

For the future of every student

PERSONNEL COMMISSION MEETING AGENDA – DECEMBER 19, 2019

(Meeting location: Einstein Room)

- A. CALL TO ORDER - 4:30 P.M.
- B. ADOPTION OF AGENDA
- C. APPROVAL OF MINUTES
 - November 20, 2019
- D. PUBLIC COMMENTS

Public comments are welcomed by the Personnel Commission within reasonable meeting time considerations in order to conduct the District's business. During this time the Chair of the Commission may acknowledge visitors' requests to speak on a topic not on the regular Personnel Commission agenda. The Personnel Commission is prohibited from taking action on any item that is not part of the printed and published agenda. Those requesting to speak are encouraged to submit comments in writing.
- E. INFORMATION ITEMS
 - 1. VESPA Report
 - 2. Director's Report
- F. ACTION AGENDA ITEMS
 - 1. Administration of Oath of Office – VESPA's Appointee, Cathi Stallings
 - 2. Annual Organization of Personnel Commission
 - 3. Final Reading and Approval of Revisions to Personnel Commission Rules and Regulations, Section 20.2.7, Amendments, Deletions, or Additions to Rules
 - 4. Final Reading and Approval of Revisions to Personnel Commission Rules and Regulations, Section 50.2.12.4, Examination Procedures
- G. CONSENT AGENDA ITEMS
 - 1. Personnel Transactions Report
- H. NEXT MEETING
- I. COMMISSION COMMENTS — No official action will be taken.
- J. CLOSED SESSION
 - 1. Public Employee Discipline/Dismissal/Release - Government Code §54957(b)
- K. REPORT OF ACTION TAKEN IN CLOSED SESSION
- L. ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Commission Office, 255 West Stanley Avenue, Suite 100, Ventura, CA 93001.

Any individual with a disability, who requires reasonable accommodation to participate in a Personnel Commission meeting may request assistance by contacting the Personnel Commission Office/Classified Human Resources, 255 W. Stanley Avenue, Suite 100, Ventura, CA 93001 or 805.641.5000, ext. 1170 or FAX 805.653.7852.



For the future of every student

MINUTES
NOVEMBER 20, 2019

- CALL TO ORDER** The regular meeting of the Personnel Commission of the Ventura Unified School District was held in the Susan B. Anthony Room, 255 West Stanley Avenue, Ventura, California on November 20, 2019. Mr. Kirby, Chairperson, called the meeting to order at 4:30 p.m.
- Present: Commissioners Kirby, Rice and Lacey. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director; Vicky Balint, Assistant Director Classified Human Resources; and Belen Gonzalez, HR Analyst, Classified (Confidential).
- ADOPTION OF AGENDA** On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the agenda for the November 20, 2019 Personnel Commission meeting was adopted as presented by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- APPROVAL OF MINUTES** On a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, the minutes of October 1, 2019 Special Meeting were approved as presented by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby; Nay 0; Abstain 0)
- RETIREEES** Ms. Crouch reported that the following retirees could not be present at the meeting but their Certificate of Appreciation would be mailed to them:
- Rebecca Bailey, Health Technician, 24 Years
Peggy Hughes, School Administrative Assistant I, 18 Years
- In addition, the following retirees were present at the meeting and received a Certificate of Appreciation from the Commission for their years of service with the District:
- Francisco Lopez, Bus Driver, 18 Years
Cathi Stallings, Administrative Specialist, 33 Years
- PUBLIC COMMENTS** Cathi Stallings thanked Commissioner Barbi Rice for everything she has done for the Association and for coming on board as a Personnel Commissioner when the Association really needed her to. Commissioner Rice made the following comment: It's been my pleasure, it really has! It's great to be able to give back to something that you really believe in. My grandkids attend Ventura Unified, so to be able to give something back to the students and most definitely the employees, is really good. Thank you!
- ITEM F1** VESPA REPORT
Ms. Carol Peek introduced herself to the Commission as the new appointed VESPA President. She is excited to start this new chapter and is looking forward to all the great work they are going to do and to make VESPA strong. She reported:
- 1) VESPA will be starting negotiations with the district next month, in December.
- ITEM F2** DIRECTOR'S REPORT
Ms. Crouch reported:
- 1) We just wrapped up fall break and are gearing up for Thanksgiving break. School will be in session Monday and Tuesday, a non-student day is scheduled for Wednesday and the holidays are on Thursday and Friday. We wish everyone a Happy Thanksgiving.
 - 2) After Thanksgiving week, we have three full weeks of school and work, and then it will be winter break, December 23, 2019 to January 3, 2020; school resumes on January 6.
 - 3) The District will be having their first negotiations session with VESPA in December. We will be sunshining the articles of interest at the next Board meeting on December 10.
 - 4) The calendar committee has also been busy planning the details of the calendar for the next two school years and hopefully it can be presented to the Board of Education for final approval in January.


