

Ventura Unified School District

School Plan for

Student

Achievement



Elmhurst Elementary School

56 72652 6056089

Contact Information:

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This report contains information that may or may not have occurred either in person or via online platform in the 2019-20 and 2020-21 school years due to the closure of school sites for the COVID-19 pandemic. If you have any questions about any particular section of this document, please contact your school site administrator.

Fiscal Year 2020-2021

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The School Plan for Student Achievement.....	1
School Site Council Membership.....	2
English Learner Advisory Committee Membership.....	3
Recommendations and Assurances	4
District information	5
District Profile.....	5
District Promise.....	5
District Pillars	5
District Logo.....	5
District Vision	6
District Mission.....	6
District Governing Principles.....	6
School Information	7
School Vision	7
Student Enrollment by Ethnicity – 2019-20	7
Student Enrollment by Grade – 2019-20.....	7
Student Enrollment by Student Group – 2019-20.....	8
Comprehensive Needs Assessment.....	8
Transition from Preschool to Kindergarten.....	8
Bully Prevention, Violence Prevention, and Substance Abuse Curricula.....	10
Community Resource Guide.....	10
School Plan for Student Achievement.....	11
Budget.....	24
2020-21 Centralized Support for Planned Improvements in Student Performance	25
VUSD - Program Support Goals.....	25
References	27
CAASPP – Grade 3 English Language Arts/Literacy – 2018-19	27
CAASPP – Grade 3 Mathematics – 2018-19	28
CAASPP – Grade 4 English Language Arts/Literacy – 2018-19	29
CAASPP – Grade 4 Mathematics – 2018-19	30
CAASPP – Grade 5 English Language Arts/Literacy – 2018-19	31
CAASPP – Grade 5 Mathematics – 2018-19	32
2020-21 Supplemental Funds Program Budget	33
2020-21 Site Funds Program Budget.....	34
2020-21 Title I Funds Program Budget	35
VUSD - Parent Involvement Policy	36
Elmhurst Elementary School Parent Involvement Policy	37
Parent Involvement Calendar	38
School – Parent Compact.....	40
Professional Development Plan.....	42

School Accountability Report Card	43
School Site Council Bylaws	51

The School Plan for Student Achievement

The School Plan for Student Achievement (SPSA) is a strategic plan that maximizes the resources available to the school while minimizing duplication of effort with the ultimate goal of increasing student achievement. SPSA development should be aligned with and inform the Local Control and Accountability Plan process.

The SPSA consolidates all school-level planning efforts into one plan for programs funded through the consolidated application (ConApp), and for federal school improvement programs, including schoolwide programs, Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI), and Additional Targeted Support and Improvement (ATSI), pursuant to California Education Code (EC) Section 64001 and the Elementary and Secondary Education Act as amended by the Every Student Succeeds Act (ESSA). This plan is designed to meet schoolwide program planning requirements.

California's ESSA State Plan supports the state's approach to improving student group performance through the utilization of federal resources. Schools use the SPSA to document their approach to maximizing the impact of federal investments in support of underserved students. The implementation of ESSA in California presents an opportunity for schools to innovate with their federally-funded programs and align them with the priority goals of the school and the LEA that are being realized under the state's Local Control Funding Formula (LCFF).

The LCFF provides schools and LEAs flexibility to design programs and provide services that meet the needs of students in order to achieve readiness for college, career, and lifelong learning. The SPSA planning process supports continuous cycles of action, reflection, and improvement. Consistent with EC 65001, the School Site Council (SSC) is required to develop and annually review the SPSA, establish an annual budget, and make modifications to the plan that reflect changing needs and priorities, as applicable.

For additional information on school programs and how you may become involved locally, please contact:

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The district's Governing Board approved this revision of the school plan on _____.

School Site Council Membership

California Education Code Section 64001(g) requires that the School Plan for Student Achievement be reviewed and updated at least annually, including proposed expenditures of funds allocated through the ConApp, by the School Site Council (SSC). The 2020-21 School Site Council consists of the following members:

Name of Members	Principal	Certificated Staff	Classified Staff	Parent or Community Member	Student
Deanna Baczek	X				
Bonnie Brunsman			X		
Alyssa Baarstad		X			
Megan Wantz		X			
Lisa Webb		X			
Stephanie Hobert				X	
Tobie Mitchell				X	
Danielle Ruiz				X	
Veronica Shepp				X	
Kelly Travis				X	
Number of members in each category	1	3	1	5	

English Learner Advisory Committee Membership

Education Code Section 52176 (a) states that each school with more than 20 English Learners shall establish a school level advisory committee. Parents or guardians, or both, of EL pupils who are not employed by the district shall constitute a majority of the committee.

Name of Members	Administrator	Certificated Staff	Classified Staff	Parents/Guardians of English Learners	Other
Deanna Baczek	X				
Number of members in each category	1				

(If the members of a properly constituted English Language Advisory Council (ELAC) voted to give over their governance to the School Site Council (SSC), please list the names of those people who voted. Giving over governance needs to be re-voted every 2 years.)

☐ The ELAC has voted to give governance to the SSC on this date: _____

☐ The name of the parent ELAC representative to SSC is: _____

Recommendations and Assurances

The School Site Council (SSC) recommends this school plan and proposed expenditures to the district Governing Board for approval and assures the board of the following:

- 1) The SSC is correctly constituted and was formed in accordance with district governing board policy and state law.
- 2) The SSC reviewed its responsibilities under state law and district governing board policies, including those board policies relating to material changes in the School Plan for Student Achievement (SPSA) requiring board approval.
- 3) The SSC sought and considered all recommendations from the following groups or committees before adopting this plan:

English Learner Advisory Committee

Signature of Authorized
Representative

No members at this time.

- 4) The SSC reviewed the content requirements for school plans of programs included in this SPSA and believes all such content requirements have been met, including those found in district governing board policies and in the local educational agency plan.
- 5) This SPSA is based on a thorough analysis of student academic performance. The actions proposed herein form a sound, comprehensive, coordinated plan to reach stated school goals to improve student academic performance.
- 6) This SPSA was adopted by the SSC at a public meeting on: Nov. 17, 2020

Attested:

Deanna Baczek
Deanna Baczek, Principal

Nov. 17, 2020
Date

Ally Baczek
SSC Chairperson

11/20/2020
Date

District information

District Profile

Ventura Unified School District is the third largest district in the county and located on the California coastline, 63 miles northwest of Los Angeles. Just under 17,000 students in grades transitional kindergarten through twelve receive a rigorous, standards-based curriculum from dedicated and highly qualified professionals. The district is comprised of 17 elementary schools, 4 middle schools, 3 comprehensive high schools, 1 continuation high school, and 1 alternative high school.

During the 2019-20 school year, Ventura Unified School District served 16,236 students in grades TK-12 including 10.7% students with disabilities, 16.5% English learners, 55.6% socioeconomically disadvantaged, 0.4% migrant education, 1.3% homeless, and almost 0.4% identified as foster youth.

District Promise

When it comes to delivering an education that prepares students for a future in the world today, a one-size-fits-all approach no longer suffices. Students must be able to think critically, approach problem-solving with agility and creativity, be open to exploration, and adapt to new ideas and pathways they will invariably encounter throughout their lives.

At Ventura Unified School District, we cultivate a wealth of diverse academic programs so every student in our community has the chance to explore and engage with a learning environment that not only challenges them academically, but also promotes their growth as people, scholars, and citizens of the world, in an open and positive environment.

Our passion is to help the children in our schools find their passion—academically and personally—believing that each and every student has a brilliant future ahead of them.

District Pillars

We are committed to providing:

- a safe, healthy, and positive learning environment in every school
- rigorous and relevant academics that challenge each student
- engaging settings that stimulate curiosity and empower students to have a voice in their learning
- real world experiences and connections in and out of the classroom to cultivate creativity, critical thinking, and an appreciation for the world in which we live
- consistent, enthusiastic and unwavering encouragement of each and every child—so they can discover who they want to become and be academically, personally, and socially

Our young people are the future of our community and our world. It is incumbent on all of us to become deeply involved in their success, so each student has the freedom, support and resources they need to find their future.

For the future of every student.

District Logo

Our logo, the open wave, was inspired by VUSD's connection to the California coast and the possibilities that lie ahead for our students. The ocean, and all that it represents, is a fitting metaphor for the optimism and energy embodied by our people, schools, and district. The logo unifies our schools and programs with a bold, abstract signature that connotes an open, cresting wave. The clean lines that comprise the open wave signify the opportunities students are offered by our district through its variety of programs and schools. The color blue leads our bold and varied color palette since it stands for confidence, wisdom, and intelligence.

District Vision

In the Ventura Unified School District all students will receive an exemplary and balanced education fostering a lifelong passion for learning and engagement. We demand excellence of ourselves because our supportive community has entrusted us with their children.

District Mission

The Ventura Unified School District will educate all students in safe, healthy, and high performing schools. We will inspire all students to excel academically, honor the unique qualities and diverse backgrounds of all students, build supportive relationships, guide all students to reach their full potential, motivate all students to successfully pursue their chosen life path, and engage all students to become responsible and contributing members of society.

District Governing Principles

Every student can learn. We will make decisions in the best interest of students. We will value and celebrate diversity, and treat all people with dignity and respect. We will operate in a fiscally responsible manner. We will work as a team. We will maintain a working environment that promotes professional growth and excellence. We will celebrate and recognize success, creativity and achievement through a variety of indicators. We will embrace families and the community as partners in education.

