

**VENTURA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING  
Tuesday, January 8, 2019  
MINUTES**

**Call to Order**

The Board of Education of the Ventura Unified School District met on Tuesday, January 8, 2019 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Rodriguez called the meeting to order at 5:30 p.m.

President:	Sabrina Rodriguez
Vice President:	Jackie Moran
Board Member:	Velma Lomax
Board Member:	Matt Almaraz
Board Member:	Jerry Dannenberg
Interim Superintendent:	Jeff Davis
Asst. Supt./Business:	Betsy George
Asst. Supt. Ed. Serv.	Danielle Cortes
General Counsel:	Anthony Ramos

**Adoption of Agenda**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 4 – 1 (Absent Ms. Moran) to approve the agenda with approval to move the Business Service Parcel Tax Oversight presentation to item number one, in the Conference section, before the Education Service Department items.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez

Noes: None. Absent: Moran. Abstain: None.

**Public Comment on Closed Session Items** - None

**Closed Session**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote 5-0 that the Board adjourn to closed session to discuss conference with legal counsel on anticipated litigation, significant exposure to litigation, pupil matters, public employee discipline/dismissal/release, conference with labor negotiators, and public employment.

Ayes: Dannenberg, Almaraz, Lomax, Rodriguez

Noes: None. Absent: Moran. Abstain: None.

At 7:00 p.m., President Rodriguez called the regular meeting to order and led the pledge of allegiance. Superintendent dedicated a moment of silence to the victims of the recent shooting and fire in the Thousand Oaks/Conejo area.

**Report of Actions Taken in Closed Session**

In closed session, the Board took action on a 5-0 vote to unanimously support the appointment of Dr. Roger Rice as the next Superintendent for Ventura Unified School District. Board President Rodriguez noted that his term will be from March 1, 2019 to June 30, 2022 and base salary of \$227,500. Employment agreement will be presented at the January 22, 2019 Board meeting. Also, per special meeting of January 11, 2019, Dr. Jeff Baarstad, former superintendent of Conejo Valley Unified School District will serve as interim superintendent.

**Good News**

Student Board members; Teah Cobey–Pacific, Nathalie Ortiz-Adult Education, and Abby Sourwine-Foothill Technology had the opportunity to update the Board on various school academics, sports, and student school club events.

Tyleigh Matheson's winning essay on Courtesy won her the opportunity to be a Mayor for a Moment at a City Council meeting. Tyleigh is a fifth grade student and attends Loma Vista School. The Board had the opportunity to view a video produced by CAPS TV.

Poinsettia principal Beth Harris and staff shared why they love their school and the great learning opportunities for students.

Dr. Jeff Davis welcomed Mike Askay as the new principal for Juanamaria School. Mr. Askay was the former Assistant Principal at Anacapa Middle School, and has taught for 12 years as a teacher in VUSD.

President Rodriguez presented the 2018 California School Board Association Quill Award to Ms. Alexa D'Angelo, news reporter for the Ventura County Star. This award recognizes excellence in journalism reporting of fair, insightful and accurate public school news.

**Public Comments** - None

**Correspondence**

Board President Rodriguez noted that Dr. Roger Rice is the current associate and deputy superintendent, student services for the Ventura County Office of Education. The areas of experience include: Local Control Accountability Plan, Career and Technical Education, Special Education, Court and Community Schools, Early Childhood Learning, Charter Schools, Migrant, Foster and Homeless Student Programs, Student Competitions and Chief Negotiator. Before his years of service at the county, Dr. Rice was the assistant superintendent of human resources in Oxnard Union High School.

**Report on Board Appointed Committees** - None

**Approval of Special Board of Education Meeting Minutes for October 10, 2018**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 3 –2 to approve the Special Board minutes for October 10, 2018.

Ayes: Lomax, Moran, Rodriguez

Noes: None Absent: None Abstain: Dannenberg, Almaraz.

**Approval of Regular Board of Education Meeting Minutes for November 13, 2018**

It was moved by Mrs. Moran, seconded by Mrs. Lomax and carried on a roll call vote 3 - 2 to approve the Regular Board minutes for November 13, 2018.

