



August 13, 2019

**Board of Education
Meeting Agenda**

BOARD OF EDUCATION

Mr. Matt Almaraz
Dr. Jerry Dannenberg
Mrs. Velma Lomax
Mrs. Jackie Moran - Vice President
Mrs. Sabrena Rodriguez- President

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Roger Rice

For the future of every student

**WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING**

The Board of Education encourages the public to attend board meetings and they are normally held on the second and fourth Tuesdays of each month at 7:00 p.m. in the City Council Chamber, City Hall, 501 Poli Street, Ventura.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

PUBLIC COMMENTS

Public comments are welcomed and encouraged by the Board. A member of the public who would like to address the Board they will be encouraged to fill out a "Speaker Card" prior to the item being called, on the evening of the meeting. No additional speaker cards will be accepted after the item being called, on the evening of the meeting. As stated in Board Bylaw 9323, a person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the published agenda.

POSTING INFORMATION

The agenda for regularly scheduled board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. All Board meetings held at City Hall, are broadcasted live on our local CAPS TV, channel 15. To view CAPS weekly program schedule for replays, go to <http://www.capstv.org> The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
This serves as the main posting location pursuant to the Brown Act, Government Code §54954.2(a)
- District Webpage: <http://www.venturausd.org/superintendent/agendas.htm>
- Ventura City Hall 501 Poli Street, Ventura, CA

**AGENDA SUMMARY
BOARD OF EDUCATION
VENTURA UNIFIED SCHOOL DISTRICT**

Tuesday, August 13, 2019
255 W. Stanley Ave. Suite 100, Ventura, CA 93001
Christa McAuliffe Room

A. OPENING PROCEDURE

Christa McAuliffe Room – 5:30 p.m.

1. Call to Order
2. Adoption of Agenda
3. Public Comment on Closed Session Items
4. Motion to go to Closed Session

Dr. Seuss Room

B. CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Government Code § 54956.9(d)(2)
 - a. Number of cases: Two
2. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code § 54957(b)
3. Pupil Matters, Pursuant to Education Code § 35146 and § 48918
 - a. Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion #: 18/01
 - b. Student Retention Appeal for Students 19-A and 19-B

C. REGULAR SESSION

Christa McAuliffe Room - 7:00 p.m.

1. Pledge of Allegiance
2. Roll Call
3. Report of Actions Taken in Closed Session
4. Approval of Board Meeting Minutes
5. Good News
 - a. Superintendent:
 1. Superintendent Report
 2. Introduction of Assistant Principal, Buena High School – Tiffany Emhoff
6. Correspondence
7. Board Reports
8. Public Comments (three minutes per speaker)

D. CONFERENCE

Agenda **Enclosure**
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1. EDUCATIONAL SERVICES

- | | | |
|--|----|--------|
| a. Review of Board Policy and Administrative Regulation 5123
Promotion/Acceleration/Retention | D1 | D3-18 |
| b. Request for Adoption of a Supplementary Book – Taking Hold | D1 | |
| c. Request for Adoption of a Leadership Curriculum – Character Strong | D1 | |
| d. Review of Board Policy and Administrative Regulation 6146.1 High School Graduation Requirements | D2 | D19-25 |

2. HUMAN RESOURCES

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| a. Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending June 30, 2019 | D2 | |
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3. SUPERINTENDENT

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| a. Discussion on Board Policy 5131.62 Tobacco Use | D2 | D26-31 |
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E. ACTION

- 1. Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion #'s: 18/01 E1
- 2. Administrative Recommendation of Student Retention Appeal for Students 19-A & 19-B E1
- 3. Approval of Board Policy and Administrative Regulation 5137 Positive School Climate E1
- 4. Approval of New Course – Peer Leaders E1
- 5. Approval of New Course – Careers in Education E2
- 6. Approval of New Course – Digital Media Arts & Communication (DMAC) E2
- 7. Approval of New Course – Advanced Digital Media and Communications (DMAC) E2
- 8. Approval of Revised Course – Design Technology (DTech) Survey E2
- 9. Approval of Resolution #19-22, VW Environmental Mitigation Settlement Electric School Bus Incentive Program Grant Application E3 E4

F. CONSENT CALENDAR

- 1. Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year F1 F6-7
- 2. Ratification of District's Approval of Resignation & Retirements for Certificated Personnel F1
- 3. Ratification of District's Approval for Leave of Absence for Certificated Personnel F1
- 4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2019-20 School Year F1-2
- 5. Ratification of District's Approval of Assignments Through Various Education Codes F2 F8
- 6. Ratification of District's Approval of Employment and Reemployment of Certificated Personnel for the 2019-20 School Year F2-3
- 7. Classified Personnel Changes F3
- 8. Establishment of Classified Positions F3
- 9. Increase in Time Base of Classified Positions F3-4
- 10. Resolution #19-23, Approving Settlement with Ventura County Schools Self-Funding Authority of Thomas Fire Claim for Damage to the Education Service Center F4
- 11. Ratification of Change Order #2, C6-20 Buena High School Site Improvements F4
- 12. Ratification of Change Order #2, C7-20 Pacific High School Plumbing Infrastructure F5
- 13. Checks for July 2019 F5
- 14. Ratification of Purchase Orders (July 10, 2019 – July 30, 2019) F5

G. COMING EVENTS F5

H. FUTURE BOARD ITEMS F5

I. BOARD/SUPERINTENDENT COMMENTS – (No official action will be taken) F5

J. CLOSED SESSION F5

K. ADJOURNMENT F5

AGENDA
BOARD OF EDUCATION
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, August 13, 2019
255 W. Stanley Ave., Suite 100, Ventura, CA 93001
Christa McAuliffe Room

A. OPENING PROCEDURE

Christa McAuliffe Room – 5:30 p.m.

1. Call to Order
2. Adoption of Agenda

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrena Rodriguez:	_____
Velma Lomax:	_____		

3. Public Comment on Closed Session Items

At this time, any member of the public may address the Board concerning the Closed Session Items.

4. Motion to go to Closed Session

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrena Rodriguez:	_____
Velma Lomax:	_____		

B. CLOSED SESSION

Dr. Seuss Room

1. Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation, Pursuant to Government Code § 54956.9(d)(2)
 - a. Number of cases: Two
2. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code § 54957(b)
3. Pupil Matters, Pursuant to Education Code § 35146 and § 48918
 - a. Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion # 18/01
 - b. Student Retention Appeal for Students 19-A and 19-B

C. REGULAR SESSION

Christa McAuliffe Room – 7:00 p.m.

1. Pledge of Allegiance
2. Roll Call

Board Members:

Ms. Sabrena Rodriguez, President	_____
Ms. Jackie Moran, Vice-President	_____
Ms. Velma Lomax	_____
Mr. Matt Almaraz	_____
Dr. Jerry Dannenberg	_____

Superintendent:

Dr. Roger Rice	_____
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3. Report of Actions Taken in Closed Session

4. Approval of Regular Board of Education Meeting Minutes for June 11 2019

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrena Rodriguez:	_____
Velma Lomax:	_____		

Approval of Special Board of Education Meeting Minutes for June 20, 2019

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrena Rodriguez:	_____
Velma Lomax:	_____		

Approval of Regular Board of Education Meeting Minutes for June 25, 2019

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrena Rodriguez:	_____
Velma Lomax:	_____		

5. Good News

- a. Superintendent:
 - 1. Superintendent Report
 - 2. Introduction of Assistant Principal, Buena High School, Tiffany Emhoff

6. Correspondence

7. Board Report

8. Public Comments (three minutes per speaker)

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board shall limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Members of the public are encouraged to submit comments in writing.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 West Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000, fax (805) 653-7855.

D. CONFERENCE AGENDA – 7:30 p.m.

*Conference items are those appearing on the Board agenda, usually for the first time, to recognize people and programs, provide reports, request operational actions, discuss proposals and make recommendations. The Board, at its discretion, may wish to comment, provide further direction or take necessary action. Generally, items requiring Board action are placed on a following Board meeting agenda under the action section to provide time for public awareness and final Board consideration. **Superintendent presents the following items:***

1. EDUCATIONAL SERVICES

a) Review of Board Policy and Administrative Regulation 5123, Promotion/Acceleration/Retention

The attached Board Policy and Administrative Regulation have been revised to reflect California School Boards Association (CSBA) suggested changes, Dashboard Alternative School Status (DASS) and to align with BP/AR 5123.1 Acceleration.

Policy/Title	Comments	Action
BP/AR 5123 Promotion/Acceleration/Retention	To reflect California School Boards Association (CSBA) suggested changes, Dashboard Alternative School Status (DASS) and to align with BP/AR 5123.1 Acceleration.	Revise BP/AR

This item will be brought back for approval at the next regularly scheduled meeting of the Board of Education.

Resource Person(s): **Dr. Danielle Cortes, Assistant Superintendent, Educational Services**

b) Request for Adoption of Supplementary Book – Taking Hold

Educational Services is requesting the adoption of the following supplementary book. Taking Hold is part of a series of books written by Francisco Jiménez. The other titles in this series are: Breaking Through, adopted October 9, 2007; The Circuit, adopted April 8, 2008 and Reaching Out adopted April 13, 2010.

Title: Taking Hold
 Author: Francisco Jiménez
 Publisher: Houghton Mifflin Harcourt
 Copyright: 2015
 Status: Supplementary
 Course(s) for which adopted: AVID and Language Arts
 Grade(s): 7-12
 ISBN #: 978-1-328-74209-4

This will be brought back for approval at the next regularly scheduled Board of Education meeting.

Resource Person(s): **Dr. Danielle Cortes, Assistant Superintendent, Educational Services**

c) Request for Adoption of a Leadership Curriculum – Character Strong

Educational DATA Middle School is requesting adoption of the Character Strong leadership supplementary curriculum. This curriculum will help build positive climate and will help support Social Emotional Learning (SEL) in the Leadership Elective at the middle school level.

