Federal Program Expenditures				
Revenues in excess of expenditures related to Federal entitlement			\$ 7,756,937	
Program Medi-Cal			103,239	
Total Federal Program Revenue			\$ 7,860,176	

<sup>(1)</sup> Pass-Through Entity Identifying Number not readily available.

# RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT (J-200) WITH AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2001

	General Fund	Deferred Maintenance <u>Fund</u>
June 30, 2001 Annual Financial and Budget Report (Form J-200) Fund Balances	\$11,281,727	\$1,221,995
Adjustments to Increase Fund Balance:		
Understatement of Transfer from the General Fund		89,260
Adjustments to Decrease the Fund Balance:		
Understatement of Transfer to Deferred Maintenance Fund	(89,260)	
June 30, 2001 Audited Financial Statement Fund Balances	\$ <u>11,192,467</u>	\$ <u>1,311,255</u>
		eneral Long-Term ebt Account Group
June 30, 2001 Annual Financial and Budget Report (Form J-200) Total Liabilities		\$46,315,084
Adjustments and Reclassifications:		
Increase in Total Liabilities:		
Accrued Vacation Understatement		716,540
Net Adjustments and Reclassifications		716,540
June 30, 2001 Audited Financial Statement, General Long-Term Debt Total Liabilities		\$ <u>47,031,624</u>

### SUMMARY OF THE OFFICE OF CRIMINAL JUSTICE PLANNING GRANT For the Fiscal Year Ended June 30, 2001

	Gang Violence Suppression Program
	Multi-Component Model
	Grant Number GV00031670
	July 1, 2000
	to
	June 30, 2001
Revenues	
State Program	\$ 43,220
District Match	21,429
Total Revenue	\$ <u>64,649</u>
Total Revenue	Ф <u>-04,042</u>
Expenditures	
Personal Services	\$ 34,649
Operating Expenses	30,000
Total Expenditures	\$ <u>64,649</u> (

### SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS For the Fiscal Year Ended June 30,

	2002 (Budget	2002 (Budgeted) (2) 2001			2000		1999	
	Amount	%	Amount	%	Amount	%	Amount	%
GENERAL FUND:	-							
Revenue								
Revenue Limit Sources	\$ 77,819,207	74.4	\$ 74,622,378	70.8	£ (£ 031 330	// 7	6 (2 202 252	
Federal	3,124,819	3.0	4,328,638	70.8 4.2	\$ 65,871,328	66.7 4.2	\$ 63,392,353	66.5
State	14,635,983	14.0	19,271,425	18.3	4,087,218		5,276,541	5.5
County and Local	8,433,817	8.1	7,978,543	7.6	17,804,807 7,865,620	18.1 8.0	14,827,012 8,427,732	15.6 8.8
Other Transfers/Sources	0,455,017	0.1	7,770,343	7.0	7,005,020	0.0		0.2
Interfund Transfers	365,184	0.3	1 142 626		610.225	0.4	28,013	
	303,104	0.3	1,142,625	1.1	619,325	0,6	1,079,236	<u> 1.i</u>
Total Revenue	104,379,010	99.8	107,343,609	102.0	96,248,298	97.6	93,030,887	97.7
Expenditures								
Certificated Salaries	\$ 52,846,309	50.5	52,085,609	49.4	47,175,171	47.8	45,891,213	48.2
Classified Salaries	17,555,505	16.8	16,419,285	15.6	15,251,016	15.5	14,870,055	15.6
Employee Benefits	19,029,725	18.2	15,852,464	15.1	13,917,508	14.1	13,126,372	13.8
Books and Supplies	4,479,063	4.3	5,207,181	4.9	4,911,698	5.0	4,087,050	4.3
Contracted Services	5,951,794	5.7	6,245,273	6.0	5,857,269	6.0	5,611,254	5.9
Capital Outlay	53,000	0.1	2,289,236	2.2	4,838,068	4.9	5,819,249	6.1
Interfund Transfers	4,500,000	4.3	4,900,391	4.7	4,569,855	4.6	4,446,779	4.7
Other Uses	1,200,000	1.1	3,098,576	2.9	2,770,385	2.8	2,077,903	2.2
Debt Service Payments			69,989	0.1	117,700	0.1	125,972	0.1
Direct Support/Indirect Costs	(1,043,669)	(1.0)	(916,165)	(0.9)	(807,516)	(0.8)	(810,434)	(0.9)
Total Expenditures	104,571,727	100.0	105,251,839	100.0	98,601,154	100.0	95,245,413	100.0
Change in Fund Balance	\$ (192,717)	(0.2)	\$ 2,091,770	2.0	\$ (2,352,856)	(2.4)	\$ (2,214,526)	(2.3)
Ending Fund Balance	\$ 10,999,750	10.5	\$ 11,192,467	10.6	\$ 9,100,697	9.2	<u>\$ 11,453,553</u>	12.0
General Fund Available								
Reserve Balance (1)	\$ 4,060,671	3.9	\$ 4,791,111	4.6	\$ 2,958,000	3.0	\$ 5,018,625	5.3
Recommended Reserve Percentage								
recommended reserve rescentage		3.0		3.0		3.0		3.0
Average Daily Attendance								
P-2, Excluding Adult Education	16,560		16,405		16,196		16,137	
Total Long-Term Debt	\$ 57,974,497		\$ 47,031,624		\$ 46,119,780		\$ 34,286,647	