Ayes: Lomax, Moran, Rodriguez

Noes: None Absent: None Abstain: Dannenberg, Almaraz.

**Approval of Special Board of Education Meeting Minutes for November 16, 2018**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 3 - 2 to approve the Special Board minutes for November 16, 2018.

Ayes: Lomax, Moran, Rodriguez

Noes: None Absent: None Abstain: Dannenberg, Almaraz.

**CONFERENCE AGENDA**

**Ventura Unified School District 2018 California Dashboard**

Dr. Rene Rickard, Director of Assessment, Accountability and Program Evaluation, provided overview of the Ventura Unified School District's progress on the 2018 California Dashboard.

**Low-Performing Students Block Grant**

Dr. Danielle Cortes, Assistant Superintendent Educational Services noted that the Low-Performing Students Block Grant Funding was designed to help address the achievement gap for all students. She noted that "Low-performing" is defined by the California Department of Education (CDE) as students not meeting academic achievement standards. Funding description from CDE indicates students identified as low performing on state English language arts or mathematics in 2016-17; students who are neither identified for special education services nor identified as low income, English learner or foster youth. Preliminary entitlement of \$851,666 may be expended through 2020-21 and used for evidence-based services that directly support student academic achievement and professional development for certificated staff.

**VUSD Information Night and School of Choice – January 17, 2019**

Dr. Cortes, Assistant Superintendent of Education Services noted that a Information Night will be held and all VUSD schools will be represented on Thursday, January 17, 2019. Per Education Code 35160.5 schools of choice is available to students who currently reside in the Ventura Unified School District boundary to those schools with the capacity to accept additional students. The capacity of the schools is calculated in a non-arbitrary manner using pupil enrollment and available space. The student selection is done through a random unbiased process, and not based on first-come-first-served basis. Submission of School of Choice application is required for all students including sibling. Information provided on the District web page under the Education Service Division.

**Electronic Enrollment Update**

Mr. Kurt Sowa, Chief Technology Officer, provided update on the committee's progress to offer electronic enrollment. He noted that the committee visited four other school districts for purpose of comparing offerings. VUSD's preliminary approach will be to use the decentralized electronic system; pre-enrollment, re-enrollment to include the 1<sup>st</sup> day packet. In moving forward, a campaign will begin to first encourage parents to access their student information using Q parent connect. At this time, only 17% of VUSD parents utilize Q. The committee will continue to campaign to increase parent awareness of Q Connect; to inform parents on utilization of Q, refine a new process and continue evaluating with goal to fully implement electronic enrollment by 2020.

**DeAnza Academy of Technology and the Arts (DATA) Library Learning Tree Mural (Action Requested)**

It was moved by Dr. Dannenberg, seconded by Mr. Almaraz and carried on a roll call vote 5-0 that the Board approve the DATA middle school library learning tree mural as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Request for Adoption of a Supplementary Program (Action Requested)**

It was moved by Mr. Almaraz, seconded by Mrs. Lomax and carried on a roll call vote 5-0 that the Board approve Will Rogers elementary request for adoption of the supplementary accelerated program Estrellita.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Request for Adoption of a Supplementary Program (Action Requested)**

It was moved by Mrs. Moran, seconded by Mr. Almaraz and carried on a roll call vote 5-0 that the Board approve Will Rogers elementary request for adoption of the supplementary program De Canciones a Cuento Level A and Level B.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending December 31, 2018**

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis. Under the Williams Uniform Complaint Procedures, the types of complaints reported to the Board and the County Superintendent of Schools are (1) Textbooks and Instructional Material; (2) Teacher Vacancy or Mis-assignment; (3) Facility Condition (urgent/unsafe/unhealthy school facility conditions). These summaries shall be publicly reported on a quarterly basis. The staff is pleased to report that no complaints were filed with any school in the district during the quarter ending December 31, 2018.

**Personnel Commission 2017-18 Annual Report**

The Personnel Commission approved the 2017-2018 Annual Report of the Personnel Commission at its November 16, 2018 meeting. Ms. Andrea Crouch, Director of Classified Human Resources and Ms. Vicky Balint, Assistant Director presented that report to the Board of Education.