Title: Character Strong
 Publisher: Character Strong
 Copyright: N/A
 Status: Supplementary
 Course(s) for which adopted: Leadership
 Grade(s): 6-8
 ISBN #: None

This will be brought back for approval at the next regularly scheduled Board of Education meeting.

Resource Person(s): **Dr. Danielle Cortes, Assistant Superintendent, Educational Services**

d) Review of Board Policy and Administrative Regulation 6146.1 High School Graduation Requirements

The attached board policy and administrative regulation have been updated to reflect changes to Ventura Unified School District's High School Graduation Requirements.

Policy/Title	Comments	Action
BP/AR 6146.1 High School Graduation Requirements	Board Policy and Administrative Regulation are being changed to reflect Ethnic and Social Justice Studies requirement, modified graduation requirements for specific student groups, High School Diploma with Distinction, and California School Boards Association (CSBA) suggested changes.	Revise BP/AR

Resource Person(s): **Dr. Danielle Cortes, Assistant Superintendent, Educational Services**

2. HUMAN RESOURCES

a) Report Regarding Williams Uniform Complaint Procedures Quarterly Report Pursuant to AR 1312.4 for Quarter Ending June 30, 2019

The Superintendent or designee shall report summarized data on the nature and resolution of all Williams Uniform Complaints to the Board and the County Superintendent of Schools on a quarterly basis. Under the Williams Uniform Complaint Procedures, the types of complaints reported to the board and the County Superintendent of Schools are (1) Textbooks and Instructional Material; (2) Teacher Vacancy or Mis-assignment; (3) Facility Condition (urgent/unsafe/unhealthy school facility conditions). The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting (Education Code 35186; 5 CCR 4686). In Ventura County these reports are due no later than 15 days following the end of the quarter, specifically March 31, June 30, September 30 and December 31.

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	X		
Teacher Vacancy or Misassignment	X		
Facilities Conditions	X		
Totals	0		

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

3. SUPERINTENDENT

a) Discussion on Tobacco Use Board Policy 5131.62

This is the opportunity for the staff and the Board of Education to discuss the attached Board Policy 5131.62, Tobacco Use.

Resource Person(s): **Dr. Roger Rice, Superintendent**

Ventura USD

Board Policy

Promotion/Acceleration/Retention

BP 5123
Students

~~Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.~~

The Governing Board expects students to progress through each grade level within one school year. ~~To accomplish this~~ **Toward this end**, instruction ~~should~~ **shall be designed to** accommodate the variety of ways that ~~children~~ **students** learn and ~~include~~ **provide** strategies for addressing academic deficiencies ~~when~~ **as** needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level ~~criteria~~ **standards** of expected student achievement.

(cf. [6011](#) - Academic Standards)

(cf. [6146.1](#) - **High School Graduation Requirements**)

(cf. [6146.5](#) - Elementary/Middle School Graduation Requirements)

(cf. [6170.1](#) - **Transitional Kindergarten**)

Acceleration

When high academic achievement is evident, the ~~Superintendent or designee~~ **teacher** may recommend a student for acceleration ~~in~~ **to** a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student. **For VUSD Acceleration policies, please see BP/AR 5123.1**

Continuation in Kindergarten

~~Students who have completed one year of kindergarten shall be admitted to first grade unless the parent/guardian and the Superintendent or designee agree that the student shall continue in kindergarten for not more than one additional school year. — Education Code 48011)~~

~~Whenever a student continues in kindergarten for an additional year, the Superintendent or designee shall secure an agreement signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. — Education Code 46300) Students cannot be retained without parent/guardian permission.~~

Retention - mandated

~~The Superintendent or designee~~ **Teachers** shall identify students who should be retained or who are at risk of being retained **at their current grade level as early as possible in the school year and as early in their school careers as practicable. Such students shall be identified** at the following grade levels: (Education Code 48070.5)

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5
4. Between grades 5 and 6
5. Between grades 8 and 9

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement:

1. District assessments
2. Results of the state assessments when applicable
3. Standards-based report card scores or grades
5. Other indicators of performance may include:
 - a. English language learner data
 - b. Individual Education Program (IEP) data

(cf. 5121 - Grades/Evaluation of Student Achievement)

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English Language Arts, and mathematics shall be the basis for identifying students between grades 4 and 5, **between grades 5 and 6, and between grades 8 and 9.** (Education Code 48070.5)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

~~As early as possible in the school year, the Superintendent or designee shall identify students who should be retained and who are at risk of being retained in accordance with law, Board policy, administrative regulation and the following criteria:~~

- ~~1. Results of the state assessments: California Standards Test~~
- ~~2. District assessments~~

3. ~~Standards-based report card scores~~
 4. ~~Portfolio data~~
 5. ~~Other indicators of performance may include:~~
 - a. ~~English Language Learner data~~
 - b. ~~Individual Education Program (IEP) data~~
 - c. ~~Section 504 Americans with Disability Act data~~
 - d. ~~History of achievement levels for state assessments~~
- (cf. 5121 ~~Grades/Evaluation of Student Achievement~~)
(cf. 5149 ~~At Risk Students~~)

If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code [48070.5](#))

The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

When a **any** student in grades 2 through 9 is ~~retained or identified and~~ recommended for retention **or is identified as being at risk for retention**, the Superintendent or designee shall offer **an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. (Education Code [48070.5](#))** ~~programs of direct, systematic and intensive supplemental instruction in accordance with Education Code 37252.2 to assist the student in overcoming his/her academic deficiencies. Such opportunities may include but are not limited to tutorial programs, or before school, after school, Saturday, or summer programs.~~

- (cf. [6176](#) - Weekend/Saturday Classes)
(cf. [6177](#) - Summer Learning Programs)
(cf. [6179](#) - Supplemental Instruction)

~~If a student does not meet the minimum criteria for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. (Education Code 48070.5)~~

~~When a student is identified as being at risk for retention, the Superintendent or designee shall so notify the student's parents/guardians as early in the school year as practicable. The student's parents/guardians shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)~~

Retention - Other Grade Levels

Retention may be considered at any grade not covered by Education Code [48070.5](#) if the student has not met the minimum criteria for promotion. Students cannot be retained without parent/guardian permission.

(cf. [6142.91](#) - Reading/Language Arts Instruction)

(cf. [6142.92](#) - Mathematics Instruction)

The Superintendent or designee also shall provide a copy of the district's promotion/retention guidelines to those parents/guardians who have been notified that their child ~~is eligible for~~ **has been identified as a student who should be retained** retention. In addition, the parents/guardians will be informed about the promotion/retention timeline, and the appeal process.

Legal Reference:

EDUCATION CODE

~~37252-37254.1 Supplemental instruction~~

~~41505-41508 Pupil Retention Block Grant~~

46300 Method of computing ADA

[48010](#) Admittance to first grade

48011 Promotion/retention following one year of kindergarten

48070-48070.5 Promotion and retention

~~48431.6 Required systematic review of students and grading~~

56345 Elements of individualized education plan

~~60641-60648 Standardized Testing and Reporting Program~~

[60640-60649](#) California Assessment of Student Performance and Progress

CODE OF REGULATIONS, TITLE 5

~~60850-60859 Exit examination~~

CODE OF REGULATIONS, TITLE 5

200-202 Admission and exclusion of students

Management Resources:

~~CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES-
PUBLICATIONS~~

FAQs Promotion, Retention, and Grading (students with disabilities)

FAQs Pupil Promotion and Retention

Kindergarten Continuance Form

~~0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10~~

~~CDE PUBLICATIONS~~

~~Performance Level Tables for the California Standards Tests and the California Alternative
Performance Assessment~~

~~Parental Agreement Form: Agreement for Pupil to Continue in Kindergarten~~

~~LEGISLATIVE COUNSEL'S OPINION~~

~~Promotion and Retention #21610~~

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy VENTURA UNIFIED SCHOOL DISTRICT

adopted: ~~July 8, 2008~~ ~~Ventura, California~~

adopted: _____ **Ventura, California**

Ventura USD

Administrative Regulation

Promotion/Acceleration/Retention

AR 5123

Students

~~The policy of Ventura Unified School District is to ensure the academic success of every student. Students are expected to meet grade level standards and shall receive the necessary instructional support to enable them to be successful. The decision to promote or retain shall be based on consistently applied criteria for standards based academic performance. (This policy and administrative procedure does not apply to nondiploma bound students. Achievement of the Individualized Education Program (IEP) goals and objectives should be used to report progress as per state and district requirements.)~~

~~Retention shall be considered only after other strategies and alternatives have been deemed appropriate and unsuccessful. The intervention plan developed for an individual student shall be subject to periodic review by a school team/school principal including the parents/guardians when appropriate. Consultation with parents/guardians shall occur during intervention and retention considerations.~~

Acceleration from Kindergarten to First Grade

Any student who meets the age eligibility requirement and has completed one year of kindergarten shall be admitted to first grade unless the parent/guardian and the Superintendent or designee that the student shall continue in kindergarten. (Education Code [48010](#), [48011](#))

(cf. [5111](#) - Admission)

A student who does not meet the age eligibility requirement may be admitted to first grade at the discretion of the Superintendent or designee and with the consent of the parent/guardian upon determination that the student is ready for first-grade work, subject to the following minimum criteria: (Education Code [48011](#); 5 CCR [200](#))

1. **The student is at least five years of age.**
2. **The student has attended a public school kindergarten for a long enough time to enable school personnel to evaluate his/her ability.**
3. **The student is in the upper five percent of his/her age group in terms of general mental ability.**
4. **The physical development and social maturity of the student are consistent with his/her advanced mental ability.**
5. **The parent/guardian of the student has filed a written statement with the district approving the placement in first grade.**

Continuation in Kindergarten

~~Students who have completed one year of kindergarten shall be admitted to first grade unless the parent/guardian and the Superintendent or designee agree that the student shall continue in kindergarten for not more than one additional school year. (Education Code 48011)~~

~~Whenever a student continues in kindergarten for an additional year, the Superintendent or designee~~ **Whenever the Superintendent or designee and the parents/guardians agree that a student shall continue in kindergarten for an additional year, the Superintendent or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300, 48011)** ~~Students cannot be retained without parent/guardian permission.~~

The Superintendent or designee shall not approve a student's continuation in kindergarten until the student has been enrolled in kindergarten for close to one school year.