### **IMPORTANT NOTES:**

All Percentages are of total expenditures.

<sup>(1)</sup> Available reserves are those amounts designated for economic uncertainty, and any other remaining undesignated fund balance from the General Fund.

<sup>(2)</sup> Budget was adopted on June 26, 2001

### NOTES TO SUPPLEMENTARY INFORMATION For the Year Ended June 30, 2001

### **NOTE 1 - PURPOSE OF SCHEDULES:**

### A. Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

### B. Schedule of Instructional Time

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46201 through 46206.

### C. Schedule of Expenditures of Federal Awards

OMB Circular A-133 requires a disclosure of the financial activities of all federally funded programs. To comply with A-133, this schedule was prepared for the District and is presented on the modified accrual basis of accounting.

### D. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balances of all funds and the total liabilities balance of the general long-term debt account group as reported on the Form J-200 to the audited financial statements.

### E. Summary of the Office of Criminal Justice Planning Grants

The schedule was prepared in order to provide information required in the Grantee Handbook of the Office of Criminal Justice Planning for all grants received by the County.

### F. Schedule of Financial Trends and Analysis

The State Controller's Office requires that this report be prepared showing financial trends of the general fund over the past three fiscal years as well as the current year budget. This report is intended to identify if the District has potential fiscal problems and if they have met the recommended available reserve percentages.

Chairman

ROYCE A. STUTZMAN

**Partners** 

PETER F. GAUTREAU RENÉE S. GRAVES CARL PON MARY ANN QUAY LINDA M. SADDLEMIRE

Principal

JERI A. WENGER

Senior Managers TIMOTHY D. EVANS PHEBE M. McCutcheon KARIN HECKMAN NELSON ARVEE ROBINSON

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Education Ventura Unified School District 295 S. Arcade Drive Ventura, California 93003

We have audited the combined general purpose financial statements of Ventura Unified School District (the District) as of and for the year ended June 30, 2001, and have issued our report thereon dated September 20, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Compliance

As part of obtaining reasonable assurance about whether Ventura Unified School District's combined general purpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Ventura Unified School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the combined general purpose financial statements and not to provide assurance on the internal control over financial reporting. However, we noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the

# REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

(Continued)

internal control over financial reporting that, in our judgment, could adversely affect Ventura Unified School District's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings and questioned costs related to the general purpose financial statements.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we believe none of the reportable conditions described above is a material weakness.

This report is intended solely for the information and use of the Board, management, the California Department of Education, the State Controller's Office and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Vicenti, Hoyo + Stutyman, LLP VICENTI, LLOYD & STUTZMAN LLP

September 20, 2001

Chairman

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Partners

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REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Education Ventura Unified School District 295 S. Arcade Drive Ventura, California 93003

### Compliance

We have audited the compliance of Ventura Unified School District (the District) with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to each of its major federal programs for the year ended June 30, 2001. Ventura Unified School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of Ventura Unified School District's management. Our responsibility is to express an opinion on Ventura Unified School District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Ventura Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Ventura Unified School District's compliance with those requirements.

### REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN **ACCORDANCE WITH OMB CIRCULAR A-133**

(Continued)

In our opinion, Ventura Unified School District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2001. The results of our auditing procedures disclosed no instances of noncompliance with these requirements that are required to be reported in accordance with OMB Circular A-133.

### Internal Control Over Compliance

The management of Ventura Unified School District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered Ventura Unified School District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with the applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the Board, management, the California Department of Education, the State Controller's Office and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Vicent, Llogs + Stat ynam, LLP

VICENTI, LLOYD & STUTZMAN LLP

September 20, 2001

Chairman

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REPORT ON STATE COMPLIANCE

Board of Education Ventura Unified School District 295 S. Arcade Drive Ventura, California 93003

We have audited the combined general purpose financial statements of the Ventura Unified School District, as of and for the year ended June 30, 2001, and have issued our report thereon dated September 20, 2001.

Our audit was made in accordance with auditing standards generally accepted in the United States of America, the standards for financial and compliance audits contained in Government Auditing Standards, issued by the U. S. General Accounting Office, and the State Controller's Standards and Procedures for Audits of California K-12 Local Educational Agencies. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The District's management is responsible for the District's compliance with laws and regulations. In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with the laws and regulations applicable to the following items:

Description	Procedures in Controller's <u>Audit Guide</u>	Procedures Performed
Attendance accounting:		
Attendance reporting	3	Yes
Staff development day	3	Yes
Kindergarten enrollment	4	Yes
Independent study	13	Yes
Continuation education	12	Yes

**-**65-

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### REPORT ON STATE COMPLIANCE

### (Continued)

Description	Procedures in Controller's Audit Guide	Procedures Performed
Attendance accounting (continued):		
Adult education	8	Yes
Regional occupational center/programs	5	Not applicable
County Office of Education programs	9	Not applicable
Incentive for longer instructional day:		
School Districts	3	Yes
County Office of Education	3	Not applicable
GANN limit calculation	2	Yes
Early retirement incentive program	5	Not applicable
Community day schools	8	Not applicable
Class size reduction program:	·	i to applionoio
Option 1	11	Yes
Option 2	10	Not applicable
Class size reduction in two courses in grade 9	8	Yes
State instructional materials fund	8	Yes
Schiff-Bustamante standards-based instructional materials	4	Yes
Digital high school education technology grant program	5	Yes
California Public Schools Library Act of 1998	4	Yes
Computer Usage	2	Yes
Office of Criminal Justice Planning	-	See below

The District did not participate in the Early Retirement Incentive Program; therefore, the compliance procedures are not applicable. The District had two options under which to implement class size reduction; the District exercised Option One, therefore, audit procedures for Option Two were not performed.

The District did receive a grant directly from the Office of Criminal Justice Planning (OCJP). There are no compliance procedures in the controller's audit guide; however, the District did have a compliance audit by the OCJP during 2000-01. We are relying on their audit for the compliance requirements.

Based on our audit, we found that, for the items tested, the Ventura Unified School District complied with the laws and regulations of the state programs referred to above. Further, based on our examination, for items not tested, nothing came to our attention to indicate that the Ventura Unified School District had not complied with the laws and regulations of state programs and requirements.

### REPORT ON STATE COMPLIANCE

(Continued)

This report is intended solely for the information and use of the Board, management, the California Department of Education, and the State Controller's Office and is not intended to be and should not be used by anyone other than these specified parties.

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VICENTI, LLOYD & STUTZMAN LLP

September 20, 2001

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS SUMMARY OF AUDITOR RESULTS June 30, 2001

This information is provided to meet the requirements of recently issued OMB Circular A-133.