**Presentation of the 2017-18 Parcel Tax Oversight Committee Report**

Ms. Betsy George, Assistant Superintendent of Business Services noted that on November 8, 2016, the City of Ventura voters approved Measure R, extending the special tax assessment charged per parcel to property owners that was initially approved in November 2012. As a requirement of the ballot language, the Board

established a citizens' committee to provide oversight and accountability on expenditures funded by Measure R, and to ensure funds expended are consistent with the ballot language. The Parcel Tax Oversight Committee presented the 2017-18 annual report to the Board of Education in compliance with Parcel Tax Oversight Committee Bylaws, Section 3.2.

**Recommendation for Award of Contract, Long Range Facilities Master Plan (Action Requested)**

It was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote 5-0 that the Board approve the recommendation to award contract for Long Range Facilities Master Plan to PBK Architects, Inc. for the development of a comprehensive long-range facilities master plan.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

**Resolution #18-33, Application for School Bus CNG Tank Replacement Grant Program (Action Requested)**

It was moved by Mrs. Moran, seconded by Mr. Dannenberg and carried on a roll call vote 5-0 that the Board approve resolution #18-33.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

**Board Representation of Board Appointed Committees – Item pulled from agenda.**

This item will be presented for discussion and action at a future meeting.

**Discussion Regarding the 2018 California School Board Association (CSBA) Conference**

The Board of Education attended the Annual California School Board Association (CSBA) Conference held on November 28 – December 1, 2018. The highlights of the workshops attended by the Board included; How and the What's districts can do better communicate and promote their district; workshops for new Board members; social and emotional needs of students; LGBTQ student awareness courses; special education and teacher shortage were some of the many informative topics.

**ACTION AGENDA**

**Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion #18/22, #18/25**

As discussed by the Board of Education in closed session, this item will be postponed to a future date.

**Approval of 2019-20 School Year Calendar**

It was moved by Mr. Almaraz, seconded by Mrs. Moran and carried on a roll call vote 5-0 that the Board approve the 2019-20 School Year Calendar.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

**Presentation of Ventura Education Support Professionals Association (VESPA) and Ventura Unified School District (VUSD) Initial Contract Proposals**

It was moved by Mr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 5-0 that the Board approve the initial contract proposals as listed below.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez

Noes: None. Absent: None. Abstain: None.

**Ventura Education Support Professionals Association (VESPA)**

Article 1 Agreement

Article 11 Hours

Article 23 Vacation

**Ventura Unified School District (VUSD)**

Article 11 Hours

Article 23 Vacation

**CONSENT CALENDAR**

It was moved by Mr. Dannenberg, seconded by Mrs. Almaraz and carried on a roll call vote 5-0 that the Board approve consent items 1 – 14 as presented.

Ayes: Dannenberg, Almaraz, Lomax, Moran, Rodriguez  
Noes: None. Absent: None. Abstain: None.

**1. Overnight and Out of the Tri-County Fieldtrips**

Ventura High School requested permission to send three students and one chaperone from their Track and Field team to travel overnight and out of the state to the National Pole Vault Summit to be held at the Nugget Resort in Sparks, Nevada. The trip will take place on January 17-20, 2019.

Elmhurst Elementary School requested permission to send 60 students and six chaperones from their 5<sup>th</sup> grade classes to travel overnight to Camp Whittier in Santa Barbara, CA for a 5<sup>th</sup> grade outdoor education fieldtrip on January 29–February 1, 2019.

Buena High School requested permission to send 30 students and three chaperones from their Advancement via Individual Determination (AVID) students to travel overnight and out of the tri-county to visit the following colleges: Cal State Fullerton (Orange County), Chapman University (Orange County), University of California San Diego, (San Diego County), San Diego State University (San Diego County), Cal State University Long Beach (Los Angeles County), and Loyola Marymount University (Los Angeles County). The trip will take place on March 6- 8, 2019.