~~Acceleration from Kindergarten to First Grade~~

~~A student enrolled in kindergarten may be admitted to the first grade at the discretion of the Superintendent or designee (site principal) and with the consent of the parent/guardian, upon determination that the child is ready for first grade work. (Education Code 48011)~~

~~Admission shall be subject to the following minimum criteria: (5 CCR 200)~~

- ~~1. The student is at least five years of age.~~
- ~~2. The student has attended a public school kindergarten for a long enough time to enable school personnel to evaluate his/her ability.~~
- ~~3. The student is in the upper five percent of his/her age group in terms of general mental ability.~~
- ~~4. The physical development and social maturity of the student are consistent with his/her advanced mental ability.~~
- ~~5. The parent/guardian of the student has filed a written statement with the school district approving the placement in first grade.~~

Promotion/Retention Guidelines

The Superintendent or designee (site principal) shall identify students who should be retained or who are at risk of being retained at the following grade levels (Education Code 48070.5):

1. Between grades 2 and 3

2. Between grades 3 and 4
3. Between grades 4 and 5
4. Between grades 5 and 6
5. Between grades 8 and 9

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, 5 and 6, and 8 and 9. (Education Code 48070.5)

Students who receive language arts and/or mathematics instruction in Spanish are expected to meet the promotion standards for Spanish language arts and/or mathematics. Decisions about their promotion/retention ~~shall be based on assessment conducted in Spanish. The student's academic profile shall be reviewed by the school's Student Study Team or Promotion/Retention Committee to determine an intervention plan. A parent conference shall be held as early in the year as practicable. The student's progress shall be monitored throughout the school year and the teacher shall report the student's progress to the parent/guardian at regular intervals. For these grade levels, if a student does not meet the minimum criteria for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. (Education Code 48070.5)~~ **shall take into consideration any assessments conducted in Spanish. English learners are expected to make appropriate progress towards English proficiency.**

Students with disabilities will meet the criteria as indicated on the IEP.

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

The student's parents/guardians shall be provided an opportunity to consult with the teacher(s) responsible during intervention and retention considerations. (Education Code 48070.5) The Superintendent or designee also shall provide a copy of the district's promotion/retention guidelines to those parents/guardians who have been notified that their child has been identified for retention. In addition, the parents/guardians will be informed about the promotion/retention timeline, and the appeal process.

(cf. 5145.6 - Parental Notification)

When a student in grades 2 through 9 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic and intensive supplemental instruction in accordance with Education Code 37252.2 to assist the student in overcoming his/her academic deficiencies. Such opportunities may include but are not

limited to tutorial programs, or before school, after school, Saturday, or summer programs.

A parent conference shall be held as early in the year as practicable for students who should be retained or are at risk of being retained. For these grade levels, if a student does not meet the minimum criteria for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. A Student Study/Success Team (SST) meeting shall be held prior to the end of the school year for students who are recommended for retention. An intervention plan will be created by the SST for retained students. (Education Code 48070.5)

Retention at Other Grade Levels

If a student is identified as performing below the minimum standard for promotion to the next grade level based on the indicators specified in Board policy, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

If the teacher's recommendation to promote is contingent on the student's participation in a summer school or interim session remediation program, the student's academic performance shall be reassessed at the end of the remediation program, and the decision to retain or promote the student shall be reevaluated at that time. The teacher's evaluation shall be provided to and discussed with the student's parents/guardians and the principal before any final determination of retention or promotion. (Education Code 48070.5)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

When a student is identified as being at risk of retention, the Superintendent or designee shall so notify the student's parent/guardian as early in the school year as practicable. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. A Student Study/Success Team (SST) meeting shall be held prior to the end of the school year for students who are recommended for retention. An intervention plan will be created by the SST for retained students. (Education Code 48070.5)

(cf. 5145.6 - Parental Notifications)

~~The Superintendent or designee shall also provide a copy of the district's promotion/retention policy and administrative regulation to those parents/guardians who have been notified that their child is at risk of retention.~~

GRADE LEVEL ASSIGNMENT

The Dashboard Alternative School Status (DASS) replaces the Alternative Schools Accountability Model (ASAM). Schools that participate in DASS will not receive a California School Dashboard. To ensure that DASS schools and programs receive accurate 1-year graduation rates under the stated intent of the DASS program, and to ensure maximum transparency and accountability, students entering DASS programs in grades 9-12 will be classified or reclassified into grade levels according to the table below.

Credits Earned at Enrollment	Assigned Grade Level
0 – 55	9th Grade
56 – 110	10th Grade
111 – 165	11th Grade
166 – 220	*12th Grade*

Upon a student's return to their home school they are subject to the school and district's practice on grade level assignment and may be reclassified upon re-enrollment in the school of residence. The Board recognizes that this is entirely consistent with the stated intent of holding comprehensive schools and districts accountable to the 4-year graduation rate.

In addition, Special Education students will have their grade level assigned under this policy only to the degree the student is enrolled in a diploma track program and as consistent with IEP team decisions on this matter. The IEP will make all decisions about grade level and program offerings in the best interests of students and consistent with State and Federal law.

~~Retention may be considered at any grade not covered by Education Code 48070.5 if the student has not met the minimum criteria for promotion. The student's academic profile shall be reviewed by the school's Student Study Team or Promotion/Retention Committee to determine an intervention plan. A parent conference shall be held as early in the year as practicable. The student's progress shall be monitored throughout the school year and the teacher shall report the student's progress to the parent/guardian at regular intervals. For these grades, the final decision regarding promotion or retention is made by the principal in consultation with the teacher and parent/guardian. Students cannot be retained without parental permission.~~

~~(cf. 6142.91—Reading/Language Arts Instruction)
(cf. 6142.92—Mathematics Instruction)~~

Criteria for Promotion

~~Student performance criteria have been defined based on common, districtwide assessment~~

measures in literacy and mathematics.—Cut points have been set which identify student performance as above/at/close to, below, or significantly below grade level to identify students for promotion, promotion with intervention, or retention with intervention.

Â•—English proficient students in grades 2-5 and 8 must demonstrate progress toward meeting grade level standards in English Language Arts and in grades 4, 5, and 8 in Mathematics.

Â•—English Learners in grades 2-5 and 8 must demonstrate progress toward meeting English Language Development (ELD) standards by advancing one ELD level per year.

Â•—In addition to the above, English Learners in a Spanish bilingual program in grades 2-5 must demonstrate progress toward meeting grade level standards in Spanish Language Arts and in grades 4 and 5 in mathematics.

Â•—Students with disabilities will meet the criteria as indicated on the IEP.

Retention Process

If a student is identified as performing below the minimum criteria for promotion, the student shall be retained in his/her current grade level unless the student's regular classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies.—This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement.—(Education Code 48070.5)—

If the student does not have a single regular classroom teacher, the principal or designee (Assistant Principal of Curriculum and Instruction) shall specify the teacher(s) responsible for the decision to promote or retain the student.—(Education Code 48070.5)

When a student is identified as being at risk for retention, the Superintendent or designee (site principal) shall so notify the student's parents/guardians as early in the school year as practicable.—The student's parents/guardians shall be provided an opportunity to consult with the teacher(s) responsible during intervention and retention considerations.—(Education Code 48070.5)—The Superintendent or designee (site principal) also shall provide a copy of the district's promotion/retention guidelines to those parents/guardians who have been notified that their child is eligible for retention.—

(cf. 5145.6—Parental Notification)

When a student in grades 2 through 9 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic and intensive supplemental instruction in accordance with Education Code 37252.2 to assist the student in overcoming his/her academic deficiencies.—Such opportunities may include but are not limited to tutorial programs, or before school, after school, Saturday, or summer programs.

~~These services shall be provided to students in the following priority order (Education Code 37252.5):~~

~~1. Students who have been recommended for retention or who have been identified as being at risk of retention pursuant to Education Code 48070.5.~~

~~2. Students who have been identified as having a deficiency in reading, writing strategies or application, or mathematics based on the results of the tests administered under the STAR program and/or other district assessments.~~

~~(cf. 6179 Supplemental Instruction)~~

~~If the teacher's recommendation to promote is contingent on the student's participation in a summer school remediation program, the student's academic performance shall be reassessed at the end of the remediation program, and the decision to retain or promote the student shall be reevaluated at that time. The teacher's evaluation shall be provided to and discussed with the student's parents/guardians and the principal before any final determination of retention or promotion. (Education Code 48070.5)~~

~~(cf. 6177 Summer School)~~

~~(cf. 6179 Supplemental Instruction)~~

Placement Modification Due to Summer School Results

~~Following completion of summer school, the teacher and principal will review the student assessment results and modify the promotion/retention decisions if necessary. Assessment results and placement recommendations shall be discussed with the Superintendent or designee (Assistant Superintendent of Educational Services). A copy of the form will be mailed to the parent/guardian and the student's school will be notified of any placement changes.~~

Interventions and Academic Monitoring for Retained Students

~~At the beginning of the new school year, the site will convene a Student Study Team or Promotion/Retention Committee to assess the student's academic needs and to begin intervention within the first thirty 30 days of the school year. An intervention plan shall be completed and a parent conference shall be scheduled and held to review the intervention plan and goals.~~

Procedures/Timeline for Recommended/At Risk of Retention Students and Retained Students

Action Date

Action Taken

Responsible Person(s)

a. Within first 30 days of enrollment

1. Gather assessment data to identify students.

2. Initiate placement of retained students in appropriate interventions available at the school site.

- ~~3. Notify parent/guardian of placement for retained students.~~
 - ~~4. Complete Intervention Plan for Retained Students form and submit it to the Assistant Superintendent of Educational Services.~~
- ~~Teacher(s), Principal~~

