



For the future of every student

MINUTES
JANUARY 16, 2019

- CALL TO ORDER** The regular meeting of the Personnel Commission of the Ventura Unified School District was held in the Susan B. Anthony Room, 255 West Stanley Avenue, Ventura, California on January 16, 2019. Mr. Kirby, Chairperson, called the meeting to order at 4:30 p.m.
- Present: Commissioners Kirby, Rice and Lacey. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director; Vicky Balint, Assistant Director Classified Human Resources; and Belen Gonzalez, HR Analyst, Classified (Confidential).
- ADOPTION OF AGENDA** On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the agenda for the January 16, 2019 Personnel Commission meeting was adopted as presented by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- APPROVAL OF MINUTES** On a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, the minutes of December 19, 2018 were approved as presented by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby; Nay 0; Abstain 0)
- RETIREEES** Ms. Crouch reported that the following retirees could not be present at the meeting but their Certificate of Appreciation would be mailed to them:
- Michael Rivera, Custodian, 17 Years
Nicole Bassin, School Administrative Assistant III, 32 Years
- PUBLIC COMMENTS** None
- ITEM F1** VESPA REPORT
None
- ITEM F2** DIRECTOR'S REPORT
Ms. Crouch reported:
- 1) That she would like to introduce Dr. Jeff Baarstad to the Personnel Commission. The Board appointed Dr. Baarstad as the Interim Superintendent through the end of February.
 - 2) The Board appointed Dr. Roger Rice as VUSD's new Superintendent. He will begin his position with us on March 4th.
 - 3) The recruitment for the Communications Coordinator position is moving along, and the qualification appraisal and community panel interviews will be held on January 23rd. At that time, we will have an eligibility list established and final selection interviews will be scheduled. Our goal is to take a recommendation for hire to the Board on Feb. 12th
 - 4) Next negotiations meeting with VESPA is January 22nd.
- Ms. Crouch continued with the following VUSD calendar highlights and upcoming events:
- District Holiday: Monday, Jan. 21st Martin Luther King Day
 - Next Board meeting is scheduled for Tuesday, January 22nd
 - All staff in-service day on January 28th for those employees who are assigned to work that day. Keynote speaker, Dr. Darnisa Amante, will be presenting at BHS in the auditorium as a follow-up to the presentation she gave last year regarding *Achieving Our Dream: Increasing Equity in*

Ventura Public Schools. There will also be a variety of workshops for classified and certificated to attend after the keynote address.

- District Holiday: Monday, Feb. 11th Lincoln's Birthday observed
- District Holiday: Monday, Feb. 18th President's Day

- ITEM G1 REQUEST TO DESIGNATE NOON DUTY / PLAYGROUND SUPERVISOR AS A CONTINUOUS RECRUITMENT
After a brief discussion, on a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, the request to designate Noon Duty / Playground Supervisor as a continuous recruitment was approved by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby, Nay 0, Abstain 0)
- ITEM H1 PERSONNEL TRANSACTIONS REPORT
On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the Personnel Transactions Report was approved by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- NEXT MEETING The Personnel Commission scheduled its regular meeting for the month of February. The PC will meet on Wednesday, February 20, 2019 at 4:30 p.m.
- ITEM J COMMISSION COMMENTS
None
- ITEM K CLOSED SESSION: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE—GOVERNMENT CODE SECTION 54957(b)
It was decided that Closed Session was not needed at this time.
- ITEM L REPORT OF ACTION TAKEN IN CLOSED SESSION
There was no Closed Session.
- ADJOURNMENT On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the meeting adjourned at 4:44 p.m.