Foothill Technology High School requested permission to send 25 students and three chaperones from their Journalism class to travel overnight and out of the tri-county to a Journalism National Convention in Anaheim, CA, Orange County. The trip will take place on April 25-28, 2019.

Ventura High School requested permission to send 21 students and four chaperones from their Varsity Baseball team to travel overnight and out of the state to a baseball tournament to be held at Bishop Gorman High School in Las Vegas, Nevada. The trip will take place on April 2–6, 2019.

**2. Ratification of District’s Approval of Miscellaneous and Part-Time Certificated Assignments for the 2018-19 School Year**

Ratification of District’s Approval of Miscellaneous and Part-Time Certificated Assignments attached to official minutes.

**3. Ratification of District’s Approval for Leave of Absence for Certificated Personnel**

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Garnett	Gabriel	Teacher	Cabrillo	.83	01/08/19	02/15/19	Paternity/FMLA
Garnett	Gabriel	Teacher	Cabrillo	.83	03/18/19	04/24/19	Paternity/FMLA
Domenech	Julia	Teacher	Buena	1.00	01/26/19	06/14/19	Child Rearing

**4. Ratification of District’s Approval of Resignations & Retirements for Certificated Personnel**

Last Name	First	School	Position	Effective	Reason
Gerry	Joseph“Micah”	Itinerant	Substitute	09/19/2018	Other position
Henry	Natalie	Itinerant	Substitute	10/25/2018	Other position
Hirsh	Ivan	Itinerant	Substitute	10/20/2018	Other position
Kolar	Sarah	Itinerant	Substitute	10/29/2018	Other position
Linman	Ashley	Itinerant	Substitute	09/11/2018	Other position
LoCelso	Gianina	Itinerant	Substitute	10/28/2018	Other position
Nicoleyson	Alexa	Itinerant	Substitute	11/26/2018	Other position
Oliver	Bonny	Itinerant	Substitute	08/3/2018	Other position
Pham	Eric	Itinerant	Substitute	08/27/2018	Other position
Preis	Lisa	Itinerant	Substitute	09/11/2018	Other position
Rugg	Kiersten	Itinerant	Substitute	09/6/2018	Other position

Schneider	Miranda	Itinerant	Substitute	08/28/2018	Other position
Thompson	Madison	Itinerant	Substitute	08/8/2018	Other position
Urritia	Dides	Itinerant	Substitute	08/30/2018	Relocation
Wittwer	Kelly	Itinerant	Substitute	08/23/2018	Relocation
Young	Ryan	Itinerant	Substitute	10/3/2018	Other position

**5. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2018-19 School Year**

Ratification of District's employment and reemployment of substitute teachers listed below for the 2018-19 School Year:

<b>Name</b>	<b>Credential Or Program</b>	<b>Ref /Date</b>
Avila, Jessica	Emergency 30-Day Substitute Permit	
Carlson, Alison	Emergency 30-Day Substitute Permit	1/8/2019
Easter, Jennifer	Multiple Subject Credential	1/8/2019
Farrell, Kori	Emergency 30-Day Substitute Permit	1/8/2019
Guerrero, Ellen	Emergency 30-Day Substitute Permit	1/8/2019
Guy, Emily	Emergency 30-Day Substitute Permit	1/8/2019
Hartnett, Danielle	Emergency 30-Day Substitute Permit	1/8/2019
Ippel, Peter	Emergency 30-Day Substitute Permit Career Technical Education Credential: Arts, Media & Entertainment	1/8/2019
Knight, Allia	Emergency 30-Day Substitute Permit	1/8/2019
Minichiello, Elise	Emergency 30-Day Substitute Permit	1/8/2019
Reed, Dorene	Specialist Instruction Credential in Special Education: Learning Handicapped, Severely Handicapped Multiple Subject Credential	1/8/2019
Smith, Chase	Emergency 30-Day Substitute Permit	1/8/2019
Turek, Daniel	Emergency 30-Day Substitute Permit	1/8/2019

**6. Classified Personnel Changes**

The Personnel Commission approved the list of Classified Personnel Changes at its December 19, 2018 meeting. The Board of Education approved the changes by the Personnel Commission.