~~Principal~~
~~Principal~~

~~Principal~~

- ~~b. No later than 45 days from the student's date of enrollment~~
 - ~~1. Formally identify students at risk of retention based on identification criteria; ensure that students who were promoted last year "with interventions" are included in the identification process.~~
 - ~~2. Convene Student Study Team or Promotion/Retention Committee to review student assessment and to develop intervention plan.~~
 - ~~3. Notify the parents/guardians of student's at risk status, intervention process, promotion/retention policy, and appeal process.~~
 - ~~4. Initiate placement of student in appropriate interventions available at the school site.~~
 - ~~5. Complete At Risk of Retention Identification and Intervention Plan form.~~
- ~~Principal reviews, signs, and submits plan to the Assistant Superintendent of Educational Services.~~

~~Assigned Classroom Teacher(s)~~

~~School Teams, Principal~~

~~Teacher(s)~~

~~Teacher(s), Principal~~
~~Assigned Classroom Teacher(s)~~

~~Principal~~

- ~~c. No later than two weeks following the end of the first grading period~~
- ~~1. Convene and conduct conferences with parent/guardian to document student's at risk status, discuss progress of student's intervention plan; and obtain signatures, as needed.~~
- ~~2. File all documentation in the intervention folder in the student's permanent record.~~

~~Teacher(s)~~

~~d. On going~~

- ~~1. Implement student intervention strategies outlined in his/her Intervention Plan.~~
- ~~2. Assess student progress on an on-going basis.~~
- ~~3. Communicate with parent/guardian concerning the student's progress and document~~

~~communications.~~

~~Teacher(s), Principal~~

~~Teacher(s)~~

~~Teacher(s)~~

~~e. End of second grading period~~

~~1. Inform parent/guardian of student progress through distribution of report cards.~~

~~2. Conduct conferences with parent/guardian to discuss student progress.~~

~~3. For students still at risk, explain the mandatory summer school program and gather parent information for enrollment in summer school.~~

~~Teacher(s)~~

~~Teacher(s)~~

~~Teacher(s)~~

~~f. Within last six weeks of instruction~~

~~1. Evaluate student's academic performance based on designated performance measures, and, if needed and appropriate additional evidence of student achievement, participation in intervention opportunities, and readiness for the next grade level.—~~

~~2. Convene Student Study Team or Promotion/Retention Committee to review student assessment results and to determine recommended placement for the following year.~~

~~3a. For other grade level retentions, consult with the principal and the student's parent/guardian to determine final placement and summer/fall intervention plan.~~

~~3b. For mandated retentions, indicate decision on "Teacher Decision to Promote or Retain: Grades 2-5 and 8" form; sign and submit form to the principal for signature.—~~

~~4. Complete promotion/retention status report for initially identified at risk students (both mandated and other grade level) and submit form to the Assistant Superintendent of Educational Services.~~

~~Teacher(s)~~

~~School Teams, Principal~~

~~Teacher(s), Principal~~

~~Teacher(s)~~

~~Principal~~

~~g. At least three weeks prior to the end of school~~

~~1. For mandated retention, notify parent/guardian of decision and the opportunity to convene a meeting to discuss student's academic program in the coming year, review the process for reevaluation at the end of summer school, and the appeal process.~~

~~Teacher(s), Principal~~

~~h. Prior to end of school year~~

~~1. Conduct appeal process if requested by parent/guardian.~~

~~Assistant Superintendent of Education Services~~

~~i. End of school year~~

~~1. Distribute NCR copies of retention forms. For exit grades (5 and 8): send appropriate copy of the form to the receiving school.~~

~~2. File documents in intervention folder in student's permanent record.~~

~~Principal/Designee~~

~~Principal/Designee~~

~~j. End of summer school~~

~~1. Review student progress and assessment results. Confirm or modify initial promotion/retention decision.~~

~~2. Inform parents/guardians of student performance and final promotion/retention decision.~~

~~3. Complete and distribute "Summer School Decision to Promote or Retain" form.~~

~~4. File documents in intervention folder in student's permanent record~~

~~Teacher(s)~~

~~Teacher(s); summer principals~~

~~Summer school principal~~

~~Receiving school staff~~

~~Appeal Process~~

Whenever a student's parent/guardian appeals the teacher's decision to promote or retain a student, the burden shall be on the parent/guardian to show why the teacher's decision should be overruled. (Education Code 48070.5)

If the retention or promotion request is denied by the teacher/school site, a parent may request an appeal of the decision in writing to the VUSD Secondary or Elementary Director of Curriculum and Instruction within 10 school days. If the parent(s)/guardian is not satisfied with the Director's decision, a final appeal may be made to the Assistant Superintendent of Educational Services within 10 days of the denial, who will convene a review panel comprised of a site principal, a certificated employee, and an Educational Services director. The decision of the panel shall be final. If the final decision is unfavorable to the parent(s)/guardian, the parent(s)/guardian shall have the right to submit a written statement of objection to become part of the student's official cumulative record.

~~The teacher's decision to promote or retain a student in grades 2-5, and 8 may be appealed consistent with Governing Board policy, administrative regulation and law. The burden shall be on the appealing party to show why the teacher's decision should be overruled. (Education~~

Code 48070.5)

~~To appeal a teacher's decision, the appealing party shall submit a written request to the Superintendent or designee (Assistant Superintendent of Educational Services) specifying the reasons that the teacher's decision should be overruled. The appeal must be initiated within 10 school days of the determination of retention or promotion.~~

~~The teacher shall be provided an opportunity to state orally and/or in writing the criteria on which his/her decision was based.~~

~~Within 30 days of receiving the request, the Superintendent or designee (Assistant Superintendent of Educational Services) shall determine whether or not to overrule the teacher's decision. Prior to making this determination, the Superintendent or designee may meet with the appealing party and the teacher. If the Superintendent or designee determines that the appealing party has overwhelmingly proven that the teacher's decision should be overruled, he/she shall overrule the teacher's decision.~~

~~The Superintendent or designee's (Assistant Superintendent of Educational Services) determination may be appealed by submitting a written appeal to the School Board within 15 school days. Within 30 days of receipt of a written appeal, the School Board shall meet in closed session to decide the appeal. The School Board's decision may be made on the basis of documentation prepared as part of the appeal process or, at the discretion of the School Board, the School Board also may meet with the appealing party, the teacher, and the Superintendent/designee to decide the appeal. The decision of the School Board shall be final.~~

(cf. 9321 - Closed Session Purposed and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

If the **final** decision of the ~~School Board~~ is unfavorable to the **parent/guardian**, ~~appealing party~~, he/she shall have the right to submit a written statement of objections which shall become part of the student's record.

~~(cf. 1312 - Complaints Against the Schools)~~
(cf. 5125 - Student Records)
(cf. 5125.3 - Challenging Student Records)

Regulation: VENTURA UNIFIED SCHOOL DISTRICT
~~approved: November 13, 2004~~ — ~~Ventura, California~~
approved: _____ Ventura, California

Ventura USD

Board Policy

High School Graduation Requirements

BP 6146.1
Instruction

Graduation Requirements (~~Beginning with the Class of 2020~~)

The Governing Board desires to prepare each student to obtain a diploma of high school graduation in order to provide students with opportunities for postsecondary education and/or employment. The following are the requirements for graduation from high school in this district as approved by the Board.

- (cf. 5127 - Graduation Ceremonies and Activities)
- (cf. 5147 - Dropout Prevention)
- (cf. 6011 - Academic Standards)
- (cf. 6143 - Courses of Study)
- (cf. 6146.3 - Reciprocity of Academic Credit)

1. General Requirements
 - a. Worthy character and citizenship.
 - b. Completion of the last semester of instruction in the district, except by special action of the Board.
 - c. Satisfactory completion of a program of instruction totaling 230 or more semester periods of credit out of 240 semester periods attempted above the eighth grade.
2. Course Requirements - To obtain a diploma of graduation from high school, students shall complete at least the following courses while in grades 9 - 12, with each course being one year unless otherwise specified:
 - a. Four courses in English (40 units);(Education Code 51225.3)

(cf. 6142.91 - Reading/Language Arts Instruction)

- b. Three courses in mathematics (30 units), including at least one course or combination of courses to meet or exceed Mathematics I or Algebra I state academic content standards. **Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)**
Students may be awarded up to one mathematics course credit for successful completion of

an approved computer science course that is classified as a "category c" course based on the "a-g" course requirements for college admission. (Education Code 51225.3, 51225.35)

- (cf. 6011 – Academic Standards)**
- (cf. 6142.92 - Mathematics Instruction)**
- (cf. 6152.1 - Placement in Mathematics Courses)**

c. Two courses in science (20 units), including Biological Science (10 units) and Physical Science (10 units)-**(Education Code 51225.3)**

(cf. 6142.93 - Science Instruction)

d. Three courses in social studies (30 units), including World History, Cultures and Geography; United States History and Geography; a one-semester course in American government and civics; and a one-semester course in economics- **(Education Code 51225.3)**

- (cf. 6142.3 - Civic Education)**
- (cf. 6142.94 - History-Social Science Instruction)**

e. One course in visual or performing arts, foreign language or American Sign Language (10 units)-**(Education Code 51225.3)**

f. Two courses in physical education (20 units), unless the student has been exempted pursuant to Education Code- **(Education Code 51225.3)**

(cf. 6142.7 - Physical Education and Activity)

g. One semester course in health education (5 units)-

- (cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)**
- (cf. 6142.4 - Service Learning/Community Service Classes)**
- (cf. 6142.8 - Comprehensive Health Education)**

h. Applied Arts (10 units) including one semester course, College and Career Seminar, beginning with the class of 2020- **(Education Code 51225.3)**

i. 10 units of a designated UC/a-g approved Ethnic & Social Justice Studies course or UC/a-g approved Ethnic & Social Justice Studies strand courses, sbeginning with the graduating class of 2025.

j. Additional elective courses (65 units)

Total Units: 230

Students must pass 230 units in the courses noted above to graduate with a high school

diploma.