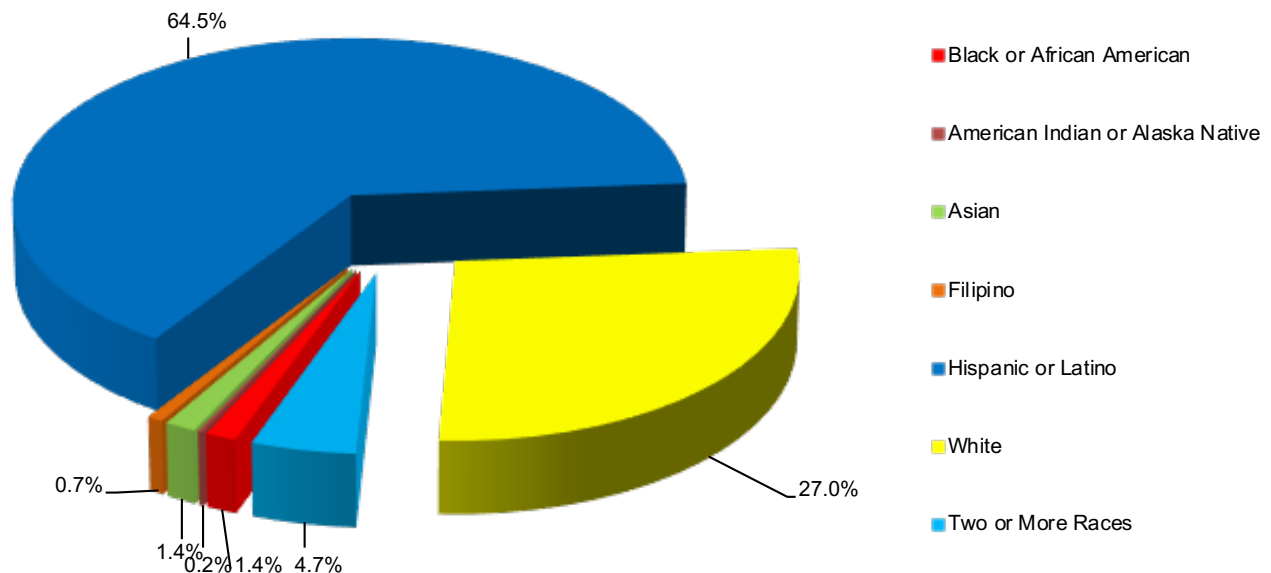
School Information

During the 2019-20 school year, Elmhurst School served 422 students in grades TK-5 following a traditional school calendar with banking time daily with teacher collaboration time on Fridays. Student enrollment included 13% students with disabilities, 21.8% English learners, 68.7% socioeconomically disadvantaged, 1.4% homeless, and 0.2% migrant. Elmhurst is the home school for the Severely Learning Impaired Special Day Classes serving approximately 40 students from kindergarten to fifth grade.

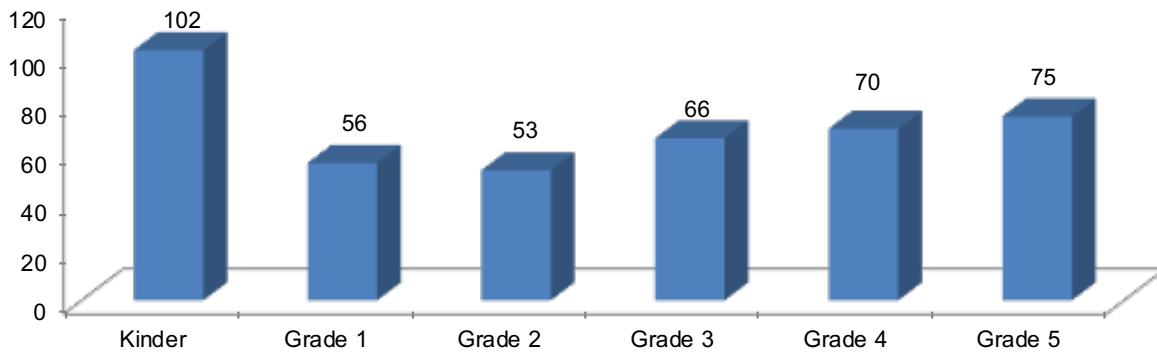
School Vision

The Elmhurst Community is a team of students, teachers, staff, and families that works together and values each student for their unique qualities and diverse backgrounds. Every student will be given a safe, healthy, nurturing environment in which to learn grade level standards. Intervention programs have been developed for students needing extra support. We embrace the building of self-esteem in each child by advancing respect of self and others.

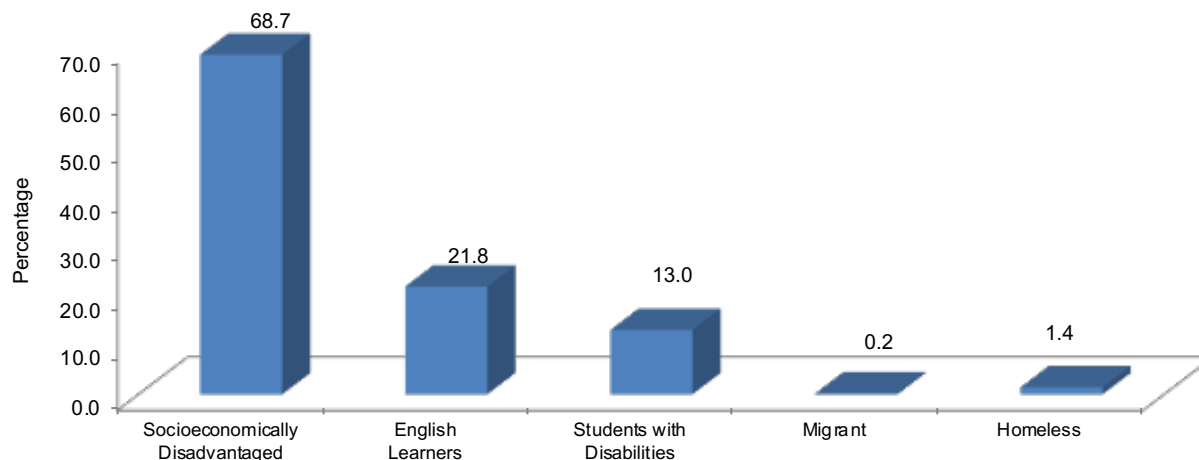
Student Enrollment by Ethnicity – 2019-20



Student Enrollment by Grade – 2019-20



Student Enrollment by Student Group – 2019-20



Comprehensive Needs Assessment

Elmhurst Elementary School completed a comprehensive needs assessment survey of all students enrolled, including migratory students, which included the analysis of student performance in relation to the state academic content standards. During leadership team meetings, grade level collaboration, and staff meetings, administration and leadership team members considered the results of the following to identify areas of strength and weakness:

- ✓ Analysis of Student Performance Data:
 - ELPAC Reports
 - District Benchmarks
 - CAASPP Reports
 - Formative Assessments
- ✓ California School Climate Survey (CHKS)

Conclusions from the needs assessment survey were used to identify SPSA goals and program support goals.

Transition from Preschool to Kindergarten

Ventura Unified School District Office of Educational Services, Child Development Programs Division, manages and coordinates early childhood programs to support the social, emotional, physical, and educational needs of the child in a safe and healthy environment. Teaching staff are fully credentialed through the California Commission on Teacher Credentialing. Support staff are well trained and knowledgeable of community resources, mental health, social services, health, and nutrition.

The Ventura Unified School District's Curriculum and Instruction Division oversees the following programs:

- **Jumpstart State Preschool Program:** Through a contract with the California Department of Education, Ventura Unified School District operates 14 half-day Jumpstart State Preschool programs. The Jumpstart Program is under the auspices of Ventura Unified School District Office of Educational Services, Child Development Programs.

Our State Preschool programs are designed to prepare children for successful entry to kindergarten. Our curriculum offers children opportunities to learn by being actively involved with developmentally appropriate materials in the areas of language, cognitive, social, emotional, creative, and physical development. We value each child as a unique individual and foster a healthy sense of self. We use integrative curriculum that is founded on theories of High Scope and the NAEYC Curriculum Guidelines for Young Children. We pride ourselves in being part of VUSD Language Arts Standards. Jumpstart utilizes a developmental continuum and benchmarks to document and evaluate student learning. It is the

goal of Jumpstart to help minimize the gap between pre-K and the K-5 school system and to increase Kindergarten readiness.

When you visit the Jumpstart classrooms you will observe a print rich environment supporting the developmental process of early literacy. Notably, the importance of a culturally and linguistically sensitive learning environment is demonstrated. Children are engaged daily in language/ literacy lessons, as well as ten developmentally based center activities. Children receive a “no cost” nutritionally balanced meal each day. Each Jumpstart Preschool classroom is composed of a Site Leader (Director) and two qualified Classroom Teachers. The program is structured to provide back-to-back instruction, more commonly known as team teaching.

Children receive a “no cost” nutritionally balanced meal each day. Each Jumpstart Preschool classroom is composed of a Site Leader (Director) and two qualified classroom teachers. The program is structured to provide back-to-back instruction, more commonly known as team teaching. Morning and afternoon sessions are offered.

