

Board of Education
Matt Almaraz, President
Sabrena Rodriguez, Vice President
Amy Callahan, Member
Dr. Jerry Dannenberg, Member
Velma Lomax, Member
Dr. Roger Rice, Superintendent &
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 •
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For the future of every student

REGULAR BOARD OF EDUCATION MEETING
February 8, 2022

Closed Session: 5:30 p.m.
Regular Session: 7:00 p.m.

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC ACCESS/COMMENTS

In accordance with Assembly Bill 361 (Rivera) which allows legislative bodies to continue to meet remotely during a declared State of Emergency subject to certain conditions and Ventura Unified School District's Board of Education Resolution #22-01, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at public.comment@venturausd.org and live (real-time) public comment via Zoom at <https://us02web.zoom.us/j/83211773003?pwd=NUxqQ0hXRkpla3hZSDdleGhxeWdxdz09> Passcode: 645180 or via phone at +1 669 900 6833 Webinar ID: 832 1177 3003. Both written and live public comment requests are available for Closed Session agenda items and regular session agenda items.

Written public comment will be accepted for 24 hours, ending one hour before the start of the Opening Procedure of the meeting. All written public comments received via the designated email address referenced above will be provided to the Board of Education before the start of the Regular Session of the meeting for review. Written public comment, submitted pursuant to the required process, will not be read or summarized but will be made part of the board meeting minutes. ANY WRITTEN PUBLIC COMMENT RECEIVED BEFORE OR AFTER THE 24-HOUR PERIOD WILL NOT BE PROCESSED. If giving a live public comment, the public must use the “raise hand” function of the Zoom webinar at the time of the item they wish to comment on, including general public comment agenda item or other agenda items. Those attending via phone call, which does not allow the raise hand function, will be unmuted at the beginning of the Public Comment agenda item and asked if they have a public comment to share now or for a subsequent individual agenda item.

In the event of a service disruption that prevents broadcasting the audio portion of the meeting, or in the event of a disruption within the local agency's control that prevents public comment for members of the public using the call-in option or internet-based option, the Board will stop the meeting and take no further action on agenda items until public access is restored.

Any writing or documents that are public records and are provided to the majority of Board Members before the meeting regarding any open session items on the agenda are available via the District website at

<https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2022-23AgendaInformation.aspx>

POSTING INFORMATION

The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, February 8, 2022
Ventura Adult and Continuing Education
Ron Halt Classroom Via Teleconference

Public Access

Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios>

1. OPENING PROCEDURE - Ron Halt Classroom - 5:30 p.m.

2. Call to Order

3. Adoption of Agenda

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

4. Public Comment on Closed Session Items

5. Motion to go to Closed Session

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

6. CLOSED SESSION - Ron Halt Classroom

6.a Public Employment/Appointment, Pursuant to Government Code Section 54957 (b)

- Principal, Balboa Middle School

6.b Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.

8. Pledge of Allegiance

9. Roll Call:

Matt Almaraz, President ____, Sabrena Rodriguez, Vice-President ____, Amy Callahan ____, Dr. Jerry Dannenberg ____, Velma Lomax ____, Dr. Roger Rice ____

Karyme Fierros (FTHS) ____, Daniella Gallardo (PHS) ____, Sophia Green (ELCHS) ____

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - VUSD Gratitude Awards
- Student Board Reports
 - Karyme Fierros - FTTHS
 - Daniella Gallardo - PHS
 - Sophia Green - ELCHS

12. Correspondence

13. Public Comments

14. ACTION ITEMS

- 14.a [Consideration of Resolution #22-03, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.](#)

Board approval of Resolution #22-03, Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

Mr. Matt Almaraz, Board President

- 14.b [Ventura Unified School District \(VUSD\) and Ventura Unified Education Association \(VUEA\) Memorandum of Understanding \(MOU\) - Advanced Agreement for COVID Subbing for Teachers](#)

Consideration for approval of VUSD and VUEA Memorandum of Understanding (MOU) - Advanced Agreement for COVID Subbing for Teachers. This will remain in place through the end of 2021-22 school year.

Please see the attached MOU Advanced Agreement for COVID Subbing for Teachers.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

15. CONFERENCE - SUPERINTENDENT

- 15.a [Student Board Members](#)

The Board will have an opportunity to discuss potential changes to the role of Student Board Members.