- 5) Classified HR has been very busy with multiple recruitments. As we get closer to the winter break and holiday season, we take a little pause, as we don't get a lot of applicant interest during this time, however plans are already in the works for recruitments to open after the winter break in January.

- ITEM F3 RECOGNITION OF COMMISSIONER RICE – 4 YEARS OF SERVICE AS VESPA'S APPOINTEE
Ms. Crouch presented Commissioner Rice with flowers and expressed appreciation for her years of service as a Commissioner.
Ms. Carol Peek, VESPA President, on behalf of VESPA, also presented Commissioner Rice with flowers and expressed appreciation for her service.
Commissioners Kirby and Lacey expressed that they have enjoyed working with Commissioner Rice and thanked her for her service.
Commissioner Rice thanked everyone and commented that she has enjoyed working with both Commissioners Kirby and Lacey; she has learned a lot and it was an honor for her to work with them.
- ITEM G4 PRESENTATION OF PERSONNEL COMMISSION ANNUAL REPORT - THIS ITEM WAS MOVED UP ON THE AGENDA
After a brief discussion, on a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the 2018/19 Personnel Commission Annual Report was approved as presented by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- ITEM G1 APPROVAL OF NEW CLASSIFICATION AND SALARY ALLOCATION: LANGUAGE ASSESSMENT SPECIALIST
After some discussion, on a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, the proposed classification specification for Language Assessment Specialist was approved as presented, and allocated to salary range 220 on the Classified Represented & Confidential Salary Schedule by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby; Nay 0; Abstain 0)
- ITEM G2 FIRST READING OF REVISIONS TO PERSONNEL COMMISSION RULES AND REGULATIONS, SECTION 20.2.7, AMENDMENTS, DELETIONS, OR ADDITIONS TO RULES:
Proposed revisions to PCRR 20.2.7, Amendments, Deletions, or Additions to Rules were discussed. Ms. Crouch shared that currently our rules require a first and second reading before the Personnel Commission can take action to approve any changes. We recently had to make a change to one of our rules in which we were facing a tight timeline, and because our rules didn't allow the Commission to waive a second reading, multiple meetings had to be scheduled in order to revise our rules to fit within the timeline we were working with. At that time, we discussed this potential revision to our rules to allow for flexibility and the ability to waive a second reading when deemed appropriate. Commissioners had a suggestion on the revision of the first paragraph. On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the Personnel Commission approved setting final review and action to approve the revisions as amended, to PCRR 20.2.7 at its next scheduled Commission meeting by a vote of 3-0. (Ayes – 3/Lacey, Rice, Kirby; Nay 0; Abstain 0)
- ITEM G3 FIRST READING OF REVISIONS TO PERSONNEL COMMISSION RULES AND REGULATIONS, SECTION 50.2.12.4, EXAMINATION PROCEDURES:
Proposed revision to PCRR 50.2.12.4, under Examination Procedures were discussed. Ms. Crouch shared that our current rule has a 90-calendar day waiting period for a candidate who was unsuccessful in an examination to retake the exam for the same classification. After discussions with the staff, we find that this is a barrier to getting candidates for positions (provided a couple of examples). It is felt that the waiting period of 90 days is too long; we are losing applicants because they lose interest, they forget or move on to another job. It was therefore recommended to change the waiting period to 30 calendar days. We feel that 30 days will allow them to practice and hopefully be successful the second time. On a motion by Ms. Rice, seconded by Mr. Lacey, and supported by the Chair, the Personnel Commission approved setting final review and action to approve the revisions to PCRR 50.2.12.4 at its next scheduled Commission meeting by a vote of 3-0. (Ayes – 3/Rice, Lacey, Kirby; Nay 0; Abstain 0)
- ITEM H1 PERSONNEL TRANSACTIONS REPORT
On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the Personnel Transactions Report was approved by a vote of 3-0. (Ayes – 3/ Lacey, Rice, Kirby; Nay 0; Abstain 0)
- NEXT MEETING The Personnel Commission scheduled its regular meeting for the month of December. The PC will meet on Thursday, December 19, 2019 at 4:30 p.m.

