

Board of Education  
Matt Almaraz, President  
Sabrena Rodriguez, Vice President  
Amy Callahan, Member  
Dr. Jerry Dannenberg, Member  
Velma Lomax, Member  
Dr. Roger Rice, Superintendent &  
Clerk of the Board



255 W. Stanley Avenue, Suite 100 • Ventura, California 93001-1348 •  
805.641.5000

For the future of every student

**REGULAR BOARD OF EDUCATION MEETING**  
**January 25, 2022**

**Closed Session: 6:00 p.m.**  
**Regular Session: 7:00 p.m.**

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

**PUBLIC ACCESS/COMMENTS**

In accordance with Assembly Bill 361 (Rivera) which allows legislative bodies to continue to meet remotely during a declared State of Emergency subject to certain conditions and Ventura Unified School District's Board of Education Resolution #22-01, members of the public will continue to have the right to observe the public meeting via <http://bit.ly/TDCStudios> and submit public comment in writing at [public.comment@venturausd.org](mailto:public.comment@venturausd.org) and live (real-time) public comment via Zoom at <https://us02web.zoom.us/j/83437113303?pwd=dHo4Z2NjRDY2VzhwN2E3Ymd3TlFQU0>

Passcode: 433883 or via phone at +1 669 900 6833 Webinar ID: 834 3711 3303. Both written and live public comment requests are available for Closed Session agenda items and regular session agenda items.

Written public comment will be accepted for 24 hours, ending one hour before the start of the Opening Procedure of the meeting. All written public comments received via the designated email address referenced above will be provided to the Board of Education before the start of the Regular Session of the meeting for review. Written public comment, submitted pursuant to the required process, will not be read or summarized but will be made part of the board meeting minutes. ANY WRITTEN PUBLIC COMMENT RECEIVED BEFORE OR AFTER THE 24-HOUR PERIOD WILL NOT BE PROCESSED. If giving a live public comment, the public must use the "raise hand" function of the Zoom webinar at the time of the item they wish to comment on, including general public comment agenda item or other agenda items. Those attending via phone call, which does not allow the raise hand function, will be unmuted at the beginning of the Public Comment agenda item and asked if they have a public comment to share now or for a subsequent individual agenda item.

In the event of a service disruption that prevents broadcasting the audio portion of the meeting, or in the event of a disruption within the local agency's control that prevents public comment for members of the public using the call-in option or internet-based option, the Board will stop the meeting and take no further action on agenda items until public access is restored.

Any writing or documents that are public records and are provided to the majority of Board Members before the meeting regarding any open session items on the agenda are available via the District website at

<https://www.venturausd.org/board/SuperintendentBoard/BoardofEducation/2022-23AgendaInformation.aspx>

### **POSTING INFORMATION**

The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)  
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)  
*This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)*
- Ventura Adult and Continuing Education (Main Entrance) 5200 Valentine Road, Ventura, CA



**AGENDA**  
**BOARD OF EDUCATION REGULAR MEETING**  
**VENTURA UNIFIED SCHOOL DISTRICT**  
**Tuesday, January 25, 2022**  
Ventura Adult and Continuing Education  
Ron Halt Classroom Via Teleconference

**Public Access**

**Public Streaming of the Board Meeting at <http://bit.ly/TDCStudios> or**

**<https://us02web.zoom.us/j/83437113303?pwd=dHo4Z2NjRDY2VzhwN2E3Ymd3TlFQU09>**

**Passcode: 433883**

**Webinar ID: 834 3711 3303**

**1. OPENING PROCEDURE - Ron Halt Classroom - 6:00 p.m.**

**2. Call to Order**

**3. Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Lomax \_\_\_\_, Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_

**4. Public Comment on Closed Session Items**

**5. Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Lomax \_\_\_\_, Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_

**6. CLOSED SESSION - Ron Halt Classroom**

6.a Public Employment/Appointment, Pursuant to Government Code 54957 (b)

Title:

- Assistant Superintendent, Human Resources
- Principal, Balboa Middle School

6.b Conference with Legal Counsel - Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Government Code 54956.9(d)(2) a.

Number of cases: One

**7. REGULAR SESSION - Ron Halt Classroom - 7:00 p.m.**

**8. Pledge of Allegiance**

**9. Roll Call:**

**Matt Almaraz, President \_\_\_\_, Sabrena Rodriguez, Vice-President \_\_\_\_, Amy Callahan \_\_\_\_, Dr. Jerry Dannenberg \_\_\_\_, Velma Lomax \_\_\_\_, Dr. Roger Rice \_\_\_\_, Ella Haas (BHS) \_\_\_\_, Logan Bobis (VHS) \_\_\_\_, Nina Segura (Adult Education) \_\_\_\_**

**10. Report of Actions Taken in Closed Session**

**11. Superintendent's Report**

- Good News
  - Principal, Sheridan Way - Dr. Clara Guerrero
- Student Board Reports
  - Ella Haas - BHS
  - Logan Bobis - VHS
  - Nina Segura - VACE

