

VENTURA UNIFIED SCHOOL DISTRICT

Education Service Center

PERSONNEL COMMISSION

MEETING AGENDA – SEPTEMBER 20, 2017

(Meeting location: Susan B. Anthony Room)



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THE POINSETTIA CITY BY THE SEA

PERSONNEL COMMISSION
Classified Human Resources

A. CALL TO ORDER - 4:30 P.M.

B. ADOPTION OF AGENDA

C. APPROVAL OF MINUTES
• AUGUST 9, 2017

D. RETIREES

E. PUBLIC COMMENTS

Public comments are welcomed by the Personnel Commission within reasonable meeting time considerations in order to conduct the District's business. During this time the Chair of the Commission may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. The Personnel Commission is prohibited from taking action on any item that is not part of the printed and published agenda. Those requesting to speak are encouraged to submit comments in writing.

F. INFORMATION ITEMS

1. VESPA REPORT
2. DIRECTOR'S REPORT

G. ACTION AGENDA ITEMS

1. APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: PARAEDUCATOR-AFTER SCHOOL PROGRAMS
2. APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: STUDENT DATA SPECIALIST
3. APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: INFORMATION SYSTEMS ANALYST
4. APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: NUTRITION SPECIALIST
5. APPROVAL OF REVISED CLASSIFICATION SPECIFICATION: HEALTH TECHNICIAN
6. REQUEST TO DISCONTINUE CONTINUOUS RECRUITMENT FOR PARAEDUCATOR / PARAEDUCATOR BILINGUAL
7. REQUEST TO DESIGNATE CERTIFIED OCCUPATIONAL THERAPY ASSISTANT AS A CONTINUOUS RECRUITMENT

H. CONSENT AGENDA ITEMS

1. PERSONNEL TRANSACTIONS REPORT

I. NEXT MEETING

J. COMMISSION COMMENTS — No official action will be taken.

K. CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE—GOVERNMENT CODE §54957(b)

L. REPORT OF ACTION TAKEN IN CLOSED SESSION

M. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.