- ITEM K COMMISSION COMMENTS
Commissioner Rice again thanked the Commissioners, staff and VESPA for her time as the represented classified employees' appointee to the Personnel Commission.
- ITEM L CLOSED SESSION: PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE—GOVERNMENT CODE SECTION 54957(b)
It was decided that Closed Session was not needed at this time.
- ITEM M REPORT OF ACTION TAKEN IN CLOSED SESSION
There was no Closed Session.
- ADJOURNMENT On a motion by Mr. Lacey, seconded by Ms. Rice, and supported by the Chair, the meeting adjourned at 5:17 p.m.



To: Personnel Commission

From: Andrea Crouch, Director Classified Human Resources 

Date: December 19, 2019

Subject: Revisions to Personnel Commission Rules and Regulations
Section 20.2.7 (Amendments, Deletions, or Additions to Rules)
(Final Reading & Approval)

Our current Personnel Commission Rules & Regulations specify that amendments, deletions or additions to rules require a first and final reading by the Personnel Commission before a change in rules can be implemented. While the Commission and the Classified Human Resources Department recognize that this is best practice, there are times when there is an emergency or an impending timeline which make it necessary to have the flexibility to approve a rule change upon a first reading by the Personnel Commission. As such, it has been recommended that we revise our rules regarding amendments, deletions or additions to allow the Personnel Commission to take action on a proposed rule change and waive the second reading if deemed appropriate.

A first reading of the proposed revision was conducted on 11/20/2019 at which time the Personnel Commission recommended some additional language be added for clarification purposes. Therefore, PCRR Section 20.2.7 is being presented to the Personnel Commission for a final reading and approval. It is recommended that the Commission approve the rule as presented.

Attachment: proposed final revision to PCRR 20.2.7

20.2 MEETINGS OF THE COMMISSION

20.2.7 AMENDMENTS, DELETIONS, OR ADDITIONS TO RULES:

Prior to adoption, proposals to amend, delete or add to these rules and regulations shall normally be given two readings by the Personnel Commission. However, due to extenuating circumstances or pressing timelines, and upon a recommendation by the Director of Classified Human Resources, the Personnel Commission may waive the second reading.

Rules and regulations may be adopted by a majority vote of all members of the Personnel Commission.

The development of the Personnel Commission's Rules and Regulations shall include the following basic steps:

