



For the future of every student

MINUTES
NOVEMBER 16, 2018

- CALL TO ORDER The special meeting of the Personnel Commission of the Ventura Unified School District was held in the Susan B. Anthony Room, 255 West Stanley Avenue, Ventura, California on November 16, 2018. Mr. Lacey, Chairperson, called the meeting to order at 4:30 p.m.
- Present: Commissioners Lacey, Kirby, and Rice. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director; Vicky Balint, Assistant Director Classified Human Resources; and Belen Gonzalez, HR Analyst, Classified (Confidential).
- ADOPTION OF AGENDA On a motion by Ms. Rice, seconded by Mr. Kirby, and supported by the Chair, the agenda for the November 16, 2018 Personnel Commission meeting was adopted as presented by a vote of 3-0. (Ayes – 3/Rice, Kirby, Lacey; Nay 0; Abstain 0)
- APPROVAL OF MINUTES On a motion by Ms. Rice, seconded by Mr. Kirby, and supported by the Chair, the minutes of October 17, 2018 were approved as presented by a vote of 3-0. (Ayes – 3/Rice, Kirby, Lacey; Nay 0; Abstain 0)
- RETIREES Ms. Crouch reported that the following retirees could not be present at the meeting but their Certificate of Appreciation would be mailed to them:
- Sylvia Lendhart, Paraeducator Special Education, 7 Years
Darl Lorelli, Custodian, 11 Years
- PUBLIC COMMENTS None
- ITEM F1 VESPA REPORT
Mr. Ruben Galindo, VESPA President, reported:
- 1) VESPA and VUEA are working with Buena High School to have a 7th period day on campus so they can be competitive with Ventura High School. So far, both unions are for it and it passed the first round of voting. It was also approved by the School Site Council. The next step is a review by the District Steering Committee. If it passes, it will then go on to a second round 2/3 vote by both unions.
 - 2) VESPA also started negotiations with the District. We recently negotiated a week ago and our next session will be December 4th for contract language.
- ITEM F2 DIRECTOR'S REPORT
Ms. Crouch reported:
- 1) The district started negotiations with VESPA. In addition to the full negotiations team, a salary subcommittee will meet to review budget, identify comparable districts and explore creative options regarding total compensation. This committee meets on Monday.
 - 2) There have been some changes amongst the District leadership team. Gina Wolowicz was recently promoted to the Director of Curriculum & Instruction, Elementary; she was Principal at Juanamaria Elementary. She started her new position on October 1st. On Tuesday night, the Board approved appointing Mike Askay, current Assistant Principal at Anacapa, to the Principal position at Juanamaria. His start date is still to be determined.
 - 3) We will have two new Board members joining the Board of Education in December. Jerry Dannenberg was recently elected; he will be filling John Walker's seat. Matt Almaraz will also be joining the Board and was elected from Trustee Area 5.

- 4) VUSD Calendar Highlights and Upcoming Events:
- o Thanksgiving Holiday next week, November 22-23 (school is not in session starting Wednesday)
 - o Next Board of Education meeting, December 11, 2018
 - o Winter Break, starts December 24th and school reconvenes January 7th

- ITEM G1 PRESENTATION OF PERSONNEL COMMISSION ANNUAL REPORT
After a brief discussion, on a motion by Mr. Kirby, seconded by Ms. Rice, and supported by the Chair, the 2017/18 Personnel Commission Annual Report was approved as amended by a vote of 3-0. (Ayes – 3/Kirby, Rice, Lacey; Nay 0; Abstain 0)
- ITEM G2 REQUEST TO DISCONTINUE CONTINUOUS RECRUITMENT FOR CHILD NUTRITION ASSISTANT I
After some discussion, on a motion by Ms. Rice, seconded by Mr. Kirby, and supported by the Chair, the request to discontinue continuous recruitment for Child Nutrition Assistant I was approved by a vote of 3-0. (Ayes – 3/Rice, Kirby, Lacey; Nay 0; Abstain 0)
- ITEM G3 APPROVAL OF NEW CLASSIFICATION AND SALARY ALLOCATION: NOON DUTY / PLAYGROUND SUPERVISOR
After some discussion, on a motion by Mr. Kirby, seconded by Ms. Rice, and supported by the Chair, the proposed classification specification for Noon Duty/Playground Supervisor was approved as amended, and allocated to salary range 140 on the Classified Represented & Confidential Salary Schedule by a vote of 3-0. (Ayes – 3/Kirby, Rice, Lacey; Nay 0; Abstain 0)
- ITEM H PERSONNEL TRANSACTIONS REPORT
On a motion by Ms. Rice, seconded by Mr. Kirby, and supported by the Chair, the Personnel Transactions Report was approved as presented by a vote of 3-0. (Ayes – 3/Rice, Kirby, Lacey; Nay 0; Abstain 0)
- NEXT MEETING The Personnel Commission scheduled its regular meeting for the month of December. The PC will meet on Wednesday, December 19, 2018 at 4:30 p.m.
- ITEM J COMMISSION COMMENTS
Commissioner Rice thanked everyone for their hard work.
- ITEM K PUBLIC COMMENTS ON CLOSED SESSION ITEMS
None
- ITEM L CLOSED SESSION:
It was decided that Closed Session was not needed at this time.
- ITEM M REPORT OF ACTION TAKEN IN CLOSED SESSION
There was no Closed Session.
- ADJOURNMENT It was moved by Mr. Kirby, seconded by Ms. Rice and carried unanimously that the meeting be adjourned at 5:02 p.m.