The Jumpstart State Preschool Programs offer morning and afternoon sessions at:

- E.P. Foster Elementary
 - Montalvo Elementary
 - Portola Elementary
 - Sheridan Way Elementary
 - A.T.L.A.S.
 - Will Rogers Elementary
- **Transitional Kindergarten (TK) Program:** The Ventura Unified School District's Curriculum and Instruction Division oversees the Transitional Kindergarten Program. The TK program is offered at the following school sites within the Ventura Unified School District:
 - Blanche Reynolds Elementary School
 - Citrus Glen Elementary School
 - Elmhurst Elementary School
 - Junipero Serra Elementary School
 - Lincoln Elementary School
 - Loma Vista Elementary School
 - Sheridan Way Elementary

Bully Prevention, Violence Prevention, and Substance Abuse Curricula

All persons are to be treated with dignity and respect; therefore, the district, schools, students, parents/guardians and community have an obligation to promote mutual respect and safe, harmonious relations that support dignity and equality. The Ventura Unified School District has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to address incidents of bullying and harassment when they occur.

Elmhurst Elementary School's behavior standards are aligned to district standards, including the application of standards for bullying behavior fairly and consistently. Elmhurst Elementary School follows district guidelines, policies and procedures according to the Education Code as well as school rules pertaining to related matters such as bullying suspension and expulsion, student expression, and the rights and responsibilities of students.

School administration and teaching staff are qualified to identify, manage, and respond to unacceptable behaviors to support a safe and respectful learning environment. Elmhurst Elementary School's staff have adopted site-based goals to build a healthy environment to reduce classroom disruptions, increase student safety, and motivate student learning.

Elmhurst Elementary School has adopted the following district-approved programs aimed at keeping students safe at all times and promoting healthy habits and choices.

- **The Great Body Shop** - includes curricula about harassment/bullying for K-5.
- **CHAMPS**
- **Digital Citizenship**
- **Recognition Awards for Character Traits**
 - **Counselor** – individual and group counseling for anger management

Community Resource Guide

The Ventura Unified School District publishes a Community Resource Guide for its student, parents, and community. The guide is available at the district office and on the district website www.venturausd.org. The guide provides local and community resource contact information for:

- After School Childcare & Activities
- Clothing, Food, Shelter
- Confidential Teen Services
- Counseling
- Family Support
- Health Information
- Healthcare Services
- Hot Line Numbers
- Local Alcohol, Tobacco & Drug Intervention List
- Low or No-Cost Health Insurance for Children
- Mental Health
- School-Law Partnership
- Transportation
- Tutoring

School Plan for Student Achievement

School Name	County-District-School CDS Code	School Site Council (SSC) Approval Date	Local Board Approval Date
Elmhurst Elementary School	56726526056089	11-17-20	

Purpose and Description

Briefly describe the purpose of this plan (State whether Schoolwide Program, Comprehensive Support and Improvement, Targeted Support and Improvement or Additional Targeted Support and Improvement)

The purpose of this plan is to ensure that we are appropriately identifying and addressing the needs of Elmhurst Elementary School students via our Schoolwide Program, as well as ensure that the funding afforded to the school is being utilized in the most efficient manner possible.

Briefly describe the school's plan for effectively meeting the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state, and local programs.

Elmhurst Elementary School's plan to meet the ESSA requirements in alignment with the Local Control and Accountability Plan and other federal, state and local programs is to focus on the designated goals of the Ventura Unified School District's LCAP, while using data specific to Elmhurst's students to plan accordingly.

The data shows that students are entering kindergarten lacking basic number sense and letter identification. Many cannot identify their own name in writing. Our students that participate in CAASPP testing are still demonstrating the need for more intensive intervention to assist them in meeting the goals for both Mathematics and English Language Arts.

Stakeholder Involvement

How, when, and with whom did the school consult as part of the planning process for this SPSA/Annual Review and Update?

Involvement Process for the SPSA and Annual Review and Update

Personnel Involved:	Date:
Elmhurst Staff	Spring – Fall 2020 – Meetings held on 5/9/20, 6/3/20, 8/13/20, 9/2/20, 10/7/20, 11/4/20, emails, and Inservice Day on 9/29/20.
Parents	August 2020 – Back to School Night
School Site Council	Fall 2020 – Meetings held on 9/22/20, 10/13/20, 11/3/20, 11/17/20

Resource Inequities

Briefly identify and describe any resource inequities identified as a result of the required needs assessment, as applicable. **(COMPLETE ONLY IF CSI OR ATSI SCHOOL)**

Not applicable.

Goals, Strategies, Expenditures, and Annual Review

Goal 1:

Increase Student Achievement – Increase student achievement for all students while decreasing performance gaps.

Identified Need:

A disproportionate number of students enter kindergarten without any prerequisite skills for school attendance and success, including identification of their name, alphabet, and numbers. This requires the school to meet them where they are, and then move forward. There is a need to offer targeted intervention in both English Language Arts and Mathematics to students in grades kindergarten through fifth grade.

Annual Measurable Outcomes:

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
ELA Scores	Orange on Dashboard for 2018-2019 SY Yellow during 2019-2020	Yellow on Dashboard for 2019-2020 SY Yellow anticipated but no state tests were administered
Math Scores	Orange on Dashboard for 2018-2019 SY Yellow for 2019-2020	Yellow on Dashboard for 2019-2020 SY Yellow anticipated but no state tests administered
VUSD Screeners	Students are below average in their scores on Oral Reading Fluency, Letter and Number identification, and site words.	Provide opportunities to assist students in having scores more commensurate with district averages.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Kindergarten, first, second, third, fourth and fifth grade students.

Strategy/Activity

Lower class sizes in our kindergarten classes, by having slightly higher class sizes in our upper grades (4/5). This strategy will allow us to meet our challenges head on and try to mitigate them during our students' first years of formal education. As students progress through the grades of school their gaps continue to grow if not addressed early.

Additionally, five teachers "looped" up to the next grade with their students in order to continue to build relationships and allow Distance Learning in the fall of 2020 to move more quickly and smoothly. We also tried to keep as few combination classes as possible for Distance Learning, and were able to only have one.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
No financial cost	Not applicable.

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Students in need of additional targeted intervention in mathematics and English Language Arts in grades kindergarten through fifth grade.

Strategy/Activity

Last year, we hired two credentialed teachers (one acting as an 80% employee overseeing the intervention programs, as well as working directly with students, and the other working as an hourly intervention teacher) to examine the needs of Elmhurst's students by analyzing data, providing direct intervention instruction to students, and using data to allow students to enter and exit intervention as needed. The intervention was focused on those most in need and was broken down into six-week sessions, at which point the students were reassessed for growth and Student Study Team meetings took place, if needed, to address student needs and determine if intervention is making a difference and to determine whether the student was ready to exit, or needed to continue. We were seeing improvement, but due to the pandemic, students were no longer on site after March 13, 2020, so Intervention was administered via Zoom. When the site was faced with a budget cut in the spring and school was still being administered via Distance Learning, it was determined that we did not have the funding to continue with this strategy. For the 2020-2021 school year, we have one hourly intervention teacher that meets with students online. There was no state testing data from the previous year to analyze.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$16,822	Title 1 Intervention
\$18,189	Title 1

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Students in need of English Language Arts intervention as indicated in district screenings.

Strategy/Activity

The intervention teachers will utilize Reading A-Z & Raz Kids Licenses and the Sonday Program to assist in meeting student goals in English Language Arts.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$230.90	Restricted Lottery

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students will benefit.

Strategy/Activity

Provide opportunities, as they arise, for Elmhurst teachers to participate in district curriculum training, as well as AVID training. The site teachers participated in AVID training on their first In-Service day of the school year in 2019, and again on subsequent In-Service days. Approximately six teachers were registered to attend the AVID Summer Institute in San Diego last summer, but cancelled due to the pandemic. If allowed to take place in person this year, they will attend. Kathy Beckham provided AVID training for the teachers on the In-Service day in January.

Once Distance Learning and Hybrid return have settled down, the staff will again focus on including AVID teaching strategies into their assignments. Currently teachers are using assignments created for them in Canvas by district "builders."

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
Unknown at this time	LCAP AVID

Strategy/Activity 5

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

English Language Learners and Transitional Kindergarten students.

Strategy/Activity

By providing a bilingual paraeducator, our English Language Learning students are offered the opportunity to meet with her for individualized help. Additionally, she provides assistance in our communication with our Spanish speaking families. Unfortunately, due to budget cuts in the spring, her hours were reduced to two hours daily.

Additionally, due to budget cuts, we had to release our Transitional Kindergarten paraeducator.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$13,398	Supplemental Grant

Annual Review:**SPSA Year Reviewed: 2019-20**

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS:

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Intervention was showing signs of bridging the academic divide, but the pandemic and the struggle for some families to participate in Distance Learning (even with electronic devices provided) seems to have opened it up again.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

When schools were closed on March 13, 2020 it meant that personnel hired to work directly with students were now trying to do so virtually. Sometimes this was successful, and sometimes it was not.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

The goal will stay the same, to reach as many students as possible and assist them in raising their academic ability, but how we will do this will vary depending on our access to the student.

Goal 2:

Student Connections to School - Provide a safe and secure environment for all staff and students.