1. The Personnel Commission and/or the Director of Classified Human Resources shall identify the need for a new rule or regulation or revision of an existing rule and regulation. The need may arise from things such as, but not limited to a change in law, a new district vision statement, new goals within the classified service, educational research or trends, an incident that has arisen within the classified service or district, a recommendation or request from staff, or other good reason or cause.
2. As needed, the Director of Classified Human Resources shall gather pertinent data to fully inform the Personnel Commission about a particular issue (i.e. input from staff, district administration, recognized employee organizations representing the District's classified employees and the public, related district policies, sample rules and regulations from other districts or agencies, fiscal data and other useful information.)
3. The Personnel Commission may hold discussions during a public Personnel Commission meeting to gain an understanding of the issue and provide initial direction to the Director of Classified Human Resources.
4. The Personnel Commission or Director of Human Resources may request that legal counsel review the draft rule or regulation as appropriate.
5. The Director of Classified Human Resources shall develop and present a draft rule or regulation for a first reading at a public Personnel Commission meeting. The Director of Classified Human Resources will refer the proposed rule changes to the designated representatives of recognized employee organizations representing the District's classified employees, the Superintendent, and others (who have indicated their interest in such matters) in order to provide them with an opportunity to submit their comments or recommendations. At its second reading, the Personnel Commission may take action on the proposed policy.
6. The Personnel Commission may waive the second reading and may take action on the proposed policy after a first reading if deemed appropriate, or may require an additional reading if necessary before taking action.

~~All proposals, from any source, to amend, delete, or add to these rules and regulations will be considered for a "first reading" at the meeting in which they are first presented to the Personnel Commission. They will not, unless an emergency exists, be acted upon when presented for a "first reading."~~

~~20.2.7.1~~ ~~On a "first reading," the Personnel Commission will set a date for Commission action on the proposal, which date shall normally be the next regularly scheduled Commission meeting.~~ The Director of Classified Human Resources will refer the proposed rule changes to the designated representatives of recognized employee organizations representing the District's classified employees, the Superintendent of Schools, and others (who have indicated their interest in such matters) in order to provide them with an opportunity to submit their comments or recommendations.

Note: the highlighted text has been incorporated into #5 above

20.2.7.2


7. Insofar as possible, the interested parties shall submit their reactions and/or recommendations to proposed rule changes in writing on or before the stipulated agenda deadline date (see Personnel Commission Rule #20.2.6). However, those who also want to speak to the item(s) at the Commission meeting will be given that opportunity as provided in Personnel Commission Rule #20.2.6 (Agenda and Supporting Data).

REFERENCE:

1. Education Code Section 45260



To: Personnel Commission

From: Andrea Crouch, Director Classified Human Resources 

Date: December 19, 2019

Subject: Revisions to Personnel Commission Rules and Regulations
Section 50.2.12.4 (Examination Procedures)
(Final Reading & Approval)

Our current recruitment procedures as outlined in our Personnel Commission Rules & Regulations state that a candidate who is not successful in an examination may not retake the examination for 90 calendar days. This 90 day waiting period is causing us to lose potential candidates. It is often times a road-block in filling our hard to fill positions or positions we are having to open multiple times in a three-month period of time. As such, it has been recommended that we change this waiting period to 30 calendar days.

A first reading of the proposed revision was conducted on 11/20/2019. Therefore, PCRR Section 50.2.12.4 is being presented to the Personnel Commission for a final reading and approval. It is recommended that the Commission approve the rule as presented.

Attachment: proposed final revision to PCRR 50.2.12.4

50.2 EXAMINATIONS

50.2.12 EXAMINATION PROCEDURES:

50.2.12.4 A candidate who is unsuccessful in an examination may not retake the examination for the same classification for a period of ~~90~~ **30** calendar days.

**CONSENT AGENDA ITEMS
PERSONNEL TRANSACTIONS REPORT
TO PERSONNEL COMMISSION FOR APPROVAL: 12/19/2019**

IT IS RECOMMENDED THE PERSONNEL COMMISSION FIND THAT THE FOLLOWING PERSONNEL TRANSACTIONS HAVE BEEN MADE PURSUANT TO ARTICLE 6 OF THE EDUCATION CODE (THE MERIT SYSTEM) AND THE PERSONNEL COMMISSION RULES AND REGULATIONS AND AUTHORIZE THE FORWARDING OF THE PERSONNEL TRANSACTIONS REPORT TO THE BOARD OF EDUCATION FOR APPROVAL.