- A. An unqualified opinion was issued.
- B. Reportable conditions in internal control were disclosed by the audit of the general purpose financial statements; none of the reportable conditions were material weaknesses.
- C. The audit did not disclose any items of non-compliance which are material to the general purpose financial statements of the District.
- D. No reportable conditions in internal control over major programs were disclosed by the audit.
- E. An unqualified opinion was issued on compliance for major programs.
- F. There were no audit findings which were required to be reported under Section .510(a) of OMB Circular A-133.
- G. The major programs for 2000-01 are:

CFDA Number	Name of Federal Program or Cluster
84.184	Safe and Drug Free Schools
84.268, 84.063	Student Financial Aid
10.553	National School Lunch Program
84.011	Migrant Education
84.003	Improving America School Act – Title VII
84.287	Federal Emergency Management Administration

- H. The dollar threshold to distinguish between Type A and Type B programs is \$300,000 for 2000-01.
- I. The District qualifies as a low risk auditee for fiscal year 2000-01.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO GENERAL PURPOSE FINANCIAL STATEMENTS June 30, 2001

Per Assembly Bill 3627, all audit findings must be identified as one or more of the following six categories:

Five Digit Code	AB 3627 Finding Types
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
50000	Federal Compliance
60000	Miscellaneous

### FINDING 01-1 - CABRILLO MIDDLE SCHOOL STUDENT BODY FUND 30000

**Finding:** The student store had a net loss of \$(6,652) and deficit spending for the year of \$(3,004). In addition, the ending fund balance was not adequate to support reserve requirements. This occurred because the inventory level at year end of \$11,199 was higher than the total fund balance of \$10,376. The net effect is a deficit undesignated balance of \$(823).

It was also noted that the ASB expended more monies in the current year than it received in revenues. The deficit spending resulted in the lack of adequate fund balance to support reserve requirements.

Questioned Costs: Not applicable

**Recommendation:** The District should investigate the cause for the student store loss and develop a plan to monitor revenues and expenditures to ensure adequate funds are available to support reserve requirements.

**District Response:** The District Accountant has met with the Cabrillo administration and a policy of a 3% reserve has been set to ensure that adequate funds are available to support reserve requirements for the ASB. During periodic site visits, the financial statements will be reviewed to make sure that spending is kept within the budget. Necessary corrections will be made as required to keep expenditures in line with revenues. Student store transactions will be reviewed to determine if they are appropriate.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS RELATED TO FEDERAL AWARDS June 30, 2001

There were no findings and questioned costs related to federal awards for fiscal year 2000-01.

Finding No.	Finding	Code	Recommendation	Current Status
00-1	ACCOUNTS PAYABLE	30000		
	The District did not have adequate documentation to support some of the year-end accounts payable accruals recorded in the Bond Proceeds Building Fund at the time of the audit. These accruals were estimated based on the difference between the project contract and billings to date and retention held. Prior to issuing the report, the District was able to obtain evidence to materially substantiate that the balance remaining represents actual expenditures incurred as of June 30, 2000.		We recommend that the District continue to work with the facilities department and contact vendors to obtain the necessary documentation to support these accruals in a timely manner. This will ensure that expenditures are recorded in the appropriate reporting period and that the financial statements are materially stated.	Implemented.
00-2	<u>CAFETERIA</u>	30000		
	During our testing of cash receipting procedures for cafeteria sales, we noted that student a-la-carte sales are not supported by any form of documentation (Juanamaria & Saticoy). These sales are not "rung-up" on the cash register nor is an inventory reconciliation to daily sales performed. We were therefore unable to verify that total actual sales agree with the daily deposits. We also noted that "z" tapes for three different registers (DeAnza) did not agree with the amount recorded on the daily cash sales summary and that the over/short category is not being used on the report.		Use of the existing cash registers would provide the best control to support a-la-carte sales. If a cash register is not in use, an inventory reconciliation should be performed to verify total items sold agree with total dollars collected. The total sales per the register "z" tape should be recorded as daily sales and reconciled to actual cash received. Any differences should then be recorded as an over or short. Reasons for discrepancies should be researched.	Implemented.