Identified Need:

Many of the students at Elmhurst Elementary School are in need of Social Emotional skills learning. Additionally, student attendance is impacting student learning due to too many days missed. There are a number of reasons for poor attendance ranging from social emotional stresses to lack of knowledge by their parents regarding the importance of steady attendance. Undesired behaviors often result in students that are lacking social emotional skills.

Annual Measurable Outcomes:

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Suspension Data	Orange on Dashboard for 2018-2019 SY Green for 2019-2020 SY	Yellow on Dashboard for 2019-2020 SY We're hoping to keep it Green
ELA Scores	Orange on Dashboard for 2018-2019 SY Yellow for 2019-2020	Yellow on Dashboard for 2019-2020 SY Yellow anticipated but no state tests were administered
Math Scores	Orange on Dashboard for 2018-2019 SY Yellow for 2019-2020	Yellow on Dashboard for 2019-2020 SY Yellow anticipated but no state tests administered
Attendance Data	Orange on Dashboard for 2018-2019 SY Orange for 2019-2020	Yellow on Dashboard for 2019-2020 SY Orange

Strategy/Activity 1**Students to be Served by this Strategy/Activity**

(Identify either All Students or one or more specific student groups)

All students will be served.

Strategy/Activity

Elmhurst funds a counselor for an additional .2 FTE to meet the needs of students. The counselor teaches lessons in class/virtually to address social emotional needs, offers a variety of groups to address anger, conflict management, problem solving, etc., and utilizes the Kelso's Choice curriculum to assist students in making desired choices. Additionally, she makes referrals for students in need, delivers food to families that are without a vehicle, and operates a "Lunch Bunch" to assist students with making friends/connections.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$17,515.26	Title 1

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All student groups at Elmhurst.

Strategy/Activity

Elmhurst will continue to strive to improve student attendance by educating parents and providing incentives to students for improved attendance, fewer tardies, attending Saturday Attendance Academies, etc.

Parents received a letter addressing the importance of attendance and their child's educational success. All families received an Elmhurst refrigerator magnet with the VUSD calendar on it showing the days students are in school, minimum days, conferences, and days they are on break. The calendar also has the attendance line phone number and the email address to report absences.

Students will be recognized bimonthly at the Elmhurst Awards Assemblies for various attendance improvements. They will meet with the principal and counselor during lunch to receive their choice of incentive (Elmhurst pencil, magnet or window cling, certificates, attendance bag tags) and be given personal recognition for their accomplishment.

Students that do not receive recognition will be counseled on how they can be recognized next time by making attendance changes. Unfortunately, sometimes the students' poor attendance is out of their control and in the hands of their parents.

The principal and attendance clerk will continue to have phone conferences and personal conferences with parents to discuss attendance, and will utilize the VUSD SARB board as needed.

Multiple ways of communicating with parents will be utilized to remind parents: email, newsletters, calendars, Parent Square messages, etc.

Due to the pandemic, and no attendance letters being sent from the district until the middle of November 2020, attendance continues to be a struggle. Attendance is now being measured by both attendance and engagement.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
Unknown as supplies are still on hand	Title 1

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All student groups will benefit from this strategy.

Strategy/Activity

Elmhurst piloted the *Second Step* curriculum that focuses on social emotional learning. All teachers were trained at the December faculty meeting and teachers in grades kindergarten through grade 5 will began using the lessons. The district adopted the program, and during Distance Learning all schools participate in social/emotional lessons/learning on Wednesdays. This will continue whether a student returns to Hybrid or stays with Distance Learning. The program is now being used in grades TK-5 and all teachers have ample materials/kits. With time, we expect to see added benefit from continuing with this program.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
There is no cost to the site	VUSD provided the materials

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students will benefit from this goal.

Strategy/Activity

<p>Build relationships amongst staff members, students and family members by focusing on positive interactions, communication, conferences, phone calls, and culture building activities. Distance Learning has provided an opportunity for teachers and school personnel to have more frequent contact. In general, this has built relationships.</p> <p>Staff building activities will continue to be held during the year, staff meetings will include discussions on relationship building, principal will make positive calls home, teachers will conference with parents, etc. Last year, we developed positive “notes” to distribute to students to recognize positive behavior, kindness, hard work, etc. The “notes” have an area to tear off at the bottom, to be entered into a drawing at the end of each month. The prizes vary depending on the winner, some have chosen to pick something from the treasure box, while others chose the opportunity to eat lunch with various staff members. Students retain their “note” to take home and share with their family. We will continue this strategy when students return to campus.</p> <p>Awards are now done via Zoom by class. The student’s family is notified that they will be recognized, and the principal presents their award and speaks about them in front of their peers, then sends their awards home. This has been very well received by teachers, students and families.</p>

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
Unknown at this time	Title 1 & Site Funds

Annual Review:**SPSA Year Reviewed: 2019-20**

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS:

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

All of the strategies have proven to be successful. Having additional counseling time is invaluable, providing individual recognition for academics, character traits, attendance and/or acts of kindness have boosted the kindness meter at Elmhurst and will be continued.

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

Not applicable – to be implemented as originally intended.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

We will continue to “grow” this goal and sprinkle kindness wherever we can.

Goal 3:

Family Involvement - Increase parent and community involvement.

Identified Need:

Increasing parent and community involvement continues to be an area Elmhurst struggles with. We continue to try new ideas to meet the needs of our families and encourage them to be more active/knowledgeable in what is happening at their child's school.

Annual Measurable Outcomes:

Metric/Indicator	Baseline/Actual Outcome	Expected Outcome
Parent, Staff & Friends Organization Membership	Not all positions on the PSFO board have been filled in previous years. All positions have been filled for the 2020-2021 school year.	We would like to have all of the PSFO board positions filled every year.
English Language Advisory Committee participation	Attendance at ELAC meetings has dropped. No one, other than site personnel, attended the meetings held in 2019-2020.	ELAC meetings will have parents in attendance.
Activities and programs held at the school will have parents and community members in attendance.	Elmhurst has increased parent attendance and involvement in the last few years, but we'd like it to increase even more.	Involving community groups with the activities at Elmhurst, as well as increasing the number of parents in attendance, and actively participating, in their child's school.

Strategy/Activity 1

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Elmhurst would like for the parents of all students to be actively involved in their school community.

Strategy/Activity

Frequent contact with parents both in person, on site, via Parent Square, the calendar, letters home, phone, and by sending our School Parent Connection Newsletter. Our School Parent Connection Newsletter is in both English and Spanish and is sent home with students every month. It has brief articles and ideas/suggestions on how parents can interact with their children to provide better learning opportunities, as well as health tips, and ways parents can get involved in the school.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$300	Title 1

Strategy/Activity 2

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students will be impacted by this goal.

Strategy/Activity

Encourage and support our PSFO in providing a wide range of parent involvement activities such as our Fun Fall Festival, Loteria Night, Kindness Rocks Project, Ninja Warrior Fundraiser, Beautification Days, AVID Night, Classroom Read Alongs, Lunch with your student, and "Grandparents Day" when grandparents or other family members will come to school and eat lunch with the children. Outside organizations that consist of primarily elderly individuals will be contacted to come and participate so that no one is left out.

Due to the pandemic, some of these activities were able to take place last school year, but others were cancelled/postponed.

So far, during the 2020-2021 school year we have had drive through food nights, restaurant eat out nights, Picture Day, a Fall Into Fun drive through event, graduations, retirement celebrations, etc. The PSFO is currently working on creating a winter themed drive through.

Additionally, Elmhurst will participate in Ventura Unified School District's annual School of Choice Night to share what our school has to offer with the local community.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$500.00	Title 1 Parent Involvement

Strategy/Activity 3

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Special Education students and any other students that can benefit.

Strategy/Activity

Elmhurst provided a "calming room" at our Fun Fall Festival in 2019 for students that may have been over-stimulated. We will seek to include this at all future events (when we are able to return to activities on site) as a place students and families can go to take a break from the noise and activity.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
No expense involved	N/A

Strategy/Activity 4

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

Students with special needs as well as all students.

Strategy/Activity

In conjunction with the PSFO, Elmhurst will again offer a Sensory Night. We tried this in 2018 and it was quite successful. We will offer more sensory opportunities for students with special needs, as well as students in general, to have opportunities to explore sensory activities and create sensory crafts. Last year we had a Sensory Walk created in the lower hallway that students will be able to access when they return to campus.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$400	PSFO and Title 1

Strategy/Activity 5

Students to be Served by this Strategy/Activity

(Identify either All Students or one or more specific student groups)

All students will benefit from this strategy.

Strategy/Activity

Provide solutions that may be impacting parent involvement by providing childcare during our AVID Night or any other event held on campus to allow parents the opportunity to experience the evening without young children distracting them or keeping them from attending.

Schedule our ELAC Meetings during the school day to see if that improves attendance. Continue to reach out to parents and the community to give them opportunities to be as involved as they'd like. Personal invitations often make a big difference on whether people participate.

Proposed Expenditures for this Strategy/Activity

Amount(s)	Source(s)
\$414.00	Title 1 Parent Involvement

Annual Review:**SPSA Year Reviewed: 2019-20**

Respond to the following prompts relative to this goal. If the school is in the first year of implementing the goal, an analysis is not required and this section may be deleted.

ANALYSIS:

Describe the overall implementation of the strategies/activities and the overall effectiveness of the strategies/activities to achieve the articulated goal.