3. Multilingual Recognition Seal - ~~Class of 2009 and Later~~

~~Beginning with the Class of 2009,~~ Graduating seniors will be eligible to receive a district Multilingual Recognition Seal on their high school diplomas by demonstrating proficiency in English plus proficiency in one or more additional languages.

To receive the Multilingual Recognition Seal, students must complete all graduation requirements and demonstrate English language proficiency by meeting ONE of the following requirements:

- a. Pass the 11th Grade CAASPP-SBAC English Language Arts Test with an overall score of a 3 or higher, or
- b. Pass the 12th Grade Quarter 2 English Language Arts Benchmark at the proficient level or higher, or
- c. Have an overall GPA of 3.0 or above in required high school English classes taken during Junior and Senior years.

Students with a primary language other than English who have been designated as English Learners must demonstrate proficiency on the English Language Proficiency Assessment for California, or any successor English language proficiency assessment, in transitional kindergarten, kindergarten, or any of the grades through twelve, inclusive.

In addition, all students must demonstrate proficiency in a language or languages other than English, including American Sign Language, by completing at least one of the following requirements:

- a. Complete four years of instruction in the same Foreign Language ending the second semester of the fourth year with a "B" or higher, or
- b. Complete the fourth year course ending the second semester of a Foreign Language with a grade of "B" or higher, or
- c. Pass an Advanced Placement (AP) Foreign Language Test with a score of "3" or higher, or
- d. Pass the SAT 2 Foreign Language Subject Exam with a 600 or higher, or
- e. Pass a district Foreign Language test at the proficient level or higher.
- f. Students taking community college courses for Foreign Language are required to pass the district assessment.

Students may also be eligible for the California State Seal of Biliteracy by meeting some additional state-determined requirements including an overall GPA of a 2.0 in High School English coursework, an overall Foreign Language GPA of 3.0 or above, and oral proficiency in the language comparable to that required to pass an Advanced Placement (AP) examination or International Baccalaureate (IB) if other tests are not taken for the Foreign Language.

4. Alternative Credits toward Graduation for Students Enrolled in a Comprehensive High School

(cf. 6146.11 - Alternative Credits Toward Graduation)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)

Because the prescribed course of study may not accommodate the needs of some students, it is the intent of the district that alternative means be available for students to complete the prescribed course of study.

(cf. 6146.11)The following alternatives are offered to students:

- a. Work experience or other outside school experience

(cf. 6178.1 - Work Experience Education

- b. Career Technical Education classes offered in high schools

(cf. 6178 - Career Technical Education)

- c. Courses offered by regional occupational centers or programs

- d. Interdisciplinary study

- e. Independent study

(cf. 6158 - Independent Study)

- f. Practical demonstration of skills and competencies

(cf. 6153 - Class Examinations/Challenging Courses by Examination)

- g. Post-secondary courses for high school credit

- h. Private instruction - foreign language (Education Code 51243, 51244, 51245; 5 CCR 1632)

5. Alternative Credit

To receive credit for alternatives a, b, c, d and e, students will follow the procedures established at district/local school level.

To receive credit for alternatives f, g and h, students must initiate and file a signed petition with their school counselor, in advance. This petition must be signed by the school counselor, the principal or designee, the parent/guardian, the department chair and any other non-school person involved.

Students will be limited to a total of 20 units of credit in alternatives g and h, unless special permission is received from the Superintendent or designee.

6. Graduation Credit

The additional guidelines below must be followed if students wish to gain credit for graduation:

- a. Work Experience (Refer to BP 6178.1 and local school procedures)
- b. Career Technical Education Classes Offered in High School - (Refer to BP 6178 and local school procedures)
- c. Courses Offered by Regional Occupational Centers or Programs - (Refer to local school procedures)
- d. Interdisciplinary Study - (Refer to local school procedures)
- e. Independent Study - (Refer to BP 6158 and 6158.1)
- f. Driver Education - (Refer to local school procedures)
- g. Class Examinations/Challenging Courses by Examination - (Refer to BP and AR 6155)
- h. Post-Secondary Courses for High School Credit

Students in grades 11 and 12 may take elective courses with prior counselor approval in the local community college(s) or on-line university for high school credit, if the courses are not a part of the high school curriculum.

During or following the senior year, required courses which need to be repeated to fulfill the student's graduation requirements may be taken. High school course credit will be allowed with prior counselor approval for each course successfully completed in the community college or on-line university.

- i. Private Instruction - Foreign Language

Students may take courses through private instruction in foreign languages, if the conditions listed in 5 CCR 1632, and Education Code 51243, 51244 and 51245 are met, as summarized below:

- (1) Foreign languages include: Chinese, French, German, Greek (classical and modern), Hebrew (classical and modern), Italian, Japanese, Latin, Spanish and Russian, American Sign Language and such other languages as the State Board of Education shall designate.
- (2) The student must append to the petition a description of the content of the private course, to include objectives, expected outcomes and methods of achieving outcomes.
- (3) Once each quarter and at the conclusion of private study, the student must submit to the principal or his/her designee, evidence of satisfactory progress, or evidence of successful completion of the course.
- (4) To receive minimum credit, any private study undertaken must be the equivalent of a quarter in length.

7. ~~Beginning with the Class of 2014, g~~Graduating seniors ~~will be~~ **are** eligible to receive a district "High School Diploma with Distinction." To receive a High School Diploma with Distinction, students must complete all Graduation Requirements; and ~~all the "a-g" course requirements for entrance to the University of California and the California State University with a letter grade of "C" or higher~~ **be designated as College and Career Prepared under the California Dashboard Accountability System.**

Exemptions from District-Adopted Graduation Requirements

District students are required to complete graduation course requirements specified above, including the requirements imposed by Education Code 51225.3 and those adopted by the Board. However, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school. Within 30 days of the transfer or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

- (cf. 1312.3 - Uniform Complaint Procedures)
- (cf. 5145.6 - Parental Notifications)
- (cf. 6173 - Education for Homeless Children)
- (cf. 6173.1 - Education for Foster Youth)

**(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)
(cf. 6175 - Migrant Education Program)**

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the home country following the completion of one academic school year in the district

(cf. 6145.6 - International Exchange)

2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Regulation VENTURA UNIFIED SCHOOL DISTRICT
approved: September 22, 2009 Ventura, California
revised: June 23, 2010
revised: April 26, 2016
adopted: January 9, 2018

Ventura USD

Board Policy

Tobacco

BP 5131.62

Students

The Governing Board recognizes that tobacco use presents serious health risks and desires to provide support and assistance in reducing the number of students who begin or continue to use tobacco. The Superintendent or designee shall establish a comprehensive program that includes consistent enforcement of laws prohibiting tobacco possession and use by students, tobacco-use prevention education including youth development activities, and intervention and cessation activities and/or referrals.

(cf. 5141.23 - Asthma Management)

(cf. 5131.6 - Alcohol and Other Drugs)

Students shall not possess, smoke or use tobacco, or any product containing tobacco or nicotine, while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees. Prohibited products include, but are not limited to cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. (Education Code 48900, 48901)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Students' possession or use of nicotine delivery devices, such as electronic cigarettes, is also prohibited. Other vapor emitting electronic devices, such as electronic hookahs, with or without nicotine content, that mimic the use of tobacco products, are also prohibited.

These prohibitions do not apply to a student's possession or use of his/her own prescription products such as nicotine patches or nicotine gum. Student use or possession of such products must conform to laws governing student use and possession of medications on school property. (Education Code 48900, 48901)

The district shall provide developmentally appropriate tobacco-use prevention instruction for students in grades kindergarten through 12. Such instruction shall be aligned with state content standards and the state curriculum framework for health education and with any requirements of state and/or federal grant programs in which the district participates.

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

The Superintendent or designee also may provide students with counseling, intensive education, and other intervention and support services to assist in the prevention or reduction of tobacco use. When appropriate, such intervention services may be provided as an alternative to suspension for tobacco possession.

(cf. 1020 - Youth Services)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

The district's tobacco-use prevention and intervention program shall be based on an assessment of tobacco-use problems in district schools and the community, an examination of existing services and activities in the community, and a determination of high-risk student populations that are most in need of district services. Because of the additional health risks of tobacco use for prenatal development, the district shall provide outreach, motivational and other support services to prevent or reduce tobacco use among pregnant and parenting minors.

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 0500 - Accountability)

Information about smoking cessation programs shall be made available and encouraged for students and staff. (Health and Safety Code 104420)

(cf. 4159/4259/4359 - Employee Assistance Programs)

The Superintendent or designee shall coordinate prevention and cessation efforts with the local health department, other local agencies, county office of education and community organizations in program planning and implementation. He/she may establish an advisory council including students, parents/guardians, district staff, representatives of the local health department and community organizations, law enforcement professionals, and/or others with demonstrated expertise in tobacco prevention and cessation.

The Superintendent or designee also shall coordinate the district's tobacco-use prevention and intervention program with other district efforts to reduce students' use of illegal substances and to promote student wellness.

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 5030 - Student Wellness)

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 5131.63 - Steroids)

The Superintendent or designee shall select anti-tobacco programs based on the model program designs identified by the California Department of Education (CDE) and may modify the model to meet district needs. (Health and Safety Code 104420)

The Superintendent or designee shall not accept for distribution any materials or advertisements that promote the use or sale of tobacco products. He/she also shall not accept tobacco-use prevention or intervention funds or materials from the tobacco industry or from any entity which has received funding from the tobacco industry.

To evaluate the effectiveness of the district's program and ensure accountability, the Superintendent or designee shall biennially administer the California Healthy Kids Survey or other appropriate student survey at selected grade levels in order to assess student attitudes toward tobacco and student use of tobacco. He/she also shall annually report to the Board, and to the CDE if required, the data specified in Health and Safety Code 104450. The results of program evaluations shall be used to refine program goals and objectives and make changes as needed to strengthen program implementation.