PROBATIONARY APPOINTMENTS

ALVAREZ, ROSALYN	PARAEDUCATOR	11/20/19
BUCK, ALEJANDRA	PARAEDUCATOR	11/25/19
CLARK, STEPHANIE	PARAEDUCATOR SPECIAL EDUCATION	12/05/19
GERARDI, NATALIE ANN	ADMINISTRATIVE SPECIALIST	11/25/19
REESE, RACHEL ELIZABETH	PARAEDUCATOR	12/02/19
TROUT, ROBERT	BUS DRIVER	11/25/19
VIVEROS, AGUSTINA M	PARAEDUCATOR SPECIAL EDUCATION	11/18/19

APPT(S). TO ADDITIONAL PROBATIONARY POSITION(S)

FEINGOLD, SHAUNA	ELEMENTARY SCHOOL SERVICES ASSISTANT	11/05/19
VIVEROS, AGUSTINA	PARAEDUCATOR SPECIAL EDUCATION	11/18/19 (Probationary)

PERMANENT TO PROBATIONARY

MEJIA, JUAN PAULO	STUDENT DATA SPECIALIST	11/12/19
MICHALEC, CHERI	LICENSED NURSE (NON-CREDENTIALLED)	10/02/19

PROBATIONARY TO PERMANENT

CARGNINO, DIANE	CHILD NUTRITION MGR.-ELEMENTARY	11/21/19
GARFIO AGUIRRE, HILDELIZA	PARAEDUCATOR	12/11/19
HERNANDEZ, TYLISHA	CHILD NUTRITION ASSISTANT III	11/27/19
KELLEY, BILL	CHILD NUTRITION ASSISTANT I	11/30/19
MINERO, MIGUEL	BUS DRIVER	12/07/19
NELSON, KIMBERLY	CHILD NUTRITION ASSISTANT I	11/29/19
PUCETTI, MICHELLE	PARAEDUCATOR SPECIAL EDUCATION	12/11/19
RANDOLPH, WAYNE	PARAEDUCATOR SPECIAL EDUCATION	12/12/19
WOERTINK, REBECCA	PARAEDUCATOR SPECIAL EDUCATION	11/21/19

APPT(S). TO ADDITIONAL PERMANENT POSITION(S)

LINDSTROM, TIFFANY	LIBRARY TECHNICIAN I	11/08/19
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LIMITED TERM, PROVISIONAL

ABUGHAZALEH, AMAL	PARAEDUCATOR-AFTER SCHOOL PROGRAM	10/03/19
APODACA, ERNESTO	CAMPUS SUPERVISOR	10/17/19
APODACA, ERNESTO	PARAEDUCATOR	10/23/19
BASSIN, NICOLE	SENIOR OFFICE ASSISTANT	10/21/19
CALDERON DIAZ, MARIA	CHILD NUTRITION ASSISTANT I	10/25/19
GARCIA, JONATHAN	PARAEDUCATOR	11/04/19
GARCIA, JONATHAN	OFFICE ASSISTANT	11/4/19
HANSEN, ERIN	NUTRITION SPECIALIST	12/02/19
HOANG, DANNIEL	NOON DUTY / PLAYGROUND SUPERVISOR	10/21/19
IBARRA, GEORGES	PARAEDUCATOR	10/03/19
JARAMILLO, BARBARA	SCHOOL ADMINISTRATIVE ASSISTANT I	10/11/19
JUAREZ, VIVIANA	CHILD CARE ASSISTANT	11/21/19
LAZARO RAMIREZ, TATIANA	NOON DUTY / PLAYGROUND SUPERVISOR	09/16/19
LINDSTROM, TIFFANY	OFFICE ASSISTANT	10/14/19
LOPEZ CARRERA, CHRISTINA	DISTRICT RECEPTIONIST	11/01/19
MADRID, ESTELITA	PARAEDUCATOR-AFTER SCHOOL PROGRAM	11/08/19
MANLEY, KAYE	PARAEDUCATOR	10/23/19
PEREZ, CARLOS	MAIL COURIER	10/28/19
PEREZ, MARIA GUADALUPE	SENIOR OFFICE ASSISTANT	10/02/19
PONCE, DAISY	CHILD CARE ASSISTANT	10/08/19
TAYLOR, CORINNA	CHILD WELFARE/ATTENDANCE SPECIALIST	10/01/19
VANVAKARIS, TAYLOR	PARAEDUCATOR SPECIAL EDUCATION	10/08/19