Parent participation has been steadily increasing at Elmhurst events and complaints have been decreasing. When asked if parents would prefer to attend another school to access Hybrid learning or stay at Elmhurst, our families were vocal that they wanted to stay at Elmhurst. We are working hard to create a kind school based on inclusivity. Everyone is welcome at Elmhurst!

Briefly describe any major differences between the intended implementation and/or the budgeted expenditures to implement the strategies/activities to meet the articulated goal.

While the pandemic created some obstacles (including the cancelling of our main PSFO Fundraiser last year) we continue to focus on creating activities that bring people together.

Describe any changes that will be made to this goal, the annual outcomes, metrics, or strategies/activities to achieve this goal as a result of this analysis. Identify where those changes can be found in the SPSA.

This goal will be modified as needed depending on the state of the pandemic and the restrictions we may or may not have.

Budget**Other Federal, State and Local Funds**

The School Site Council intends for Elmhurst Elementary School to participate in the following programs:

Federal Programs	Allocation (\$)
Title I 2019-20 Carryover	\$8,926.00
Title I 2020-21 Allocation	\$44,320.00
Title I 2020-21 Parent Involvement	\$914.00

Subtotal of additional federal funds included for this school: **\$54,160.00**

List the State and local programs that the school is including in the schoolwide program. Duplicate the table as needed.

State or Local Programs	Allocation (\$)
Site-Based Funds 2019-20 Carryover	\$2,586.00
Site-Based Funds 2020-21 Allocation	\$15,931.00
Supplemental Funds 2019-20 Carryover	\$8,169.00
Supplemental Funds 2020-21 Allocation	\$38,800.00

Subtotal of state or local funds included for this school: **\$65,486.00**

Total of federal, state, and/or local funds for this school: **\$119,646.00**

2020-21 Centralized Support for Planned Improvements in Student Performance

VUSD - Program Support Goals

The Assessment, Accountability, and Program Evaluation (AAPE) Department provides direction, coordination, and assistance to schools in carrying out a District Title I program for disadvantaged students. These include areas of program development, School Plan Review, management, legal compliance, evaluation, fiscal accounting, staff development, and community advisory processes, as well as responsibility for District and state required reports and documents. The Director and teacher specialists provide technical assistance for schools.

Multilingual/Multicultural Education

The VUSD Multilingual and Multicultural Education Department supports programs that prepare English Learners at all grade levels for college and career success. Department staff supports English Learner identification, parent notification, annual assessment routines, reclassification procedures and compliance monitoring.

Program models offered for English Learners in VUSD include Structured English Immersion, English Language Mainstream and Dual Language Programs. The department supports program design, planning and articulation, professional development, curriculum selection, program evaluation, parent involvement, management of fiscal resources, and community awareness.

Migrant Education student services are provided to eligible students and families as part of the Multilingual and Multicultural Department.

The Multilingual and Multicultural Department supports world language instruction and multilingualism in VUSD schools through course development, curriculum selection, and professional development.

VUSD promotes and celebrates multilingualism with the VUSD Multilingual Recognition Seal and the California State Seal of Biliteracy. The Department assists schools in providing this recognition for graduating seniors each year.

District translation support is offered through the Multilingual and Multicultural Department and by staff at many schools.

VUSD collaborates with the Mexican Secretary of Public Education to provide educational opportunities at our Plaza Comunitaria located at Sheridan Way School.

Curriculum & Instruction

The Curriculum & Instruction Department provides leadership and support for VUSD staff by coordinating the development, alignment, and implementation of standards, assessments, curriculum, instruction, staff development, and support services to ensure each student meets or exceeds grade level content standards. The education of the whole child, academically, as well as socially and emotionally, is our goal.

Gifted and Talented Education

The Gifted and Talented Education Office provides direction, coordination, and assistance in carrying out the GATE Program. This includes accounting, management, legal compliance, evaluation, placement and identification, the community advisory processes, as well as providing District and state required reports. Assistance to schools is provided by the GATE Coordinator and secretary.

Migrant Education

The Migrant Education Program provides for the coordination and implementation of various services in partnership with the Ventura County Office of Education, and the local colleges and universities. Services include identification and recruitment, monthly parent advisory committee meetings, early child development supports, supplemental instruction, summer school, emergency medical services, Spelling, Speech & Debate Tournaments, college tours, academic counseling, credit recovery courses, Family Literacy Programs, Migrant Family Conference, informational events, computer program trainings, accounting, management, legal compliance, evaluation, as well as providing district and state required reports. Services are provided to academically support

and ensure that migratory students receive the appropriate opportunities to help reduce with the educational disruption and other problems as a result of repeated moves. Service to the schools are provided by the Migrant Education Coordinator and the Migrant Liaison/Recruiter.

Indian Education

The Indian Education Program is a federally-funded program serving only American Indian or Alaskan Native students in all grade levels who have an Indian Student Eligibility Certification Form 506 completed by their parents and on file in our Indian Education Office. The main focus of the program is to encourage all students of American Indian descent to finish high school and attend college. The Indian Education program was implemented to reduce the high drop-out rate among Native Americans throughout the United States

Elementary grade students (K-6) are engaged in a rigorous, standards-based hands-on Indian Education curriculum and reading development. Students participate in fun activities which explore their Native American history, heritage, and culture. Intervention and tutoring are available based on individual progress in meeting state proficiency standards and basic skills acquisition.

All qualifying 6-12 students have access to counselors who are experienced in working with students of American Indian and Native Alaskan descent in the areas of personal and academic counseling as well as tutoring in all areas of the middle school and high school curricula. Students in grades 6-9 are engaged in cultural presentations, heritage lessons, successful time management and study skills lessons, goal setting for middle school success and high school expectations, thinking about college and post high school educational and career planning, and basic skills support for language, reading and mathematics. Students in grades 9-12 are provided career counseling which includes information about special grants, scholarships, and financial assistance, and are engaged in activities to facilitate a better understanding in such areas as individual tribal history and history of other tribes.

Instruction and support are administered at each qualifying student's school site through a series of monthly sessions which may include 1) small group instruction based upon reading and language development, through interactive discussion, 2) hands-on learning activities, 3) booklets, and 4) computerized lessons. The school's Indian education teacher or 6-12 counselor work with the district's Indian Education Coordinator to develop a specialized curriculum and appropriate support services. Tutoring services are determined by the school administrator and Indian Education Coordinator.

References

CAASPP – Grade 3 English Language Arts/Literacy – 2018-19

	English Language Arts/Literacy						
	2018-19						
	Number of Students Enrolled	Number of Students Tested	Number of Students With Scores	Standard Exceeded	Standard Met	Standard Nearly Met	Standard Not Met
	Grade 3						
All Students Tested	78	75	75	1.33%	21.33%	32.00%	29.33%
Male	44	43	43	20.93%	13.95%	37.21%	27.91%
Female	34	32	32	12.50%	31.25%	25.00%	31.25%
African American	*	*	*	*	*	*	*
American Indian or Alaskan Native							
Asian	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	54	52	52	11.54%	23.08%	28.85%	36.54%
Hawaiian or Pacific Islander							
White (not Hispanic)	20	20	20	30.00%	15.00%	40.00%	15.00%
Two or More Races	*	*	*	*	*	*	*
Socioeconomically Disadvantaged	56	53	53	11.32%	22.64%	35.85%	30.19%
English Learners	21	20	20	10.00%	25.00%	30.00%	35.00%
Students with Disabilities	5	5	5	*	*	*	*
Migrant Education							
Homeless	5	5	5	*	*	*	*

CAASPP – Grade 3 Mathematics – 2018-19

	Mathematics						
	2018-19						
	Number of Students Enrolled	Number of Students Tested	Number of Students With Scores	Standard Exceeded	Standard Met	Standard Nearly Met	Standard Not Met
	Grade 3						
All Students Tested	78	76	76	15.79%	27.63%	30.26%	26.32%
Male	44	44	44	25.00%	27.27%	22.73%	25.00%
Female	34	32	32	3.13%	28.13%	40.63%	28.13%
African American	*	*	*	*	*	*	*
American Indian or Alaskan Native							
Asian	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	54	53	53	9.43%	26.42%	30.19%	33.96%
Hawaiian or Pacific Islander							
White (not Hispanic)	20	20	20	35.00%	25.00%	30.00%	10.00%
Two or More Races	*	*	*	*	*	*	*
Socioeconomically Disadvantaged	56	54	54	11.11%	25.93%	29.63%	33.33%
English Learners	21	21	21	4.76%	28.57%	19.05%	47.62%
Students with Disabilities	5	5	5	*	*	*	*
Migrant Education							
Homeless	5	5	5	*	*	*	*

CAASPP – Grade 4 English Language Arts/Literacy – 2018-19

	English Language Arts/Literacy						
	2018-19						
	Number of Students Enrolled	Number of Students Tested	Number of Students With Scores	Standard Exceeded	Standard Met	Standard Nearly Met	Standard Not Met
	Grade 4						
All Students Tested	64	64	64	28.13%	18.75%	18.75%	34.38%
Male	28	28	28	25.00%	10.71%	28.57%	35.71%
Female	36	36	36	30.56%	25.00%	11.11%	33.33%
African American	*	*	*	*	*	*	*
American Indian or Alaskan Native							
Asian	*	*	*	*	*	*	*
Filipino	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	36	36	36	19.44%	22.22%	16.67%	41.67%
Hawaiian or Pacific Islander							
White (not Hispanic)	19	19	19	47.37%	10.53%	26.32%	15.79%
Two or More Races	6	6	6	*	*	*	*
Socioeconomically Disadvantaged	42	42	42	14.29%	19.05%	21.43%	45.24%
English Learners	17	17	17	0.00%	23.53%	29.41%	47.06%
Students with Disabilities	4	4	4	*	*	*	*
Migrant Education							
Homeless	*	*	*	*	*	*	*