(cf. 0500 - Accountability)
(cf. 5022 - Student and Family Privacy Rights)
(cf. 6162.8 - Research)

Legal Reference:

EDUCATION CODE

48900 Suspension or expulsion (grounds)
48900.5 Suspension, limitation on imposition; exception
48901 Smoking or use of tobacco prohibited
51202 Instruction in personal and public health and safety
60041 Instructional materials, portrayal of effects of tobacco use

HEALTH AND SAFETY CODE

104350-104495 Tobacco-use prevention education
119405 Unlawful to sell or furnish electronic cigarettes to minors

PENAL CODE

308 Minimum age for tobacco possession

CODE OF REGULATIONS, TITLE 17

6800 Definition, health assessment
6844-6847 Child Health and Disability Prevention program; health assessments

UNITED STATES CODE, TITLE 20

7111-7117 Safe and Drug-Free Schools and Communities Act

CODE OF FEDERAL REGULATIONS, TITLE 21

1140.1-1140.34 Unlawful sale of cigarettes and smokeless tobacco to minors

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 8 (2005)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003
Getting Results: Part II California Action Guide to Tobacco Use Prevention Education, 2000

WEST ED PUBLICATIONS

Guidebook for the California Healthy Kids Survey

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Tobacco-Use Prevention Education:

<http://www.cde.ca.gov/ls/he/at/tupe.asp>

California Department of Public Health, Tobacco Control:

<http://www.cdph.ca.gov/programs/tobacco>

California Healthy Kids Resource Center: <http://www.californiahealthykids.org>

California Healthy Kids Survey: <http://www.wested.org/hks>

Centers for Disease Control and Prevention, Smoking and Tobacco Use:

<http://www.cdc.gov/tobacco>

U.S. Department of Education: <http://www.ed.gov>

U.S. Surgeon General: <http://www.surgeongeneral.gov>

Policy VENTURA UNIFIED SCHOOL DISTRICT
adopted: December 10, 2013 Ventura, California

Ventura USD

Administrative Regulation

Tobacco

AR 5131.62

Students

Tobacco Use Prevention Education

The district's tobacco-use prevention program shall provide students in grades 6-12 instruction which addresses the following topics: (Health and Safety Code 104420)

1. Immediate and long-term undesirable physiologic, cosmetic and social consequences of tobacco use
2. Reasons that adolescents say they smoke or use tobacco
3. Peer norms and social influences that promote tobacco use
4. Refusal skills for resisting social influences that promote tobacco use

(cf. 5131.6 - Alcohol and Other Drugs)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6143 - Courses of Study)

As appropriate, the district shall provide or refer students in grades 7-12 to tobacco-use intervention and cessation activities. (Health and Safety Code 104420)

(cf. 1020 - Youth Services)

(cf. 5141.6 - School Health Services)

(cf. 6164.2 - Guidance/Counseling Services)

These services shall be directed toward current users and shall be voluntary for students who desire assistance in ceasing the use of tobacco.

In addition to targeting students who currently use tobacco, the district's program shall target students most at risk for beginning to use tobacco as identified through a local needs assessment.

The district shall provide or refer every pregnant and parenting minor enrolled in the district to tobacco-use prevention services. Such services may be integrated with existing programs for pregnant and parenting minors and shall include: (Health and Safety Code 104460)

1. Referral to perinatal and related support services

2. Outreach services and assessment of smoking status
3. Individualized counseling and advocacy services
4. Motivational messages
5. Cessation services, if appropriate
6. Incentives to maintain a healthy lifestyle
7. Follow-up assessment
8. Maintenance and relapse prevention services

(cf. 5146 - Married/Pregnant/Parenting Students)

Regulation VENTURA UNIFIED SCHOOL DISTRICT
approved: June 8, 2004 Ventura, California
revised: August 9, 2011

E. ACTION AGENDA

Action items have generally been presented to the Board at a previous meeting in public session. Background information is provided to Board members for review, questions and consideration. After legally authorized closed sessions, appropriate actions are also taken or reported out in public session.

1. Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and/or Expulsion # 18/01

Approval for Administrative Recommendation regarding Student Admission Student # 18/01

Resource Person(s): **Ms. Cynthia Frutos, Director, Student Support Services**
 Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
 Matt Almaraz: _____ Sabrena Rodriguez: _____
 Velma Lomax: _____

2. Administrative Recommendation for Student Retention Appeal for Students 19-A and 19-B

Approval for Administrative Recommendation regarding Student Retention Appeal for Students 19-A and 19-B.

Resource Person(s): **Dr. Danielle Cortes, Assistant Superintendent, Educational Services**

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
 Matt Almaraz: _____ Sabrena Rodriguez: _____
 Velma Lomax: _____

3. Approval of Board Policy and Administrative Regulation 5137 Positive School Climate

It is recommended that the Board approve the updated Board Policy and Administrative Regulation that were presented and posted for review at the July 23, 2019 Board of Education meeting.

Policy/Title	Comments	Action
BP/AR 5137 Positive School Climate	To align to Ventura Unified School District's Student Assistance Program (SAP)	Revise BP/AR

Approval of the above item is requested at this time.

Resource Person(s): **Ms. Cynthia Frutos, Director, Student Support Services**
 Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
 Matt Almaraz: _____ Sabrena Rodriguez: _____
 Velma Lomax: _____

4. Approval of New Course – Peer Leaders

Foothill Technology High School is requesting the approval of a new one year course; Peer Leaders for grade 12. Prerequisite is participation in a leadership position/program. The type of credit is Elective. The course description was presented at the July 23, 2019 Board of Education meeting.

Approval of the above item is requested at this time.

Resource Person(s): **Dr. Greg Bayless, Director, Secondary Curriculum & Instruction**
 Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
 Matt Almaraz: _____ Sabrena Rodriguez: _____
 Velma Lomax: _____

5. Approval of New Course – Careers in Education

Foothill Technology High School is requesting the approval of a new one year course; Careers in Education for grade 12. Prerequisite is the Peer Leadeers course and FIRE crew leader recommended. The type of credit is Elective. The course description was presented at the July 23, 2019 Board of Education meeting.

Approval of the above item is requested at this time.

Resource Person(s): **Dr. Greg Bayless, Director, Secondary Curriculum & Instruction**
Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
Matt Almaraz: _____ Sabrena Rodriguez: _____
Velma Lomax: _____

6. Approval of New Course – Digital Media Arts & Communication (DMAC)

Foothill Technology High School is requesting the approval of a new one year course; Digital Media Arts & communication (DMAC) for grades 9, 10, 11, and 12. There is no Prerequisite. The type of credit is Fine Arts. The course description was presented at the July 23, 2019 Board of Education meeting.

Approval of the above item is requested at this time.

Resource Person(s): **Dr. Greg Bayless, Director, Secondary Curriculum & Instruction**
Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
Matt Almaraz: _____ Sabrena Rodriguez: _____
Velma Lomax: _____

7. Approval of New Course – Advanced Digital Media and Communications (DMAC)

Foothill Technology High School is requesting the approval of a new one year course; Advanced Digital Media and Communication (DMAC) for grades 10, 11, and 12. Prerequisite is Digital Media Arts and Communications (DMAC). The type of credit is Applied Arts. The course description was presented at the July 23, 2019 Board of Education meeting.

Approval of the above item is requested at this time.

Resource Person(s): **Dr. Greg Bayless, Director, Secondary Curriculum & Instruction**
Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg: _____ Jackie Moran: _____
Matt Almaraz: _____ Sabrena Rodriguez: _____
Velma Lomax: _____

8. Approval of Revised Course – Design Technology (DTech) Survey

Foothill Technology High School is requesting the approval of a revision of an existing course; Design Technology (DTech) Survey for grade 10. Prerequisite is successful completion of College and Career Seminar vis Computer Literacy. Revised type of credit is Elective and a letter grade will be assigned. Student will earn 10 credits upon completion of course. The course description was presented at the July 23, 2019 Board of Education meeting.

Approval of the above item is requested at this time.

Resource Person(s): **Dr. Greg Bayless, Director, Secondary Curriculum & Instruction**
Dr. Danielle Cortes, Assistant Superintendent, Educational Services

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrina Rodriguez:	_____
Velma Lomax:	_____		

9. **Approval of Resolution #19-22, VW Environmental Mitigation Settlement Electric School Bus Incentive Program Grant Application**

The Board was presented with the attached resolution during the meeting of July 23, 2019. Staff recommends Board approval of Resolution #19-22 in order to authorize submission of an application positioning the District for funding under the VW Environmental Mitigation Settlement Electric School Bus Incentive Program Grant.

Resource Person(s): **Ms. Betsy George, Assistant Superintendent, Business Services**
Mr. Arie Wiberg, Director, Transportation

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrina Rodriguez:	_____
Velma Lomax:	_____		

**VENTURA UNIFIED SCHOOL DISTRICT
Board of Education
Resolution #19-22**

**VW Environmental Mitigation Settlement
Electric School Bus Incentive Program Grant Application**

WHEREAS, the Ventura Unified School District intends to file an application for funding under the VW Environmental Mitigation Settlement, Electric School Bus Incentive Program Grant; and

WHEREAS, the processing of the various applications under the VW Environmental Mitigation Settlement, Electric School Bus Incentive Program Application requires a resolution in support of an application from the Ventura Unified School District Board of Trustees and signatures of the Ventura Unified School District Administration;

NOW, THEREFORE, the Board resolves, it is in support of the application for the VW Environmental Mitigation Settlement, Electric School Bus Incentive Program, and authorizes individuals in the job descriptions below to revise language necessary to be eligible for the grant funds, submit the application, administer the Electric School Bus Incentive Program, and sign all documents and papers associated with the application for funding.

- 1) Assistant Superintendent, Business Services
- 2) Director of Transportation

I CERTIFY that the above resolution was duly passed and adopted by the Governing Board of the Ventura Unified School District of the County of Ventura, State of California, at an official and public meeting held on August 13, 2019 by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

President, Board of Education

Member, Board of Education

ATTEST: _____
Dr. Roger Rice
Secretary to Governing Board

F. CONSENT CALENDAR

It is recommended that item numbers 1 through 14 be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved by _____ Seconded by _____
 Jerry Dannenberg: _____ Jackie Moran: _____
 Matt Almaraz: _____ Sabrena Rodriguez: _____
 Velma Lomax: _____

1. Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2019-20 School Year

Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments on attached lists.

