



For the future of every student

MINUTES
JUNE 24, 2020

- CALL TO ORDER A regular meeting of the Personnel Commission of the Ventura Unified School District was held in the Multipurpose Room, 255 West Stanley Avenue, Ventura, California on June 24, 2020. Ms. Stallings, Chair, called the meeting to order at 4:30 p.m.
- Present: Commissioners Kirby and Stallings. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director and Belen Gonzalez, HR Analyst, Classified (Confidential).
- ADOPTION OF AGENDA On a motion by Mr. Kirby, seconded by Ms. Stallings, the agenda for the June 24, 2020 Personnel Commission meeting was adopted as presented by a vote of 2-0. (Ayes – 2/Kirby, Stallings; Nay 0; Abstain 0)
- APPROVAL OF MINUTES On a motion by Mr. Kirby, seconded by Ms. Stallings, the minutes of May 21, 2020 (special meeting) were approved by a vote of 2-0. (Ayes – 2/ Kirby, Stallings; Nay 0; Abstain 0)
- PUBLIC COMMENTS None
- ITEM E1 VESPA REPORT
Carol Peek provided VESPA’s report, and shared that VESPA held the ratification vote for the contract changes and salary increase. All went through and all agreements were approved by the Board of Education and they are happy with the outcome.
- ITEM E2 DIRECTOR’S REPORT
Ms. Crouch reported:
- 1) The ESC, facilities, warehouse and transportation employees reported to their regular work schedules as of Monday, June 22.
 - 2) The last day of school was June 11, schools held their drive-through promotion activities and graduation parades. The Senior Class walk took place at City Hall. There was also a retiree parade held at VACE, about 20 retirees attended and it turned out to be a very nice event.
 - 3) There were approximately 80 retirees for the 2019-20 school year, including both certificated and classified employees. A big part of that was due to the retirement incentive that the district was able to offer in collaboration with VUEA and VESPA.
 - 4) Classified HR has started meeting with the employees whose positions have been reduced. Meetings have been held with the Special Education Paraeducators, and the next group of meetings will be with the 12-month employees.
 - 5) Negotiations were finalized and approved by the Board of Education. A .50% salary increase was approved across all salary ranges for represented and confidential employees. The district worked with the union to come up with a solution to recalibrate ranges 140 through 225, as a result of minimum wage increasing over the next couple of years. Which means that four groups, four ranges each, on the lower ranges of the salary schedule will receive an additional increase.
- Ms. Crouch continued with the following VUSD calendar highlights and upcoming events:
- o District Holiday: Friday, July 3rd Independence Day
- ITEM F PUBLIC HEARING: JOINT APPOINTEE TO THE PERSONNEL COMMISSION
Ms. Stallings opened the public hearing at 4:43 p.m. No public comments were received; the public hearing was closed at 4:44 p.m.
- ITEM G1 APPROVAL OF APPOINTMENT OF JOINT APPOINTEE TO PERSONNEL COMMISSION
On a motion by Mr. Kirby, seconded by Ms. Stallings, and carried, it was approved to appoint Mr. John Walker as the Commissioners’ Joint Appointee to the Personnel Commission by a vote of 2-0. (Ayes – 2/ Kirby, Stallings; Nay 0; Abstain 0)

- ITEM G2 REVIEW AND APPROVAL OF CALENDAR OF REGULARLY SCHEDULED PERSONNEL COMMISSION MEETINGS FOR THE 2020-21 FISCAL YEAR
After a brief discussion, a motion was made by Mr. Kirby, seconded by Ms. Stallings, and carried to approve the calendar of regularly scheduled Personnel Commission Meetings for the 2020-21 fiscal year as amended by a vote of 2-0. (Ayes – 2/Kirby, Stallings; Nay 0; Abstain 0)
- ITEM H1 PERSONNEL TRANSACTIONS REPORT
On a motion by Mr. Kirby, seconded by Ms. Stallings, the Personnel Transactions Report was approved by a vote of 2-0. (Ayes – 2/ Kirby, Stallings; Nay 0; Abstain 0)
- NEXT MEETING The Personnel Commission scheduled its regular meeting for the month of July. The PC will meet on Wednesday, July 8, 2020 at 4:30 p.m.
- ITEM J COMMISSION COMMENTS
Ms. Stallings announced that she has continued the Merit System Academy via Webinars; she has a couple of more sessions to go.
- ITEM K CLOSED SESSION:
It was decided that Closed Session was not needed at this time.
- ITEM L REPORT OF ACTION TAKEN IN CLOSED SESSION
There was no Closed Session.
- ADJOURNMENT On a motion by Mr. Kirby, seconded by Ms. Stallings the meeting adjourned at 4:51 p.m.