CAASPP – Grade 4 Mathematics – 2018-19

	Mathematics						
	2018-19						
	Number of Students Enrolled	Number of Students Tested	Number of Students With Scores	Standard Exceeded	Standard Met	Standard Nearly Met	Standard Not Met
	Grade 4						
All Students Tested	64	64	64	7.81%	21.88%	40.63%	29.69%
Male	28	28	28	10.71%	28.57%	35.71%	25.00%
Female	36	36	36	5.56%	16.67%	44.44%	33.33%
African American	*	*	*	*	*	*	*
American Indian or Alaskan Native							
Asian	*	*	*	*	*	*	*
Filipino	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	36	36	36	5.56%	22.22%	38.89%	33.33%
Hawaiian or Pacific Islander							
White (not Hispanic)	19	19	19	15.79%	21.05%	47.37%	15.79%
Two or More Races	6	6	6	*	*	*	*
Socioeconomically Disadvantaged	42	42	42	0.00%	16.67%	45.24%	38.10%
English Learners	17	17	17	0.00%	11.76%	58.82%	29.41%
Students with Disabilities	4	4	4	*	*	*	*
Migrant Education							
Homeless	*	*	*	*	*	*	*

CAASPP – Grade 5 English Language Arts/Literacy – 2018-19

	English Language Arts/Literacy						
	2018-19						
	Number of Students Enrolled	Number of Students Tested	Number of Students With Scores	Standard Exceeded	Standard Met	Standard Nearly Met	Standard Not Met
	Grade 5						
All Students Tested	63	61	61	9.84%	24.59%	22.95%	42.62%
Male	39	38	38	5.26%	18.42%	23.68%	52.63%
Female	24	23	23	17.39%	34.78%	21.74%	26.09%
African American	*	*	*	*	*	*	*
American Indian or Alaskan Native							
Asian	*	*	*	*	*	*	*
Filipino	*	*	*	*	*	*	*
Hispanic or Latino	42	41	41	0.00%	24.39%	24.39%	51.22%
Hawaiian or Pacific Islander							
White (not Hispanic)	17	17	17	29.41%	23.53%	23.53%	23.53%
Two or More Races	*	*	*	*	*	*	*
Socioeconomically Disadvantaged	45	43	43	4.65%	25.58%	18.60%	51.16%
English Learners	8	8	8	*	*	*	*
Students with Disabilities	7	7	7	*	*	*	*
Migrant Education							
Homeless	*	*	*	*	*	*	*

CAASPP – Grade 5 Mathematics – 2018-19

	Mathematics						
	2018-19						
	Number of Students Enrolled	Number of Students Tested	Number of Students With Scores	Standard Exceeded	Standard Met	Standard Nearly Met	Standard Not Met
	Grade 5						
All Students Tested	63	61	61	6.56%	13.11%	22.95%	57.38%
Male	39	38	38	7.89%	10.53%	23.68%	57.89%
Female	24	23	23	4.35%	17.39%	21.74%	56.52%
African American	*	*	*	*	*	*	*
American Indian or Alaskan Native							
Asian	*	*	*	*	*	*	*
Filipino	*	*	*	*	*	*	*
Hispanic or Latino	42	41	41	2.44%	4.88%	17.07%	75.61%
Hawaiian or Pacific Islander							
White (not Hispanic)	17	17	17	17.65%	23.53%	35.29%	23.53%
Two or More Races	*	*	*	*	*	*	*
Socioeconomically Disadvantaged	45	43	43	4.65%	4.65%	23.26%	67.44%
English Learners	8	8	8	*	*	*	*
Students with Disabilities	7	7	7	*	*	*	*
Migrant Education							
Homeless	*	*	*	*	*	*	*

2020-21 Supplemental Funds Program Budget

VUSD BUDGET: 2020/2021			
PROGRAM: Supplemental Funds			
Site:	Elmhurst	Carryover	8,169
Resource = 0100		Allocation	38,800
		Total	46,969
Object #	Classification	Must reflect amounts on Staffing Charts	
Personnel Costs and Benefits		Current	Revised
Must reflect amounts on Staffing Charts			
1101	Teacher, Contractual		
1103	Teacher, Hourly	23,656	
1106	Teacher, Sub		
1107	Stipend, Certificated		
Complete Time Sheet Authorization Form			
1201	Counselor, Contractual		
1301	Director		
2101	Paraed, Positional	13,397	
2103	Paraed, Hourly		
2201	Health Tech, Positional		
2203	Health Tech- PTL, Hourly		
Complete Time Sheet Authorization Form			
2401	Clerk, Positional		
2403	Clerk, Hourly		
Complete Time Sheet Authorization Form			
2903	Other Classified, Hourly		
SUBTOTAL		37,053	0
Discretionary Funds			
4200	Other Books		
4300	Instructional Supplies	9,916	
4300	Other Supplies		
4400	Equip Not Capitalized(\$500-5000)		
5201	Mileage stipend		
5202	Travel/Conferences		
5300	Membership		
5600	Contracts, Rents, Repairs		
5601	Contracts, annual		
5710	Publications, District Office		
5717	Work Orders		
5719	Transportation		
5800	Consultants/Other Svcs		
5900	Communications		
6400	Equipment (over \$5,000)		
7310	Indirect		
SUBTOTAL		9,916	0
Total:		46,969	0
Principals Signature for Adjustment: <i>Deanna Baer</i> Date: <i>11/3/2020</i> School Site Council Approval: (Chairman) <i>Adrian Baer</i> Date: <i>11/5/2020</i> English Learner Advisory Committee Review Date: Director, Special Projects Approval: Date:			

on hold

0

8/3 11/16

2020-21 Site Funds Program Budget

VUSD BUDGET: 2020/2021			
PROGRAM: Site Based			
Site: Elmhurst	Resource = 0000	Carryover	2,586
		Allocation	15,931
		Total	18,517
Object #	Classification		
Personnel Costs and Benefits		<i>Must reflect amounts on Staffing Charts</i>	
<i>Must reflect amounts on Staffing Charts</i>		Current	Revise
1101	Teacher, Contractual		
1103	Teacher, Hourly		
1106	Teacher, Sub	998	
1107	Stipend, Certificated		
<i>Complete Time Sheet Authorization Form</i>			
1201	Counselor, Contractual		
1301	Director		
2101	Paraed, Positional		
2103	Paraed, Hourly		
2201	Health Tech, Positional		
2203	Health Tech- PTL, Hourly		
<i>Complete Time Sheet Authorization Form</i>			
2401	Clerk, Positional		
2403	Clerk, Hourly		
<i>Complete Time Sheet Authorization Form</i>			
2903	Other Classified, Hourly	0	
SUBTOTAL		998	0
Discretionary Funds			
4200	Other Books		
4300	Instructional Supplies	13,762	
4300	Other Supplies		
4400	Equip Not Capitalized(\$500-5000)		
5201	Mileage stipend		
5202	Travel/Conferences		
5300	Membership		
5600	Contracts, Rents, Repairs		
5601	Contracts, annual	3,757	
5710	Publications, District Office		
5717	Work Orders		
5719	Transportation		
5800	Consultants/Other Svcs		
5900	Communications		
6400	Equipment (over \$5,000)		
7310	Indirect		
SUBTOTAL		17,519	0
Total:		18,517	0
Principals Signature for Adjustment: <i>Alanna K. Baryk</i> Date: <i>11/3/2020</i> School Site Council Approval: (Chairman) <i>Al Baryk</i> Date: <i>11/5/2020</i> English Learner Advisory Committee Review Date: Director, Special Projects Approval: <i>Gurinder</i> Date: <i>11/16/20</i>			

11/16

2020-21 Title I Funds Program Budget

VUSD BUDGET: 2020/2021		
PROGRAM: Title I		
Site: Elmhurst	Resource = 3010/600	
	Carryover	8,926
	Allocation	44,320
	Parent Involvement	914
	Total	54,160
Object #	Classification	
Personnel Costs and Benefits		
Must reflect amounts on Staffing Charts		
		Current
		Revise
1101	Teacher, Contractual	
1103	Teacher, Hourly	18,189
1106	Teacher, Sub	
1107	Stipend, Certificated	
Complete Time Sheet Authorization Form		
1201	Counselor, Contractual	17,515
1301	Director	
2101	Paraed, Positional	
2103	Paraed, Hourly	
2201	Health Tech, Pos	
2203	Child Care, Hourly	
Complete Time Sheet Authorization Form		
2401	Clerk, Positional	
2403	Clerk, Hourly	
Complete Time Sheet Authorization Form		
2903	Other Classified, Hourly	
SUBTOTAL		35,704
Discretionary Funds		
4200	Other Books	
4300	Instructional Supplies	17,542
4300	Parent Involvement	914
4400	Equip Not Capltzd(\$500-5000)	
5201	Mileage stipend	
5202	Travel/Conferences	
5300	Membership	
5600	Contracts, Rents, Repairs	
5601	Contracts, annual	
5710	Publications, District Office	
5717	Work Orders	
5719	Transportation	
5800	Consultants/Other Svcs	
5900	Communications	
6400	Equipment (over \$5,000)	
7310	Indirect	
SUBTOTAL		18,456
Total:		54,160
Principals Signature for Adjustment: <i>Shanna Kacyek</i>		
Date: <i>11/3/2020</i>		
School Site Council Approval: (Chairman) <i>John Burtel</i>		
Date: <i>11/5/2020</i>		
Director, Special Projects Approval: <i>John Burtel</i>		
Date: <i>12/9/2020</i>		

0

12/3/2020

VUSD - Parent Involvement Policy

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall work with staff and parents/guardians to develop meaningful opportunities at all grade levels for parents/guardians to be involved in district and school activities; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation.