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

2. Ratification of District's Approval of Resignation & Retirements for Certificated Personnel

Last Name	First Name	School	Position	Effective	Last Work Day	Reason
Edgmond	Jason	Foothill HS	Teacher	7-12-19	6-14-19	Moving from area
Dolton	Grace	Itinerant	Substitute	7-18-19		Relocation
Cardoza	Matthew	Itinerant	Substitute	7-18-19		Relocation
Manzano	Kristin Ann	Itinerant	Substitute	7-18-19		Personal
Clabaugh	Jason	Itinerant	Substitute	7-17-19		Personal
Donovan	Kathryn	Itinerant	Substitute	7-19-19		Other Position
Malone	Colleen	Foothill HS	Teacher	8-2-19	6-14-19	Other Position
Carey	Gayle	EICHS/Ed Opts	Asst. Principal	10-1-19	9-30-19	Retirement

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

3. Ratification of District's Approval for Leave of Absence for Certificated Personnel

Last Name	First Name	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Mitchell	Sarah	Teacher	Elmhurst	.80	8/16/19	9/20/19	Parental/FLMA
Good	Megan	Psychologist	Elmhurst	.80	8/19/19	11/17/19	Parental/FMLA
Urenda	Esmeralda	Teacher	Poinsettia	1.00	8/19/19	01/19/20	Parental/FMLA
Soles	Alyssa	Teacher	Pacific	1.00	8/20/19	11/03/19	Parental/FMLA

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

4. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2019-20 School Year

Ratification of District's approval of Employment of substitute teachers listed below for the 19-20 School Year.

Name	Credential Or Program	Ref /Date
Acevedo, Arnold	Emergency 30-Day Substitute Permit	8/13/2019
Aguilera, Olivia	Emergency 30-Day Substitute Permit	8/13/2019
Aist, Kari	Emergency 30-Day Substitute Permit	8/13/2019
Allen, Timothy	Emergency 30-Day Substitute Permit	8/13/2019
Anderson, Ann	Multiple Subject Credential	8/13/2019
Anderson, Mary	Pupil Personnel Services Credential: School Counseling + CBEST	8/13/2019
Angeli, Louisa	Multiple Subject Credential	8/13/2019
Angelo, Marilyn	Emergency 30-Day Substitute Permit	8/13/2019

Arambula, Simon	Emergency 30-Day Substitute Permit	8/13/2019
Archer, Joan	Multiple Subject Credential	8/13/2019
Aspell, Sarah	Emergency 30-Day Substitute Permit	8/13/2019
Baermann, Katherine	Emergency 30-Day Substitute Permit	8/13/2019
Baker, Erin	Emergency 30-Day Substitute Permit	8/13/2019
Balakrishnan, Usha	Emergency 30-Day Substitute Permit	8/13/2019
Benitez-Tadillo, Mayra	Emergency 30-Day Substitute Permit	8/13/2019
Bishop, Brian	Emergency 30-Day Substitute Permit	8/13/2019
Boydston, Natalie	Multiple Subject Credential	8/13/2019
Brooks, Heather	Emergency 30-Day Substitute Permit	8/13/2019
Brown, Marisa	Single Subject Credential: Social Science Supplementals: Foundational Math and Introductory Spanish	8/13/2019
Brown, Michelle K.	Multiple Subject Credential	8/13/2019
Burgess, Luke	Emergency 30-Day Substitute Permit	8/13/2019
Burnell, Ruthann	Multiple Subject Credential	8/13/2019
Mann, Kevin	Emergency 30-Day Substitute Permit	8/13/2019
Pitman, Isaac	Emergency 30-Day Substitute Permit	8/13/2019

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

5. Ratification of District’s Approval of Assignments Through Various Education Codes

Current statutes and regulations recognize that there may be situations of a temporary nature in which a teacher with the appropriate credential is not available to the School District or the assignment is part-time and not conducive for recruitment. Senate Bill 435 has made it possible to assign staff with their permission to these areas in several ways:

Education Code 44256(b) states that the holder of a self-contained type credential may be assigned, with his or her consent, teach any subject in departmentalized classes, below grade 9, in which the teacher has 12 semester hours of coursework in the subject area.

Education Code 44258.2 authorizes holders of secondary-type credential to be assigned to teach classes in middle school, grade 5-8; Requires 12 semester units or 6 upper division units and teacher’s consent.

Education Code 44258.7(b) allows full-time teacher who holds a credential in a subject other than physical education to coach a competitive sport for which the students receive physical education credit for one period a day.

Education Code 44263 states that the holder may be assigned, with his or her consent, to teach any single subject class in which the teacher has 18 semester hours of coursework or a self contained classroom with 60 semester hours distributed among four of the following subjects: language studies, literature, mathematics, science, social science, history, humanities, the arts, physical education, and human development.

Education Code Section 44831 allows an individual who holds a master’s degree in communication disorders; meets the basic skills requirement; has a valid license from the Speech-Language Pathology and Audiology Board; and has the criminal record summary according to EC §44332.6 to provide speech and language services.

Education Code Section 44861 allows a credentialed teacher to substitute as a principal for up to five months, if the teacher’s credential is for the same grade as the school to be administered.

The employing agency determines the definition of ‘emergency’ for this section. This option is limited to a substitute principal only.

The board is asked to approve the individuals on the attached list as per the Education Code noted.

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

6. Ratification of District’s Approval of Employment and Reemployment of Certificated Personnel for the 2019-20 School Year

It is recommended that the board ratify the district’s approval to employ the individuals listed below for certificated positions as indicated. All will have temporary status unless otherwise noted.

Last	First	School	Assign	Status	FTE	Exp	Begin/End	Credential
Mendoza	Camille	W. Rogers	Teacher	Temp 1	1.00	1	8/16/19-6/11/20	Prelim Multiple Subject w/ELL
Gonzales	Alyssa	Child Dev	Counselor	Temp 1	.75	0	8/16/19-6/11/20	Clear Pupil Personnel Services, School Counselor
Robinson	Courtney	Balboa	Speech Therapist	Prob 2	1.00	7	8/16/19-6/11/20	Clinical Rehab Services: Speech, Language
Gondna	Brandon	Elmhurst	Psychologist	Temp 1	.80	1	8/8/19-12/20/19	Intern Pupil Personnel Services School Psychologist

Resource Person(s): **Dr. Jeff Davis, Assistant Superintendent, Human Resources**

7. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its July 17, 2019 meeting. It is recommended that the Board of Education approve the changes at this time. A copy of the list can be found on the Ventura Unified School District website under Superintendent/Board of Education tab.

Resource Person(s): **Mrs. Andrea Crouch, Director, Classified Human Resources**

8. Establishment of Classified Positions

It is requested that the Board of Education approve the establishment of the following Classified positions:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Paraeducator – Bilingual (3819)	Will Rogers	2.00 Hrs / 180 Days	Supplemental
Paraeducator – Special Education (3825)	Poinsettia	20.50 Hrs per Week / 181 Days	Federal Spec Ed
Paraeducator – Special Education (3826)	Loma Vista	28.75 Hrs per Week / 181 Days	Federal Spec Ed
Paraeducator – Special Education (3827)	Buena High	6.00 Hrs / 181 Days	Federal Spec Ed

Resource Person(s): **Mrs. Andrea Crouch, Director, Classified Human Resources**

9. Increase in Time Base of Classified Positions

It is recommended that the Board of Education ratify the increase in time base of the following classified positions:

<u>Classification</u>	<u>Location</u>	<u>Time Base</u>	<u>Funding</u>
Noon Duty / Playground Supervisor (3735)	Montalvo	From: 3.00 Hrs / 180 Calendar To: 4.00 Hrs / 180 Calendar	Supplemental – Site Funds
Paraeducator (0046)	Pacific High	From: 3.00 Hrs / 180 Calendar To: 4.50 Hrs / 180 Calendar	Supplemental

Paraeducator (2140)	Pacific High	From: 3.00 Hrs / 180 Calendar To: 4.50 Hrs / 180 Calendar	Supplemental
Paraeducator – Special Education (3592)	ATLAS	From: 25.75 Hrs per Week / 181 Calendar To: 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (3635)	Balboa Middle School	From: 20.50 Hrs per Week / 181 Calendar To: 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (3209)	Sunset	From: 28.75 Hrs per Week / 181 Calendar To: 30.25 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (3321)	Sunset	From: 28.75 Hrs per Week / 181 Calendar To: 30.25 Hrs per Week / 181 Calendar	Federal Spec Ed
Paraeducator – Special Education (1652)	Will Rogers	From: 25.00 Hrs per Week / 181 Calendar To: 28.75 Hrs per Week / 181 Calendar	Federal Spec Ed
Parent Teacher Liaison (2162)	DATA	From: 17.50 Hrs per Week / 180 Calendar* (*4 days/week) To: 31.50 Hrs per Week / 180 Calendar	Supplemental & Title I

Resource Person(s): **Mrs. Andrea Crouch, Director, Classified Human Resources**

10. Resolution #19-23, Approving Settlement with Ventura County Schools Self-Funding Authority of Thomas Fire Claim for Damage to the Education Service Center

In December 2017, Ventura Unified School District suffered extensive smoke damage from the Thomas Fire to the Education Service Center, located at 255 W. Stanley Avenue, Ventura, CA 93001. Due to this loss, the District submitted a claim to the Ventura County Self-Funding Authority (VCSSFA) for restoration costs. The claim has been pending while the District and VCSSFA reach consensus on the costs associated with restoring the facility. VUSD and the VCSSFA have reached an agreement that requires a resolution stipulating the full agreement, and requires Board approval. Approval of Resolution #19-23 is requested in order to close out the Thomas Fire related damages claim.