**12. Correspondence**

**13. Public Comments**

**14. ACTION ITEMS**

14.a [Approval to Purchase Additional Buses](#)

The District is requesting Board approval to purchase two buses for VUSD student trips that would require contracting out for charter services, and to offer charter bus transportation services with these new buses to other districts in Ventura County. Each bus will cost approximately for \$220,000 if in stock and special order is not required. This is an approved expense in the Unrestricted Lottery fund.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax \_\_\_\_, Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Mr. Arie Wiberg, Director, Transportation**

14.b [Consideration for Approval to Enter into a Contract with The Career Hub](#)

Staff is asking for permission to enter into a three-year contract with *The Career Hub*, a digital Work-Based Learning (WBL) management platform that will help provide students with equitable access to WBL opportunities, support Career Technical Education teachers and counselors with professional learning, and assist with tracking WBL activities for state and federal reporting. The annual cost for *The Career Hub* is \$39,000, and the contract for three years totals \$117,000; Career Technical Education Incentive Grant (CTEIG) funds will be used for this purpose.

Moved:  
Seconded:

ROLL CALL VOTE:

Lomax\_\_\_, Dannenberg\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_

**Dr. Roger Rice, Superintendent; Dr. Rene Rickard, Chief Innovation Officer**

14.c [Consideration of Resolution 22-02, Approving Adjusted Trustee Area Boundaries](#)

The Board directed staff to bring back Scenario One, of the two scenarios presented to the Board and the public, adjusting the current trustee areas as a result of the 2020 census. Board approval of the attached Resolution is requested.

Moved:  
Seconded:

ROLL CALL VOTE:

Lomax\_\_\_, Dannenberg\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_

**Dr. Roger Rice, Superintendent**

**15. CONFERENCE - EDUCATIONAL SERVICES**

15.a [School Climate and Culture](#)

District staff will present an update and facilitate a discussion on issues and services impacting school climate.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

15.b [Consideration for Review and Approval of School Accountability Report Cards for the 2020-21 School Year Public Announcement](#)

Education Code §35256(c) states each school district annually shall issue a School Accountability Report Card for each school in the district, publicize those reports, and notify parents or guardians of pupils that a hard copy will be provided upon request. The Ventura Unified School District has issued a School Accountability Report Card for each school in the district. Notice is hereby given to parents or guardians that an updated draft report card will be available on the internet and a hard copy will be provided upon request. The 2020-21 draft School Accountability Report Cards will be made available for review by February 1, 2022 at [https://drive.google.com/drive/folders/1D1fhHL\\_sxHVM02LhE26uzpfzhXKVKDKN](https://drive.google.com/drive/folders/1D1fhHL_sxHVM02LhE26uzpfzhXKVKDKN).

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**16. CONFERENCE - BUSINESS SERVICES**

16.a [Governor's Budget Proposal for 2022-23](#)

Each year in January, the Governor of California develops and presents the budget proposal for the upcoming fiscal year. Staff will make a presentation regarding the education budget proposal and other features of the 2022-23 Governor's Budget.

**Dr. Rebecca Chandler, Assistant Superintendent; Ms. Anna Campbell, Director, Fiscal Services**

**CONSENT CALENDAR**

It is recommended that the department item numbers **17 to 21** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Lomax \_\_\_\_, Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_

**17. CONSENT- EDUCATIONAL SERVICES**

17.a [Overnight and Out of the Tri-County Field Trips](#)

**Ventura High School** is requesting permission to send students from their **wind honors/string honors class** to travel overnight and out of the tri-county for a **California All State Convention** to be held at the **Radisson Hotel in Fresno, CA, Fresno County**. The trip will take place on February 17-20, 2022. Board approval is requested to send nine students and one chaperone to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by a district vehicles. All required paperwork will be on file at the school before departure.

**Foothill Technology High School** is requesting permission to send students from their **journalism class** to travel overnight for a journalism conference to be held at the **Westin Bonaventure in Los Angeles, CA**. The trip will take place on April 7-10, 2022. Board approval is requested to send twenty-four students and three chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by a private vehicles. All required paperwork will be on file at the school before departure.

**Buena High School** is requesting permission to send students from their **senior class (2022)** to travel out of the tri-county for **grad night** to be held at **Disneyland in Anaheim, CA, Orange County**. The trip will take place on June 3-4, 2022. Board approval is requested to send two hundred students and twenty chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by district buses. All required paperwork will be on file at the school before departure.

**Poinsettia Elementary School** is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Camp Whittier in Santa Barbara, CA**. The trip will take place on February 1-4, 2022. Board approval is requested to send sixty-seven students and seven chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by district buses. All required paperwork will be on file at the school before departure.

**Montalvo Elementary School** is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to Camp Whittier in Santa Barbara, CA**. The trip will take place on May 24-27, 2022. Board approval is requested to send sixty-three students and twelve chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by district buses. All required paperwork will be on file at the school before departure.

