



For the future of every student

MINUTES
OCTOBER 1, 2019

- CALL TO ORDER** The special meeting of the Personnel Commission of the Ventura Unified School District was held in the Susan B. Anthony Room, 255 West Stanley Avenue, Ventura, California on October 1, 2019. Mr. Kirby, Chairperson, called the meeting to order at 4:30 p.m.
- Present: Commissioners Kirby, Rice and Lacey. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director; Vicky Balint, Assistant Director Classified Human Resources; and Belen Gonzalez, HR Analyst, Classified (Confidential).
- ADOPTION OF AGENDA** On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the agenda for the October 1, 2019 Personnel Commission meeting was adopted as presented by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- APPROVAL OF MINUTES** On a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, the minutes of September 24, 2019 were approved as presented by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby; Nay 0; Abstain 0)
- PUBLIC COMMENTS** None
- ITEM E1** FINAL READING AND APPROVAL OF REVISIONS TO PERSONNEL COMMISSION RULES AND REGULATIONS, SECTION 20.1.2.2 (ORGANIZATION OF THE COMMISSION / THE CLASSIFIED EMPLOYEES' APPOINTMENT)
After a brief discussion, on a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the Personnel Commission approved the revisions to PCRR, Section 20.1.2.2, (Organization of the Commission / The Classified Employees' Appointment), as presented by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- ITEM E2** REQUEST FOR ADVANCED SALARY PLACEMENT: SCHOOL OCCUPATIONAL THERAPIST
After a brief discussion, on a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, advanced salary placement for a School Occupational Therapists was approved from step 1 to step 3 on the Classified Represented & Confidential salary schedule, by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby; Nay 0; Abstain 0)
- ADJOURNMENT** On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the meeting adjourned at 4:34 p.m.