Mr. Matt Almaraz, Board President

16. CONFERENCE - EDUCATIONAL SERVICES

16.a [Universal Transitional Kindergarten \(TK\)](#)

District staff will provide an update on Universal Transitional Kindergarten (TK)

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

16.b [Consideration for Review of K-12 Schools and Adult Education Comprehensive School Safety Plans for the 2021-22 School Year](#)

K-12 Schools and Adult Education Comprehensive Safety Plans for the 2021-22 school year are submitted for your review and can be viewed at

https://drive.google.com/drive/folders/111ut1A00HRIHcESIfQT621ZMK5pGN_fA?usp=sharing.

Each plan includes the essential components outlined in Education Code §32282-32289. These safety plans were collaboratively developed by enVision Consulting Group, Inc., school site council, and input from law enforcement and community members. Comprehensive School Safety Plans will be disseminated to school sites and will be stored in the electronic version on the VUSD website as well as a hard copy.

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

17. CONFERENCE - HUMAN RESOURCES - Certificated

17.a [Ventura County Office of Education Quarter 2 Williams Report 2021-22 Fiscal Year](#)

The County Superintendent of School is required by California Education Code Section 1240 to report on a quarterly basis the results of Williams Lawsuit settlement visits to the school district governing board with schools ranked in deciles 1 - 3 of the 2012 Academic Performance Index to ensure compliance by determining:

- Instructional Materials - All students, in grades TK-12, have access to standards-aligned textbooks or instructional materials in the four core subject areas of English language arts, mathematics, history/social science, science and additionally in grade 9-12 foreign languages, health and appropriate science laboratory equipment. These visitations are required during the first four weeks of school (quarter 1).
- Facilities - All classrooms and amenities are safe, clean and functional.

The review of teacher assignments and vacancies, audit findings related to Williams Settlement, and the annual School Accountability Report Cards (SARC) will be included in the annual report.

Attached is the memorandum from Ventura County Office of Education.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

CONSENT CALENDAR

It is recommended that the department item numbers **18 to 22** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____

18. CONSENT- EDUCATIONAL SERVICES

18.a [Resolution #22-05, Continued Funding Application for State Preschool Program 2022-23](#)

It is recommended that the Board of Education approve the attached Resolution #22-05 for the purpose of providing child care and development services. This resolution authorizes the designated personnel to sign future contract documents for fiscal year 2022-23. Designees: Superintendent or Assistant Superintendent, Business Services Division are authorized to sign the transaction for the Governing Board.

Dr. Antonio Castro, Assistant Superintendent, Educational Services; Ms. Loretta Galaviz, Coordinator, Child Development Programs

18.b [Overnight and Out of the Tri-County Field Trip](#)

Buena High School is requesting permission to send students from their **Advancement Via Individual Determination (AVID) class** to travel overnight and out of the tri-county to visit the following colleges: **California State Fullerton** (Orange County); **University of California Irvine** (Orange County); **University of San Diego** (San Diego County); **San Diego State University** (San Diego County); **University of California San Diego** (San Diego County); **Long Beach State** (Los Angeles County); **California State University, Los Angeles** (Los Angeles County). The trip will take place on March 9-11, 2022. Board approval is requested to send forty students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district bus. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **senior class** to travel out of the tri-county to a **Grad Night trip** to be held at **Disneyland, Anaheim, CA**, Orange County. The trip will take place on June 3-4, 2022 (this trip is not overnight, students departing from school on June 3rd at 5:30 p.m. and returning to school on June 4th at 5:00 a.m). Board approval is requested to send 200 students and 20 chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district buses. All required paperwork will be on file at the school before departure.

Cabrillo Middle School is requesting permission to send students from their **music class** to travel overnight and out of the tri-county to a **Music Festival Performance** to be held at **Embassy Suites in San Francisco, CA**, San Francisco County. The trip will take place on April 28-May 1, 2022. Board approval is requested to send fifty-four students and six chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by charter buses. All required paperwork will be on file at the school before departure.

Cabrillo Middle School is requesting permission to send students from their **music class** to travel out of the tri-county to an **All State Honor Band and Orchestra Performance** to be held at **Fresno Convention Center in Fresno, CA**, Fresno County. The trip will take place on February 17, 2022. Board approval is requested to send twelve students and two chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by a charter bus. All required paperwork will be on file at the school before departure.