Title I Schools

Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funding. He/she shall ensure that parents/guardians are consulted and participate in the planning, design, implementation, and evaluation of the parent involvement program. (Education Code 11503)

The Superintendent or designee shall ensure that the district's parent involvement strategies are jointly developed with and agreed upon by parents/guardians of students participating in Title I programs. Those strategies shall establish expectations for parent involvement and describe how the district will carry out each activity listed in 20 USC 6318. (20 USC 6318)

The Superintendent or designee shall consult with parents/guardians of participating students in the planning and implementation of parent involvement programs, activities, and regulations. He/she also shall involve parents/guardians of participating students in decisions regarding how the district's Title I funds will be allotted for parent involvement activities. (20 USC 6318)

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent involvement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504).

VUSD Board Policy 6020, USC Title 20

Elmhurst Elementary School Parent Involvement Policy

Elmhurst
School Parent Involvement Policy
2020 - 2021

Elmhurst Elementary School shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of students with disabilities, and parents of migratory students, including providing information and school reports required under Section 6311 in a format and, to the extent practicable, in a language such parents understand.

While we are beginning the year with Distance Learning, which will impede certain activities from taking place, we are leaving them on as options in the event we are able to return to campus earlier than we anticipate.

Parents are encouraged to get involved in their child's learning environment either by volunteering in the classroom, participating in a decision-making group, or simply attending school events. Parents should stay informed of upcoming events and school activities through the monthly calendar, the school website, the PSFO website, weekly classroom reports, Parent Square communication, district calls/emails/texts, and informational flyers.

Opportunities to Volunteer:


Classroom Helper
Office Helper
Library Helper
Playground Supervision
School Events
PSFO Fundraising
School Beautification
Picture Day

Committees:

English Learner Advisory Council
District English Advisory Council
Parent, Staff & Friends Organization
Superintendent's Parent Advisory Council
Counseling Advisory Committee
PSFO Planning Committees
Special Education District Advisory Committee

School Events and Activities:

Back to School Night
Kindness Rock Project
Fun Fall Festival
Classroom field trips
Open House
Awards Assemblies
Read Across America with Anacapa Students
AVID Night
Title 1 Night
Kindergarten Orientation
School Site Council
Career Day
Curbside Chat with Ventura PD
Parent/Teacher Conferences
Spelling Bee
Dia de los Muertos
Coding in the Classroom with Anacapa
Eagle Ninja Warrior Obstacle Course
Book Fair
Fifth Grade Promotion
Kindergarten Celebration
Loteria/Navidad Night
Eagles Dine Out
Buena High School Football players read to classes
School Assemblies
Saturday Attendance Academies

SSC Chairperson:  10/20/20

Parent Involvement Calendar

**Elmhurst Elementary School
Parents Year at a Glance 2020-21**

All dates subject to change



AUGUST 2020 - Punctuality

- 18 - FIRST DAY OF SCHOOL
- 18 - 27 - Materials distribution
- 31 - First day of instruction

SEPTEMBER 2020

Character Trait - Responsibility

- 3 - KONA ICE FUNDRAISER
- 7 - LABOR DAY - NO SCHOOL
- 16 - Back To School Night
- 21 - PSFO Meeting
- 22 - School Site Council Meeting
- 23 - PSFO Dine out Presto Pasta
- 23 - Spirit Day - Community
- 28 - NO SCHOOL
- 29 - NO SCHOOL

OCTOBER 2020

Character Trait - Courtesy

- 9 - Picture Day
- 13 - School Site Council Meeting
- 14 - Awards
- 14 - PSFO Chipotle Dine Out
- 16 - Fall into Fun & Taco/Ice Cream Truck
- 19 - PSFO Meeting
- 21 - Earthquake Drill
- 21 - ELAC Meeting
- 21 - Spirit Day - Costume
- 24 - NOV. 1 - FALL BREAK

NOVEMBER 2020

Character Trait - Cooperation

- 3 - School Site Council Meeting
- 4 - Spirit Day - Throwback Picture
- 11 - No School
- 17 - School Site Council Meeting
- 18 - 24 Parent Teacher Conferences
Minimum Days - 12:15 dismissal
- 25 - 29 - THANKSGIVING BREAK
- 30 - PSFO Meeting
- 30 - Students back to school?

DECEMBER 2020

Character Trait - Kindness

Cheers For Children Can Collection

- 5 - Saturday School
- 9 - ELAC Meeting
- 9 - Awards
- 16 - Spirit Day - Ugly Sweater (red/green)
- 19 - WINTER BREAK BEGINS

JANUARY 2021 - Honesty

- 4 - School Resumes
- 8 - PSFO Meeting
- 10 - Awards
- 11 - PSFO Meeting
- School of Choice 17 - 31
- 18 - MLK DAY - NO SCHOOL
- 25 - NO SCHOOL - IN SERVICE
- 24 - Spirit Day - Special Talent



SSC Chairperson:

Ally Ball 10/10/20

**Elmhurst Elementary
Parents Year at a Glance Calendar
2020-21**

FEBRUARY 2021

Character Trait - Respect

6 - Saturday School

10 - Awards

17 - ELAC Meeting

15 - No School

22 - No School

24 - Spirit Day - Twin Day

8 - PSFO Meeting

Book Fair Week

Read Across America

MARCH 2021

Character Trait - Sportsmanship

Kindergarten Registration Begins

10 - Awards

18 - 23 -- Parent Teacher Conferences

Minimum Days - 12:15 dismissal

Middle School Welcome

27 - Saturday School

29 - PSFO Meeting

30 - School Site Council Meeting

31 - Spirit Day - Wild Guess

31 - ELAC Meeting

APRIL 2021

Character Trait - Punctuality

APRIL 1 - MINIMUM DAY ?

2 -11 - SPRING BREAK

EARTHQUAKE DRILL

21 - Administrative Professional's Day

26 - PSFO Meeting

28 - Spirit Day - Favorite Book

??Testing Begins



MAY 2021

Character Trait - Self Control

TESTING CONTINUES

3 - 7 - Teacher/Staff Appreciation

12 - Awards

19 - ELAC Meeting

Open House

19 - Spirit Day - Super Hero

22 - Saturday School

24 - PSFO Meeting

25 - School Site Council Meeting

31 - NO SCHOOL

JUNE 2021

Character Trait - Compassion

9 - Spirit Day - Kindness

9 - 5th Gr. Promotion, 10:00 am

10 - Kindergarten Celebration, 8:30 am

10 - LAST DAY - MIN DAY

10/19/2020

Be sure to check
your monthly
calendar for
extras and
updates



School – Parent Compact

Elmhurst Elementary
School

School – Parent Compact

SSC chairperson *[Signature]* 10/10/20

Ventura Unified
SCHOOL DISTRICT

What is a school-parent compact?

A school-parent compact is a written commitment that describes the expectations of all members of a school community.

Developed together:

Parents, students, teachers, and staff members worked together to develop our school-parent compact. This compact is specially developed to meet the needs and goals of our school and our students.

District Goals:

We are committed to providing:

- A safe, healthy and positive school environment in each school
- Rigorous and relevant academics that challenge each student
- Engaging environments that stimulate curiosity and empower students to have a voice in their learning.
- Experiences and connections of the real world inside and outside the classroom to cultivate creativity, critical thinking, and an appreciation of the world we live in.
- A consistent, enthusiastic and unwavering stimulation of each of the children, so they can discover who they want to become academically, personally and socially

Elmhurst Elementary School Goals:

The goals of the school and the goals of the district's LCAP are:

- Increase student achievement for all students while decreasing achievement gaps
- Provide a safe environment for all staff and students.
- Increase parent and community involvement

Teacher / School Responsibilities:

We believe that all students can learn. To ensure a bright future for each student we will:

- Create a safe and welcoming learning environment.
- Provide a high-quality curriculum and instruction in an engaging learning environment that allows the student to meet common basic California standards through:
 - Rigorous curriculum
 - Differentiated instruction that is driven by data
 - Follow the model of Response to intervention
 - Learning opportunities Practices
- Communicate frequently with parents about student achievement, academic progress and behavior through multiple modes of communication.
- Model a growth mindset for all of our students to see
- Invite families to volunteer and welcome families to participate in their children's learning.



Student Responsibilities:

Students at Elmhurst Elementary School joined the staff to develop ideas on how they can succeed in school:

- I will show responsibility by keeping organized, be punctual and come to school prepared.
- I will read every day, I will study and I will finish my homework
- I will have a positive attitude and I will be kind to others
- I will participate in the class discussion and ask academic questions.
- I will take care of my school and treat everyone with respect.

