

For the future of every student

PERSONNEL COMMISSION SPECIAL MEETING AGENDA – MAY 21, 2020

(Meeting location: Multi Purpose Room)

- A. CALL TO ORDER - 4:30 P.M.
- B. ADOPTION OF AGENDA
- C. APPROVAL OF MINUTES
 - April 30, 2020 Special Meeting
 - May 7, 2020 Special Meeting
- D. PUBLIC COMMENTS
Public comments are welcomed by the Personnel Commission within reasonable meeting time considerations in order to conduct the District's business. During this time, the Chair of the Commission may acknowledge visitors' requests to speak only on topics as listed on the Personnel Commission special meeting agenda. The Personnel Commission is prohibited from taking action on any item that is not part of the printed and published agenda. Those requesting to speak are encouraged to submit comments in writing.
- E. INFORMATION ITEMS
 - 1. VESPA Report
 - 2. Director's Report
 - 3. Review of Regularly Scheduled Personnel Commission Meetings: 2020-21 SY
- F. PUBLIC HEARING: 2020-2021 PERSONNEL COMMISSION BUDGET - 4:40 P.M.
- G. ACTION AGENDA ITEMS
 - 1. Approval of New Classification Specification and Salary Allocation: Senior Accountant
 - 2. Approval of Revised Classification Specification: Pool Attendant/Custodian
 - 3. Adoption of 2020-2021 Personnel Commission Budget
 - 4. First Reading: Revisions to Personnel Commission Rules and Regulations, Section 20.1.3, Filling of Vacancies During Term of Office (Action Requested)
 - 5. Filling of Vacancy During Term of Office – The Commissioners' Appointment (PCRR 20.1.3.3) – Announcement of Notification of Vacancy (Joint Appointee)
 - 6. Filling of Vacancy During Term of Office – The Commissioners' Appointment (PCRR 20.1.3.3) – Announcement of Intended Appointee (Joint Appointee)
- H. CONSENT AGENDA ITEMS
 - 1. Personnel Transactions Report
- I. NEXT MEETING
- J. COMMISSION COMMENTS — No official action will be taken.
- K. CLOSED SESSION
 - 1. Public Employee Discipline/Dismissal/Release - Government Code §54957(b)
- L. REPORT OF ACTION TAKEN IN CLOSED SESSION
- M. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.