Pierpont Elementary School is requesting permission to send students from their **5th grade**

class to travel overnight for an **Outdoor Education field trip to Catalina Island Marine Institute (CIMI) Catalina Island**. The trip will take place on March 23-25, 2022. While on this field trip the students will study island and marine environments. The components of this program include: Marine ecology, island ecology, nature hikes, snorkeling, and astronomy observations. Board approval is requested to send fifty 5th grade students and eight chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation to the Long Beach Harbor will be provided by district bus and transportation to Catalina Island will be provided by Catalina Classic Cruises. All required paperwork will be on file at the school before departure.

Montalvo Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Camp Whittier in Santa Barbara, CA**. The trip will take place on May 24-27, 2022. Board approval is requested to send sixty-three students and twelve chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by a district bus. All required paperwork will be on file at the school before departure.

Juanamaria Elementary School is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to a Wilderness Outdoor Leadership Foundation (WOLF) Camp (Brandeis Bardin) in Brandeis, CA** in Ventura County near Simi Valley. The trip will take place on May 10-13, 2022. Board approval is requested to send seventy-four students and eight chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by a district bus. All required paperwork will be on file at the school before departure.

Buena High School is requesting permission to send students from their **varsity baseball team** to travel out of the tri-county to a **baseball game** to be held at **Templeton High School in Templeton, CA**, San Luis Obispo County. The trip will take place on February 12, 2022. Board approval is requested to send seventeen students and five chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by district bus. All required paperwork will be on file at the school before departure.

Dr. Antonio Castro, Assistant Superintendent, Educational Services

19. CONSENT - HUMAN RESOURCES - Certificated

19.a [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Holland	Sheila	Portola	Counselor	Retire	06/16/2022
Osiadacz	Denise	ATLAS	Teacher	Retire	07/29/2022
Peters	Marcia	El Camino HS	Teacher	Retire	06/17/2022
Richards	Barbara	Ventura HS	Counselor	Retire	06/17/2022
RickettsBemel	Anne	Homestead	Teacher	Retire	06/24/2022
Smith	Mary	Poinsettia	Teacher	Retire	06/16/2022
Thoele	Claire	Will Rogers	Teacher	Retire	06/07/2022
Tzipori	Michael	Cabrillo	Teacher/Librarian	Retire	06/22/2022

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19.b [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers listed below.

Name	Credential Or Program
Naranjo, Nataly	Emergency 30 Day Substitute Permit
Miller, Sheryl	Emergency 30 Day Substitute Permit
Gonzalez, Brittany	Emergency 30 Day Substitute Permit
Peek, Rachel	Emergency 30 Day Substitute Permit
Rodriguez, Felix	Emergency 30 Day Substitute Permit
Hawkins, Jordan	Emergency 30 Day Substitute Permit
Wulff, Rebecca	Emergency 30 Day Substitute Permit
Vasquez, Evanessa	Multiple Subject Credential
DiOrioKnight, Nancy	Multiple Subject Credential, Specialist Instruction Credential In special Education: Life
Wiese, Nicole	Pupil Personnel Services Credential: School Counseling

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Site	Position	Lv FTE	Lv Begin	Lv End	Reason
Thoele	Claire	Will Rogers	Teacher	1.00	06/07/2022	06/16/2022	FMLA

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19.d [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19.e [Ratification of Administration's Approval of Employment of Adult Education Teachers](#)

Ratification of administration's approval for the individuals list below for the Adult Education Programs.

Last Name	First Name	SSN	Assignment	Credential
Ball	Josh	6348	Long Term Sub-CAD	DS AE: Drafting Occupations

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

20. CONSENT - HUMAN RESOURCES - Classified

20.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position change is needed; see attached list.

Note: Position being reduced or abolished is currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change.

It is requested that the Board of Education approve the attached Classified position change for the 2021-2022 fiscal year:

Ms. Andrea Crouch, Director of Classified Human Resources

21. CONSENT - BUSINESS SERVICES

21.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued. New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: January 20, 2022 to January 31, 2022

Purchase Orders:	\$933,328.44
Change Orders:	\$581,391.79
Grand Total:	\$1,514,720.23

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

21.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: January 20 - January 31, 2022

Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

22. CONSENT - SUPERINTENDENT

22.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for December 14, 2021
- Regular Board of Education Meeting Minutes for January 11, 2022

23. BOARD REPORTS

24. COMING EVENTS

25. FUTURE BOARD ITEMS

- Supplement for the Annual Update for the 2021-22 Local Control and Accountability Plan - February 22
- Study Session: Budget and Board Priorities - TBD

26. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

27. CLOSED SESSION

28. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Lomax ____, Dannenberg ____, Callahan ____, Rodriguez ____, Almaraz ____