EXEMPT HELP

AMEZCUA, LINDSEY	STUDENT	08/13/19
BARAJAS, CLARITZA	STUDENT	10/10/19
CATRO LOPEZ, CARLICIA	ASB - TICKET TAKER-SELLER	10/11/19
JAUREZ CABRERA, ALEJANDRA	ASB - SECURITY/SUPERVISION	10/25/19
OLIVIER, KATHLEEN	ASB - TICKET TAKER-SELLER	10/04/19
TRONE, JENNIFER	ASB - TICKET TAKER-SELLER	10/18/19
VAN NOY, AMANDA	ASB - TICKET TAKER-SELLER	10/18/19
VILLANUEVA CARMONA, GISSELLE	STUDENT	10/02/19
ZAMBRANO, AUBREY	STUDENT	10/11/19

CHANGE OF STATUS

BEJAR, LISETH	CHILD DEVELOPMENT TEACHER	11/4/19: REINSTATEMENT @ ITINERANT/ CHILD DEVELOPMENT PROGRAM
CONTRERAS, RUSAL	CHILD NUTRITION ASSISTANT I	11/13/19: CHANGE IN HOURS--5.50 HRS TO 6.50 HRS; SAME POSITION
GANAJIAN, ELEANOR	CHILD DEVELOPMENT TEACHER	11/4/19: LOCATION/ASSIGNMENT CHANGE—FROM ITINERANT- ATLAS TO ITINERANT- MONTALVO; SAME TIME BASE
GONZALEZ, LUZ NEOMI	CHILD NUTRITION ASSISTANT I	11/13/19: CHANGE IN HOURS--3.50 HRS TO 5.50 HRS; SAME POSITION
POWELL, JILL	NOON DUTY / PLAYGROUND SUPERVISOR	11/13/19: CHANGE IN HOURS--13.25 HRS PER WEEK TO 14.50 HRS PER WEEK; SAME POSITION

LEAVE OF ABSENCE

HAYES, KELLY	PARAEDUCATOR SPECIAL EDUCATION	11/19/19 - 2/24/20 (Parental/Bonding Leave)
PEEK, CAROL	CAMPUS SUPERVISOR	11/4/19 - 6/30/19 (60% - VESPA Presidential Term)

WORKING OUT OF CLASSIFICATION

APARICIO, EMERALD	SCHOOL SUPPORT SECRETARY BALBOA	11/18-22,25-26/19
BARRERA, JAVIER	GROUNDS MAINTENANCE WORKER I FACILITIES SERVICES	11/1,4-8,12-15,18-20,22,25-27/19
BEGUM, BUSHRA	CHILD NUTRITION ASSISTANT II FOOD & NUTRITION SERVICES	11/5-8,12-15,18-22,25-26/19
BELTRAN, ROBERT	GROUNDS MAINTENANCE WORKER II FACILITIES SERVICES	11/1,4-8,12-15,18-22,25-27/19
CARRILLO, STEVEN	HEAD CUSTODIAN I FACILITIES SERVICES	11/1,4-8,12-15,18-22,25-27/19
CONTRERAS, RUSAL	CHILD NUTRITION ASSISTANT II FOOD & NUTRITION SERVICES	11/18-20/19
COOPER, DANIEL	MAINTENANCE MANAGER FACILITIES SERVICES	11/1,18/19
DAVIS, MIKE	WAREHOUSE SUPERVISOR WAREHOUSE	10/28-31/19
DE LA ROSA, MARTHA	CHILD NUTRITION ASSISTANT III FOOD & NUTRITION SERVICES	11/19-20/19
DOMME, BONNIE	CHILD NUTRITION ASSISTANT III FOOD & NUTRITION SERVICES	11/4/19
FOLEY, ANGELA	ATTENDANCE ASSISTANT ANACAPA	11/4-8,12-15,18-22,25-26/19
GIL-LARA, GUADALUPE	CHILD DEVELOPMENT TEACHER E.P. FOSTER JUMPSTART	11/8/19

