

Ventura High School Final Transcript Order Form



Name: _____ ID#: _____

Date of Birth: _____ Phone #: () _____

Street address*: (Include city and ZIP code)

**Please provide photo ID and
payment with order form.**

Grad Pack #1 - \$6.00

Final step to University/College Admission Process

One (1) Official FINAL transcript - We mail to school of choice.
Three (3) Official FINAL transcripts and one (1) Unofficial transcript-mailed to the address listed above.
Use extra transcripts for financial aid, summer abroad, employmen, etc.

College/University Name:

Address:

****IMPORTANT** MUST INCLUDE DEADLINE DATE:** _____

Grad Pack #2 - \$4.00

Community College, Vocational School, Military, Undecided

Two (2) Official FINAL transcripts and one (1) Unofficial transcript-mailed to the address above. We will not mail transcript to College/University. Use transcripts for VC athletic dept., Vocational Enrollment, employment, etc.

Grad Pack #3 - \$2.00

One (1) Official FINAL transcript-mailed to the address you provide. **** INCLUDE DEADLINE IF APPLICABLE**

Address listed above

Or following address:

Payment may be made in cash, money order, or check. If using Credit/Debit Card you will need to make the payment at the Student Store then bring the receipt and completed form to the Records Office.

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(In Accordance with Public Law 93-380, Section 438, I hereby request the above school to release or mail a transcript of my credits earned.)

Signature: _____

Date: _____

Office Use Only:

Cash Money order Check Credit/Debit Card

Total paid: \$ _____

Date: _____

Check #: _____