**7. Increase in Time Base of Classified Positions**

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Child Nutrition Assistant I (0830)	Buena High	From: 3.00 Hrs / 180 Calendar To: 5.50 Hrs / 180 Calendar	General Child Nutrition

**8. Reduction in Classified Positions**

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position is no longer needed for the 2018-2019 fiscal year.

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>
Child Nutrition Assistant I (0812)	Buena High	3.50 Hrs / 180 Calendar

**9. Establishment of Classified Positions**

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator Special Ed (3661)	Junipero Serra	28.75 Hrs per week / 181 Calendar	Federal Spec Ed
Paraeducator Special Ed (3662)	Poinsettia	28.75 Hrs per week / 181 Calendar	Federal Spec Ed

**10. 2018-19 Pupil Transportation Information, LLC, Contract #1021-18**

The District entered into a consulting services agreement with Pupil Transportation Information (PTI), LLC. PTI to review processes and procedures in the Transportation Department in order to provide a comprehensive pupil transportation assessment study. The agreement is effective December 1, 2018 through June 30, 2019.

**11. Permission to Issue RFQ/RFP for E-Rate Equipment**

The Board approved the request to initiate the Request for Proposals/Qualifications (RFP/RFQ) process for E-Rate equipment is requested at this time.

**12. Gifts to School District**

<u>DONOR</u>	<u>GIFT</u>	<u>LOCATION</u>	<u>VALUE</u>
Joann D. Cunningham	Cash	E.P. Foster	\$400.00
E.P. Foster P.T.A.	Cash	E.P. Foster	\$2,000.00
Hanes 4 Education	Cash	Montalvo	\$22.30
Harber Family, Inc.	Cash	DATA	\$50.00
Kroger	Cash	Montalvo	\$122.10
Lifetouch	Cash	Sheridan Way	\$236.00
Mound PTO	Cash	Mound	\$1,271.75
John Reinhart	Cash	DATA	\$90.00
Scoutit, Inc.	Cash	Will Rogers	\$101.39
Josh Spiker, Mile 26 Sports	Cash	DATA	\$440.00
The September 2014 Revoc TR, Joyce Frenette	Cash	E.P. Foster	\$2,500.00
The September 2014 Revoc TR, Joyce Frenette	Cash	Sheridan Way	\$2,500.00

**13. Checks for December 2018**

The Board approved the checks for December 2018. Copy of the report made available online and in the Business Service Department.

**14. Ratification of Purchase Orders (November 28, 2018 – December 26, 2018)**

The Board approved the purchase orders and change orders as listed. Copy of the report made available online and in the Business Service Department.

396 Purchase Orders	=	<b>\$764,258.14</b>
PO Changes	=	<b>102,372.07</b>
GRAND TOTAL	=	<b>\$866,630.21</b>

**COMING EVENTS:**

- School of Choice Information Night – January 17, 2019
- Staff In-Service – January 28, 2019
- Local Control Accountability Plan Meeting – January 30, 2019

**FUTURE BOARD ITEMS**

- The Board requested presentation on Dashboard results.
- Mrs. Rodriguez confirmed plans for future Study Session regarding Math.
- Ms. Moran suggested implementation of a math survey. Ms. Rodriguez noted that could be a conversation had during the math study session.

**BOARD/SUPERINTENDENT COMMENTS**

Dr. Dannenberg attended an impressive student performance “Share the Joy” led by director Heidi House and recommends that she, (the district) submit an application to present at a future CSBA conference.

Mr. Almaraz noted a phenomenal community support and student leadership of the annual Cheers for Children food drive. Mrs. Lomax also welcomed the new addition of books given to the families. Executive Assistant to the Superintendent Ms. Macias acknowledged Balboa Teacher Mr. Jose Duenas and the students for their involvement to make this Cheers for Children Drive one of the best.

**CLOSED SESSION - None**

**ADJOURNMENT**

At 9:49 p.m. it was moved by Mrs. Lomax, seconded by Mrs. Moran and carried on a roll call vote of 5-0 to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, January 22, 2019.

APPROVED

\_\_\_\_\_ President

\_\_\_\_\_ Secretary