Resource Person(s): **Ms. Betsy George, Assistant Superintendent, Business Services**

11. Ratification of Change Order #2, C6-20 Buena High School Site Improvements

The change order to Hughes General Engineering consists of the following:

1.	Provide and install 50 LF paver restraining curb to facilitate drainage where pavers meet new landscape area	\$1,150.00
2.	Additional concrete to make up for shade shelter manufacturer's grading mistake. (Will be back-charged to manufacturer)	\$900.00
3.	Discovered unknown water main. Repair leaking water mainline gate valve and saddle, re-route mainline	\$2,991.70
Total for Change Order #2		\$5,041.70

It is recommended that the Board ratify change order #2 in the amount of \$5,041.70 for C6-20 Buena High School Site Improvements, for a total contract of \$272,025.90

Resource Person(s): **Ms. Genevieve Gilmore, Director, Purchasing**
Ms. Betsy George, Assistant Superintendent, Business Services

12. Ratification of Change Order #2, C7-20 Pacific High School Plumbing Infrastructure

The change order to Kiwitt's General Building consists of the following:

1.	Install new copper cold water and shutoff valve to both single front bathrooms, due to unexpected site condition. Install one (1) extra cold water connection to supply the cafeteria bathroom, janitor sink and two (2) drinking fountains found during exploratory work. Install cold water connection and angle stops to Bldg. A classroom sinks, bubblers and washing machine located in infant room.	\$15,785.00
Total for Change Order #2		\$15,785.00

It is recommended that the Board ratify change order #2 in the amount of \$\$15,785.00 for C7-20 Pacific HS Plumbing Infrastructure, for a total contract of \$609,565.50

Resource Person(s): **Ms. Genevieve Gilmore, Director, Purchasing**
 Ms. Betsy George, Assistant Superintendent, Business Services

13. Checks for July 2019

Board ratification of checks for the month of July 2019 is requested. The checks list is available for review, as an attachment, on the District Superintendent/Board webpage.

Resource Person(s): **Ms. Betsy George, Assistant Superintendent, Business Services**

14. Ratification of Purchase Orders (July 10, 2019 – July 30, 2019)

Approval of the following purchase orders and change orders is requested. A list is available for review, as an attachment, on the District Superintendent/Board webpage.

292 Purchase Orders	=	\$7,039,493.23
PO Changes	=	5,625.62
GRAND TOTAL	=	\$7,045,118.85

Resource Person(s): **Ms. Genevieve Gilmore, Director, Purchasing**
 Ms. Betsy George, Assistant Superintendent, Business Services

G. COMING EVENTS

H. FUTURE BOARD ITEMS

I. BOARD/SUPERINTENDENT COMMENTS – (No official action will be taken)

J. CLOSED SESSION

K. ADJOURNMENT

Moved by _____ Seconded by _____

Jerry Dannenberg:	_____	Jackie Moran:	_____
Matt Almaraz:	_____	Sabrina Rodriguez:	_____
Velma Lomax:	_____		

Miscellaneous and Part Time Certificated Assignments

Name		Rate	Account Code	Agenda
Fenstermacher, Robin	Special Ed - Hourly Home Hospital Teacher 19/20 SY; 20 hrs/wk	District Hourly Rate	010-1103-6500-0-5750-1190-400-512-0000-3	8/13/19
Peterkin, Cary Lyn	Homestead - Hourly Intervention Teacher 19-20 SY; up to 25	District Hourly Rate	010-1103-0000-0-3300-1000-216-000-0000-0	8/13/19
Weatherford, Angie	PHS Summer School - substitute Summer School 2019	Summer School Substitute Rate	Summe School	8/13/19
Kahler, Leah	Special Ed - TOSA Behavior Spec 6 xtra days 18-19 SY	Daily Rate	135640	8/13/19
Valdivia, Eric	Buena - Girls Volleyball	Fall Coaches Stipend	District	8/13/19
Guerra, Edward	C&I - After School Intervention - VEP Grant for Ases (Montalvo)	District Hourly Rate	VEP Grant 010-1103-9007-0-1110-1000-302-403-0	8/13/19
Williams, Ronald	Buena - Water Polo Boys	Fall Coaches Stipend	Buena ASB	8/13/19
MathisKane, Sydney	Buena - Girls Tennis	Fall Coaches Stipend	Buena ASB	8/13/19
Elliott, Courtney	Ed Services - SSAE Grant Training/Rollout Collaboration Meeting	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Alvarez, Apple	Ed Services - SSAE Grant Training/Rollout Collaboration	\$75 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
PaniaguaFlores, Maria	Ed Services - SSAE Grant Training/Rollout Collaboration	\$75 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Blanchard, Mireille	Ed Services - SSAE Grant Training/Rollout Collaboration	\$75 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Blanchard, Mireille	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Billier, Preston	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Marks, Melanie	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Frumkin, Michelle	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Rodarte, Racquel	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Miech, April	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Herstenstein, Michael	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Elrod, Diane	Ed Services - SSAE Grant Training/Rollout Collaboration June 2019	\$250 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Alvarez, Apple	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Paniagua, Cristal	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Frumkin, Michelle	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Aragon, Amanda	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Skeath, Amy	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Elliott, Courtney	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Pinkstaff, Sarah	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Elrod, Diane	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Hertenstein, Michael	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Miech, April	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Marks, Melanie	Ed Services - SSAE Math Grant Summer PD 06/19/2019	\$175 Stipend	010-1107-4128-0-1110-1000-302-000-0000-3	8/13/19
Overton, John	Buena - Ticket Taker, Ticket Sales, Security	\$12.00/hr	Buena ASB	8/13/19
Rowley, Claire	Buena - Ticket Taker, Ticket Sales,	\$12.00/hr	Buena ASB	8/13/19
Bolland, Ryan	Buena - Ticket Taker, Ticket Sales	\$12.00/hr	Buena ASB	8/13/19
Bolland, Ryan	Buena - Scoreboard Operator/Timer	\$15.25/hr	Buena ASB	8/13/19
D'Onofrio, Nichole	Buena - Cheer/Pep Squad 19-20SY	Coaches Stipend	District	8/13/19
Cherry, Matthew	Ventura - Summer Girls Water Polo 6/17/19-7/20/19	\$500 Stipend	010-1107-0050-0-1110-4000-159-602-0004-0	8/13/19
Ball, Thomas	Ventura - Summer Girls Water Polo 6/17/19-7/20/19	\$500 Stipend	010-1107-0050-0-1110-4000-159-602-0004-0	8/13/19
Rodelo, Carina	Citrus Glen - Hourly Intervention Teacher 19/20 SY; 16 hrs/wk	District Hourly Rate	010-1103-0100-0-4760-1000-057-600-0000-0	8/13/19
Kelley, Pamela	Special Ed - Hourly Home Hospital Teacher 19/20 SY; 20 hrs/wk	District Hourly Rate	010-1103-6500-0-5750-1190-400-512-0000-3	8/13/19
Olgy, August	Buena - Football	Fall Coaches Stipend	District	8/13/19
PaniaguaFlores, Maria	Ed Services - Standford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19
Alvarez, Apple	Ed Services - Standford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19
DiPaolo, Charlotte	Ed Services - Standford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19
Corsentino, Kristin	Ed Services - Standford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19
Lazansky, Matthew	Ed Services - Standford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19

Miscellaneous and Part Time Certificated Assignments

Borer, MarieBeth	Ed Services - Stanford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19
Dibble, Peter	Ed Services - Stanford Tobacco Prevention Toolkit 06/18/2019	\$250.00	010-1107-6690-0-0000-2140-401-000-0000-0	8/13/19
Bidlingmaier, Anne Marie	Health Services - T.U.P.E. Extra Days April-June 2019 (19 Days)	Daily Rate	010-4300-6690-0-0000-2100-401-000-0000-0 & 010	8/13/19
Stevens, Craig	Foothill Tech - Baseball	Spring Coaches Stipend	District	8/13/19
Dosch, Paris	Foothill Tech - Girls Volleyball	Fall Coaches Stipend	FTHS ASB	8/13/19
Greig, Taylor	Buena - Girls Volleyball	Fall Coaches Stipend	District	8/13/19
Devericks, Stephanie	Citrus Glen - Hourly Intervention Teacher 19/20 SY; 16 hrs/wk	District Hourly Rate	010-1103-0100-0-4760-1000-057-600-5213-0	8/13/19
Tewes, Amanda	Buena - Girls Soccer	Winter Coaches Stipend	District	8/13/19
Lanski, Lauren	Buena - Cheer/Pep Squad 19-20SY	Coaches Stipend	District	8/13/19
Griffin, Vance	Buena - Football	Coaches Stipend	District	8/13/19

Last Name	First Name	Site	Subject	Ed Code	Units
Arichea	Miriam	VHS	Academic Decathlon & Mock Trial	44258.7(c) & (d)	n/a
Bento	Geneva	BMS	English	44256	12+
Bento	Geneva	BMS	Social Science	44256	12+
Castro	Laura	DATA	Spanish	44258.2	12+
Cohen	Elektra	VHS	Digital Photography	44258.7(c) & (d)	n/a
Dilbeck	Joe	AMS	Wood	44258.7(c) & (d)	n/a
Donner	Ariel	BHS	Math	44263	18+
Fox	Marilyn	VHS	Marriage & Family	44258.7(c) & (d)	n/a
Huffman	William	FHS	Physical Education	44258.7(c) & (d)	n/a
Ippel	Peter	PHS	Work Experience & life Skills	44258.7(c) & (d)	n/a
Knerr	Raymond	BHS	Digital Photography	44258.7(c) & (d)	n/a
Lewis	Edyn	BMS	English	44256(b)	12+
Lewis	Edyn	BMS	Social Science	44256(b)	12+
Maloney	Dawn	BHS	Visual Communications & Filmmaking	44258.7(c) & (d)	n/a
Rumenapp	James	BHS	Marching Band	44258.7(c) & (d)	n/a
Steward	Bradley	VHS	Athletics	44258.7(b)	na