



For the future of every student

## **CLASS TITLE: GROUNDS EQUIPMENT OPERATOR**

### **BASIC FUNCTION:**

Under the direction of the Operations Manager, operate and maintain a variety of heavy power-driven equipment used in the maintenance of designated grounds including large power mowers and tractors; mow, edge and trim lawns, large fields, athletic fields and other assigned turf grounds utilizing appropriate equipment.

### **REPRESENTATIVE DUTIES:**

#### **ESSENTIAL DUTIES:**

Operate a variety of power-driven grounds maintenance equipment including large power mowers, tractors, trenchers, chippers, grinders, forklifts, dump trucks, skip loaders, sprayers, spreaders, aerators, chainsaws and trimmers.

Mow, edge and trim lawns large lawns and fields at assigned District sites; prepare, fertilize and aerate fields and soil as required utilize standard and heavy equipment to dig holes and trenches, shape and level grounds areas, and meet District gardening needs.

Perform preventive maintenance work and general repairs on grounds equipment; inspect equipment to assure proper operation; service, adjust, repair and overhaul assigned equipment; check fluids, change oil and filters and replenish fuel; lubricate equipment as needed.

Perform a variety of grounds maintenance and landscaping duties in the beautification of grounds and landscaped areas; plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; hoe and pull weeds and rake leaves; edge walkways; sweep litter from walks and driveways.

Drive assigned vehicles and equipment to and from work sites; load, unload, haul and transport a variety of materials and equipment to and from various sites.

Inspect school grounds and other assigned areas; identify, resolve and report safety issues and hazards to appropriate personnel; respond to emergency grounds maintenance needs as requested; identify and report vandalism and maintenance and repair needs.

Maintain equipment in proper operating condition; sharpen blades and hand tools as needed; replace equipment parts and components as needed; wash and clean equipment; assist with skilled mechanical activities involved in the maintenance and repair of District vehicles as required.

Perform a variety of general maintenance work in the construction and repair of District grounds as assigned; patch and repair asphalt and concrete; install, maintain and repair fencing; inspect, maintain and perform general repairs on irrigation systems as assigned.

Apply pest control methods to eradicate weeds, insects, rodents and other pests according to established procedures as assigned.

Monitor inventory levels of grounds maintenance supplies as required; assist with ordering, receiving and maintaining inventory of supplies as assigned.

Maintain routine records related to work orders and assigned activities.

Serve as lead for designated grounds maintenance projects; train personnel, assign employee duties and review work for completeness and compliance with established standards and procedures.

**OTHER DUTIES:**

Perform related duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

Methods, materials, tools and large power equipment used in grounds maintenance work.

Operation and general maintenance of a variety of power-driven grounds equipment including large power mowers, tractors, trenchers, chippers, grinders, forklifts, dump trucks, skip loaders and others.

Grounds maintenance procedures including mowing, edging and weeding.

Methods, equipment and materials used in landscaping and ground maintenance work.

Cultivating, fertilizing and spraying of grass, flowers, trees and shrubs.

Health and safety regulations and procedures.

Proper lifting techniques.

Basic record-keeping techniques.

**ABILITY TO:**

Operate a variety of power-driven grounds maintenance equipment including large power mowers, tractors, trenchers, chippers, grinders, forklifts, dump trucks, skip loaders, sprayers, spreaders, aerators, chainsaws and trimmers.

Perform a variety of grounds maintenance and landscaping duties in the beautification of assigned grounds and landscaped areas.

Mow, edge, weed, fertilize and cultivate lawns, athletic fields and other landscaped areas.

Load, unload, haul and transport a variety of materials and equipment to and from various sites.

Perform regular preventive maintenance work and minor repairs on grounds equipment.

Understand and follow oral and written instructions.

Maintain routine records related to work performed.

Observe health and safety regulations.

Establish and maintain cooperative and effective working relationships with others.

Maintain regular and consistent attendance.

**EDUCATION AND EXPERIENCE:**

Any combination equivalent to sufficient experience, training and/or education to demonstrate the knowledge and abilities listed above. Typically, this would be gained through: one year of grounds maintenance experience including the operation and maintenance of heavy power-driven grounds maintenance equipment.

**LICENSES AND OTHER REQUIREMENTS:**

Valid California driver's license.

**WORKING CONDITIONS:**

**ENVIRONMENT:**

Outdoor work environment.

Seasonal heat and cold or adverse weather conditions.

Exposure to fumes, dust, odors, oil, grease and gases.

Driving a vehicle to conduct work.

**PHYSICAL DEMANDS:**

Dexterity of hands and fingers to operate grounds maintenance equipment.

Sitting and riding equipment for extended periods of time.

Seeing to perform gardening and grounds work.

Lifting, carrying, pushing or pulling heavy objects as assigned by position.

Bending at the waist, kneeling or crouching.

Walking or standing for extended periods of time.

Reaching overhead, above the shoulders and horizontally.

Heavy physical labor.

**HAZARDS:**

Exposure to chemicals used in pest control and weed abatement.

Working around and with machinery having moving parts.

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*Approved by Personnel Commission:*

*09/19/2017*