



# Ventura Unified School District

## PERSONNEL COMMISSION

MINUTES  
MAY 10, 2017

- CALL TO ORDER      A special meeting of the Personnel Commission of the Ventura Unified School District was held in the Einstein Room, 255 West Stanley Avenue, Ventura, California on May 10, 2017. Ms. Rice, Chairperson, called the meeting to order at 3:00 p.m.
- Present: Commissioners Rice, Kirby, and Lacey. Classified Human Resources Staff Members Present: Andrea Crouch, Classified Human Resources Director and Belen Gonzalez.
- ADOPTION OF AGENDA      On a motion by Mr. Kirby, seconded by Mr. Lacey, and supported by the Chair, the agenda for the May 10, 2017 Personnel Commission meeting was adopted as presented by a vote of 3-0. (Ayes – 3/Kirby, Lacey, Rice; Nay 0; Abstain 0)
- PUBLIC COMMENTS
- ITEM D      None
- GRIEVANCE HEARING PURSUANT TO PERSONNEL COMMISSION RULES & REGULATIONS, Chapter 180, et seq.
- The matter of the appeal by grievant, Ms. Teri Roots / Ms. Melissa Lewis, came on for Hearing before the Personnel Commission. Accordingly, a hearing was held and during its course, parties were afforded a full and complete opportunity to be heard, present evidence, and permitted the submission of oral and written arguments in the case. Both the grievant and the moving party of the action being grieved were in attendance. Those in attendance included: Grievant: Teri Roots, VESPA President and Kim Mina, VESPA Union Representative; Moving Party of the action being grieved: Andrea Crouch, Director of Classified Human Resources; and Personnel Commission Office support staff: Belen Gonzalez, Classified HR Analyst, Confidential. After receipt of all evidence and argument, the Commission retired to closed session in order to fully consider and deliberate upon the evidence and argument presented.
- ITEM E      PUBLIC COMMENTS ON CLOSED SESSION ITEM
- None
- ITEM F      CLOSED SESSION
- The meeting adjourned to closed session at 4:25 p.m. to discuss:
1. Public Employment pursuant to Government Code §54957 (b)  
Title: Employment Training Assistant
  2. Conference with Legal Counsel – Anticipated Litigation, Significant Exposure to Litigation, pursuant to Government Code §54956.9 (d)(2) - One Case
- ITEM G      RETURN TO OPEN SESSION / REPORT OF ACTION TAKEN IN CLOSED SESSION
- The Commission returned to open session at 4:46 p.m. and reported that no action was taken in closed session.
- ADJOURNMENT      It was moved by Mr. Lacey, seconded by Mr. Kirby and carried unanimously that the meeting be adjourned at 4:47 p.m.