Finding	Code	Recommendation	Current Status
PACIFIC HIGH SCHOOL ASB	30000		
Original Finding Number 99-3			
Through inquiry of District and site personnel, we noted the following procedures and controls were not in place for a portion of the year:  1. Disbursements were not supported by check requests or purchase order forms supporting authorization of the disbursements.		All disbursements of a student body organization should be approved and documented as such. Once approved, disbursements should be supported by adequate documentation to include original invoices and proof of receipt. The internal controls would also be improved by continuing to use the pre-numbered cash receipting system. This provides an audit	Implemented.
<ol><li>Pre-numbered cash receipts were not being used.</li></ol>		trail between revenue collected and deposits. In addition, bank reconciliations should be	
<ol> <li>Bank reconciliations were not completed on a timely basis.</li> </ol>		will help in identifying, in a timely manner, any record keeping errors made.	
	PACIFIC HIGH SCHOOL ASB  Original Finding Number 99-3  Through inquiry of District and site personnel, we noted the following procedures and controls were not in place for a portion of the year:  1. Disbursements were not supported by check requests or purchase order forms supporting authorization of the disbursements.  2. Pre-numbered cash receipts were not being used.  3. Bank reconciliations were not completed	PACIFIC HIGH SCHOOL ASB 30000  Original Finding Number 99-3  Through inquiry of District and site personnel, we noted the following procedures and controls were not in place for a portion of the year:  1. Disbursements were not supported by check requests or purchase order forms supporting authorization of the disbursements.  2. Pre-numbered cash receipts were not being used.  3. Bank reconciliations were not completed	PACIFIC HIGH SCHOOL ASB  Original Finding Number 99-3  Through inquiry of District and site personnel, we noted the following procedures and controls were not in place for a portion of the year:  1. Disbursements were not supported by check requests or purchase order forms supporting authorization of the disbursements.  2. Pre-numbered cash receipts were not being used.  3. Bank reconciliations were not completed  3. Bank reconciliations were not completed  All disbursements of a student body organization should be approved and documented as such. Once approved, disbursements should be supported by adequate documentation to include original invoices and proof of receipt. The internal controls would also be improved by continuing to use the pre-numbered cash receipting system. This provides an audit trail between revenue collected and deposits. In addition, bank reconciliations should be prepared on a monthly basis. This practice will help in identifying, in a timely manner,

Finding No.	Finding	Code	Recommendation	Current Status
00-4	ASB CASH RECEIPTS	30000	•	
	<ol> <li>Through review of cash receipting procedures and documentation we noted the following:         <ol> <li>The sub-receipting system used for various fundraising events does not provide an adequate audit trail. We noted instances where sales receipts were not deposited in tact and were not always deposited timely. (Balboa Middle School, Cabrillo Middle School, DeAnza Middle School, Buena High School)</li> </ol> </li> <li>Revenue potentials are not prepared for major fundraising events. (Balboa Middle School, Buena High School)</li> </ol> <li>Vending machine procedures do not support adequate internal control. Currently the athletic custodian receives and maintains the inventory, stocks the machine and collects the receipts. There is no independent reconciliation of inventory to purchases and sales. (Buena High School)</li> <li>High School)</li>		The sub-receipting system in use, whether a class listing, individual receipts, or tickets should provide an audit trail to link daily or weekly sales to a specific deposit. The use of a ticket control log is recommended to monitor tickets issued and to ensure that all tickets are accounted for. All receipts should be deposited intact and any miscellaneous expenditures should be made through the cash disbursement system. Use of revenue potentials provides better control over the monies collected and deposited for fundraisers and is an important part of overall financial planning. Finally, we recommend that vending machine duties be segregated if possible and suggest, at a minimum, that an independent party perform a reconciliation between inventory, purchases, and sales at least on a monthly basis.	Improvement noted.

Finding No.	Finding	Code	Recommendation	Current Status
00-5	BALBOA MIDDLE SCHOOL ASB	30000		
	We reviewed cash disbursements and noted several checks written to "cash" totaling \$1,873.		To maintain proper internal controls over cash disbursements, checks should be made to a specific individual or entity and never to "Cash" or "Bearer". As with all disbursements, adequate documentation should be maintained to support the amount and propriety of the expenditure.	Implemented.