GOMEZ, SUSANA	CHILD NUTRITION ASSISTANT III FOOD & NUTRITION SERVICES	11/12-13/19
GONZALEZ, GINA	CHILD NUTRITION MGR.-ELEMENTARY FOOD & NUTRITION SERVICES	11/8,18,20/19
GREEN, RAIN	BEHAVIOR SUPPORT ASSISTANT BALBOA	10/7-10,14-18,21-25/19 & 11/4-5,7,12-15,18-22,25-26/19
GUILLEN, BERNADETTE	CHILD DEVEL. SITE LEADER ATLAS JUMPSTART	11/1,4-8,12-15,18-22,25-26/19
LASSICH, SHARI	LEAD CUSTODIAN FACILITIES SERVICES	11/13,18,20,26/19
LILLY, STUART	LOCKSMITH FACILITIES SERVICES	11/26/19
LIMNEOS, JAMES	GROUNDS MAINTENANCE WORKER I FACILITIES SERVICES	11/12-14,18-22,25-26/19
LOPEZ, ALFONSO	CHILD NUTRITION ASSISTANT III FOOD & NUTRITION SERVICES	11/4-8,12-15,18/19
LOWE, MARIE	ASB ACCOUNTING TECHNICIAN VENTURA HIGH	11/4-8,12-15,18-21,25-27/19
MARQUEZ, CIRA	CHILD DEVEL. SITE LEADER MONTALVO JUMPSTART	10/21-25/19 & 11/5-6,12-14,19-20,25-26/19
MC ILHANEY, JASON	FACILITIES PLANNER FACILITIES SERVICES	11/14-15/19
MEJIA, JUAN PAULO	COMPUTER SUPPORT SPECIALIST TECHNOLOGY DEPT/ESC	11/1,4-6,8,11/19
MICHALEC, CHERI	LICENSED NURSE (NON-CREDENTIALLED) MOUND	8/21-23,26-30/19 & 9/3-6,9-13,16/19
MONTES, DIANA	ADMINISTRATIVE SPECIALIST SPECIAL ED/ESC	10/1-3,7-10,14-17,21-24,29-31/19
NYGUYEN, MYHANN	CHILD NUTRITION ASSISTANT II FOOD & NUTRITION SERVICES	11/26/19
PEREZ, CARLOS	MAIL COURIER WAREHOUSE	10/21-25/19 & 11/4-8/19
QUIRARTE, NANCY	HEAD CUSTODIAN II FACILITIES SERVICES	11/4-8,18/19
RODRIGUEZ, NOAH	CARPENTER FACILITIES SERVICES	11/20,26/19
SANCHEZ, SUZANNA	SENIOR ADMINISTRATIVE SPECIALIST STUDENT SUPPORT SERVICES/ESC	11/27/19
SANTANA, MARIA	ATTENDANCE ASSISTANT DATA	11/13,15/19
SCOTT, PAMELA	ADMINISTRATIVE SPECIALIST FACILITIES SERVICES	11/2,25/19
VARGAS, JESUS	METAL WORKER-WELDER FACILITIES SERVICES	11/5-6,13,19-20/19

SEPARATION FROM SERVICE

CEJA, TIFFANY	ASB ACCOUNTING TECHNICIAN	11/22/19
MANN, KIMBERLY	BUS DRIVER	11/18/19
NGUYEN, MYHANH	CHILD NUTRITION ASSISTANT I	11/30/19
REYES, YADIRA	PARAEDUCATOR SPECIAL EDUCATION	10/25/19