**Sunset Elementary School** is requesting permission to send students from their **5th grade class** to travel overnight for an **Outdoor Education field trip to the Wilderness Outdoor Leadership Foundation (WOLF) Camp in Brandeis, CA**. The trip will take place on May 10-13, 2022. Board approval is requested to send forty-five students and five chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153**. Transportation will be provided by a district bus. All required paperwork will be on file at the school before departure.

**Dr. Antonio Castro, Assistant Superintendent, Educational Services**

**18. CONSENT - HUMAN RESOURCES - Certificated**

18.a [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel listed below:

Last Name	First Name	Site	Position	Lv FTE	Lv Begin	Lv End	Reason
Dudley	Susan	Cabrillo	Teacher	.17	01/29/2022	06/17/2022	Personal
Page	Sarah	FTHS	Teacher	1.00	22-23 SY	22-23 SY	Personal
Domenich	Julia	BHS	Teacher	1.00	01/29/2022	06/17/2022	Child Rearing

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

18.b [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2021-22 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

18.c [Ratification of Administration's Approval of Employment and Reemployment of Substitute Teachers for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval of employment of substitute teachers listed below.

Name	Credential Or Program
Samudio, Delzy	Emergency 30 Day Substitute Permit

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

18.d [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2021-22 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel listed below.

Last Name	First Name	Site	Assignment	Reason	Last Work Day
Martinez	Sandra	J. Serra	Teacher	Retirement	06/16/2022
Moore	Claudia	Citrus Glen	Hourly Intervention Teacher	Resignation	11/23/2021
Martinez	Elvida	PHS	Learning Director	Retirement	01/12/2021
Knerr	Raymond	BHS	Teacher	Retirement	01/31/2022
Volic	Damira	VHS	Teacher	Retirement	06/17/2022
Willison	Teri	CMS	Teacher	Retirement	06/16/2022
Friedman	Kelli	Mound	Teacher	Retirement	06/16/2022
Krist	Jean	ECHS	Teacher	Retirement	06/17/2022

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**



18.e [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2021-22 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

18.f [Approval of Administration's Recommendation of Employment Status Changes for 21-22 School Year](#)

It is recommended that the Board approve Administration's recommendation to change employment status for the employees listed below, from Temporary status to Probationary status. This change will be effective retroactive to the first day of the individual's employment in the 2021-2022 school year.

Name	Site	Assignment	Prob 1 Date
Miller, Linda	Early Intervention Center	SPED ECE Preschool Teacher	08/19/2021
Noel, Erin	Cabrillo Middle School	SPED Resource Specialist	08/19/2021
Atkinson, Leann	DATA Middle School	SPED Ed. Specialist Mild/Moderate Teacher	08/14/2020
Cook, Suzanne	Mound Elementary	SPED Ed. Specialist Mild/Moderate ASD Teacher	08/14/2020
Harrison, Ellen	Poinsettia Elementary	SPED Ed. Specialist Mild/Moderate ASD Teacher	08/14/2020
Hinojosa, Sally	Lemon Grove Elementary	SPED Ed. Specialist Mild/Moderate Teacher	08/14/2020

**Mr. Brett Taylor, Assistant Superintendent, Human Resources**

**19. CONSENT - HUMAN RESOURCES - Classified**

19.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list.

Note: Positions being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2021-2022 fiscal year.

**Ms. Andrea Crouch, Director of Classified Human Resources**

19.b [Classified Personnel Changes](#)

The Personnel Commission approved the attached list of Classified Personnel Changes at its January 19, 2022 meeting. It is recommended that the Board of Education approve the changes at this time.

**Ms. Andrea Crouch, Director of Classified Human Resources**

**20. CONSENT - BUSINESS SERVICES**

20.a [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued. New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: January 5, 2022 to January 19, 2022

Purchase Orders:	\$579,056.99
Change Orders:	\$0.00
<b>GRAND TOTAL:</b>	\$579,056.99

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

20.b [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

**Period:** January 5-19, 2022

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

20.c [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation.

It is recommended that the Board accept these donations on behalf of the District at this time.  
Period: December 2021

**Dr. Rebecca Chandler, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services**

**21. CONSENT - SUPERINTENDENT**

21.a **Consideration of Board Meeting Minutes**

- Special Board of Education Meeting Minutes for January 5, 2022
- Special Board of Education Meeting Minutes for January 11, 2022
- Special Board of Education Meeting Minutes for January 14, 2022

**22. BOARD REPORTS**

**23. COMING EVENTS**

**24. FUTURE BOARD ITEMS**

- Student Board Members - February 8
- Supplement for the Annual Update for the 2021-22 Local Control and Accountability Plan -February 22
- Study Session: Budget and Board Priorities - TBD

**25. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)**

**26. CLOSED SESSION**

**27. ADJOURNMENT**

Moved:

Seconded:

ROLL CALL VOTE:

Lomax \_\_\_\_, Dannenberg \_\_\_\_, Callahan \_\_\_\_, Rodriguez \_\_\_\_, Almaraz \_\_\_\_