

Juanamaria Volunteer Information

School volunteers are a vital asset to Juanamaria Elementary School. Volunteers show our children that we care about their education and support the school.

When volunteering on campus, report to the office, sign in, and pick up your volunteer badge. When you're on campus volunteer activity is complete, sign out at the office and return your badge.

If you are unable to volunteer on a scheduled time contact the classroom teacher and leave a message on their phone.

When on campus please use the adult restroom in the office, NOT the student restroom.

Tips for Working in the Classroom

We hope you will find these tips helpful when you volunteer in the classroom.

1. Treat all children fairly and equally.
2. Allow each child to work at his or her own pace.
3. Encourage children to ask questions and make responses.
4. Be sensitive and responsive to the feelings of the children.
5. Listen with interest to what children have to tell you.
6. Allow students the time, space, and opportunity to do a task independently before offering assistance.
7. Remember, you are there to assist all the children in the classroom, not just your own child.
8. If you have a concern regarding a specific student, discuss it with the teacher. Remember that it is not your place to discuss a student's behavior and/or progress with their parent. Similarly, it is not appropriate to discuss the progress and/or behavior of any student with other parents.
9. In the event of an emergency, stay calm and the children will follow your example.
10. Ask the teacher for help if you can't handle a problem.

Please remember the following guidelines when it comes to any discussion regarding students or teachers/classrooms:

1. Any information regarding a student's school performance or behavior is confidential. It is not to be discussed with anyone else.
2. Questions regarding a specific child or incident at school should be referred to the teacher or principal.
3. Comparisons of either teachers or classrooms are not to be discussed with other community members. You are in a trusted position, and with trust comes the responsibility of confidentiality.
4. Concerns regarding the classroom procedures should be discussed with the teacher.

Home-school unity and cooperation are keys to our school success.

Please cut this portion and return to your child's teacher.

Parent name (print) _____ Date _____
Parent signature _____