My personal learning goal is: _____

To reach my goal, I will do: _____



Family Responsibilities:

I want my child to be successful in all walks of life. To ensure my child's academic success this school year, I will:

- Nurture my child's social and emotional health and ensure that my child understands his or her valuable contribution to their community.
- Make school attendance a priority by ensuring that my child arrives at school on time daily, prepared and ready to learn.
- Encourage academic responsibility at home by limiting electronic devices, setting time for reading and assignments, and creating a quiet study space.
- Communicate regularly with my child's teacher and the school via email, phone call, daily agenda and scheduled conferences.
- Reinforce the expectations of the school, the bus and the classroom.
- Expand learning at home through family discussions, task completion, and create opportunities for new research ideas.

When possible, participate in the school community of my student by volunteering in the classroom, the library, PSFO or preparing materials at home.

Parent Involvement:

There are many opportunities for parents to participate and learn about Elmhurst Elementary School. Family Night / AVID (Advancement Via Individual Determination) Standards / SSC (School Site Council) / ELAC (English Learner Advisory Committee) / PSFO (Parents, Staff, Friends, Organization) / Back to School Night / Awards Assemblies / Open House / School Newsletters / Website / PSFO Social Network Please contact our school to learn more about these opportunities or contact our parent organization at ElmhurstPSFO@gmail.com or <https://www.elmhurstventura.com/>

Communication on student learning:

Elmhurst Elementary School is committed to providing two-way communication with families about student learning through the following methods:

- Elmhurst website
- Newsletters
- Phone / email
- Parent conferences / report card
- Social networks
- Class Dojo
- PSFO Website
- Parent Square

ELMHURST ELEMENTARY SCHOOL
5080 ELMHURST ST
VENTURA, CA 93003
(805) 289-1860



Professional Development Plan

Elmhurst Elementary School believes strongly in providing all employees opportunities to develop professional skills and abilities as well as acquire training on current trends aimed at improving student achievement. The goals developed for this year's school plan have identified the areas and groups of teachers that will require additional support and training to ensure students meet state proficiency targets. The School Accountability Report Card, also included in this plan, provides: 1) an overview of the basic structure of staff development practices at the site and district level, and 2) site-based areas of concentration.

During the 2020-21 school year, teachers at Elmhurst Elementary School will focus on the following trainings:

- Social Emotional Learning (SEL)
- Universal Design for Learning (UDL)
- Distancing Learning Platforms

2019-20 School Accountability Report Card

Published January 2021



ELMHURST ELEMENTARY SCHOOL
5080 ELMHURST STREET, VENTURA, CA 93003
(805) 289-1860

DEANNA BACZEK, PRINCIPAL
GRADES TK-5

PRINCIPAL'S MESSAGE

The purpose of the School Accountability Report Card is to provide parents with information about the school's instructional programs, academic achievement, materials, facilities, and the staff. Information about Ventura Unified School District is also provided.

Parents and community play a very important role in the school. Understanding the school's educational program, student achievement, and curriculum development can assist both school and community in ongoing program improvement.

In the spring of 2018, Elmhurst was "officially certified" as an AVID Elementary School. This was achieved through ongoing efforts by staff members to move us in this direction. During 2019-2020, we also had plans for four teachers to attend the AVID Summer Institute in San Diego at the end of July, but it was cancelled due to COVID 19. We continued to have monthly meetings focused on AVID strategies and completed site AVID training on our inservice days. We are the only AVID Elementary School in Ventura Unified School District.

AVID (Advancement via Individual Determination) teaches students fundamental learning, study and academic behavioral skills. It is designed to be embedded into daily instruction. It

encompasses writing, collaboration, organization, and reading, and utilizes research-based strategies that have proven to be successful.

At Elmhurst Elementary School, we model and encourage having a growth mindset, focus on character development and the importance of kindness and equity. We are working to develop our science lab, and are continually expanding our technology opportunities. We have recently begun a beautification project to try to give our school a "face lift." In 2019-2020 the school mural, "Elmhurst, Where Kindness Matters" was completed by a local artist on the front wall of the school. We also had a "Sensory Walk" painted in our lower hallway." Additionally, we collaborate with our middle and high school students to provide diverse learning opportunities.

We have made a commitment to provide the best educational program possible for our students. The excellent quality of our program is a reflection of our highly committed staff. We are dedicated to ensuring that Elmhurst Elementary School is a welcoming, stimulating environment where students are actively involved in learning academics as well as positive values. Through our hard work, we will challenge our students to reach their maximum potential.

We encourage you to:

Read to your child - It is a great way to expand their vocabulary, model the love of

Board of Education

VELMA LOMAX
MATTHEW ALMARAZ
SABRENA RODRIGUEZ
AMY (YAMAMOTO) CALLAHAN
DR. JERRY DANNENBERG

District Administration

DR. ROGER RICE
SUPERINTENDENT

DR. GREG BAYLESS
DIRECTOR OF SECONDARY EDUCATION
GINA WOLOWICZ
DIRECTOR OF ELEMENTARY EDUCATION

DR. JEFF DAVIS
ASSISTANT SUPERINTENDENT
HUMAN RESOURCES

REBECCA CHANDLER
ASSISTANT SUPERINTENDENT
BUSINESS SERVICES

This report contains information that may or may not have occurred either in person or via online platform in the 2019-20 and 2020-21 school years due to the closure of school sites for the COVID-19 pandemic. If you have any questions about any particular section of this document, please contact your school site administrator.

VENTURA UNIFIED SCHOOL DISTRICT

255 WEST STANLEY AVENUE, SUITE 100
VENTURA, CALIFORNIA 93001
(805) 641-5000
www.venturausd.org



reading and spend quality time together. Make attendance a priority - When students are absent from school, for any reason, they are missing learning opportunities. Get involved - Join the PSFO, become a School Site Council member, represent Elmhurst at monthly PAC meetings with the superintendent, volunteer in the classroom or library, help at recess, or assist in organizing a school event.

District Vision Statement

In the Ventura Unified School District all students will receive an exemplary and balanced education fostering a lifelong passion for learning and engagement. We demand excellence of ourselves because our supportive community has entrusted us with their children.

District Mission Statement

The Ventura Unified School District will educate all students in safe, healthy, and high performing schools. We will inspire all students to excel academically, honor the unique qualities and diverse backgrounds of all students, build supportive relationships, guide all students to reach their full potential, motivate all students to successfully pursue their chosen life path, and engage all students to become responsible and contributing members of society.

DISTRICT & SCHOOL DESCRIPTION

Ventura Unified School District

Ventura Unified School District is the third largest district in the county and located on the California coastline, 63 miles northwest of Los Angeles. More than 16,000 students in grades transitional kindergarten through twelve receive a rigorous, standards-based curriculum from dedicated and highly qualified professionals. The district is comprised of 17 elementary schools, 4 middle schools, and 5 high schools.

Elmhurst Elementary School

Elmhurst Elementary School serves students in grades transitional kindergarten through five following a traditional calendar. At the beginning of the 2019-20 school year, 422 students were enrolled, including 13.5% in special education, 21.8% qualifying for English Language Learner support, 1.4% homeless, and 68.7% qualifying for free or reduced price lunch.

Student Enrollment by Student Group and Grade Level 2019-20			
Student Group	% of Total Enrollment	Grade Level	# of Students
Black or African American	1.4%	Kindergarten	102
American Indian or Alaskan Native	0.2%	Grade 1	56
Asian	1.4%	Grade 2	53
Filipino	0.7%	Grade 3	66
Hawaiian or Pacific Islander	0.0%	Grade 4	70
Hispanic or Latino	64.5%	Grade 5	75
White	27.0%	Grade 6	0
Two or More Races	4.7%	Grade 7	0
Socioeconomically Disadvantaged	68.7%	Grade 8	0
English Learners	21.8%		
Students with Disabilities	13.5%		
Homeless	1.4%		
Foster Youth	0.0%		
		Total Enrollment	422

Elmhurst Elementary School is the "home" school for the severely learning impaired special education program which provides services to approximately 40 students throughout the Ventura Unified School District and neighboring school districts within the region.

LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

As part of the Local Control Funding Formula, school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP).

The SARC provides the following information relevant to the State priority: Basic (Priority 1)

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- School facilities are maintained in good repair

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4)

- Statewide assessments (i.e., California Assessment of Student Performance and Progress (CAASPP) System, which includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments

(CAAs) for English language arts/literacy (ELA) and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternative achievement standards, which are linked with the Common Core State Standards (CCSS) for students with the most significant cognitive disabilities); and

- The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical sequences or programs of student.

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8)

- Pupil outcomes in the subject area of physical education

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3)

- Efforts the school district makes to seek parent input in making decisions for the school district and each school site

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5)

- High school dropout rates; and
- High school graduation rates

The SARC provides the following information relevant to the State priority: School Climate (Priority 6)

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

PARENT INVOLVEMENT

Parents are encouraged to get involved in their child's learning environment either by volunteering in the classroom, participating in a decision-making group, or simply attending school events. Parents stay informed on upcoming events and school activities through ParentSquare, school newsletters, teacher newsletters, the school website, PSFO Facebook and Instagram page, teacher websites, the PSFO website, and flyers. Contact the school office manager or PSFO President at (805) 289-1860 for more information on how to become involved in your child's learning environment.

- Opportunities to Volunteer
- Classroom, Office or Library Helpers
- Chaperone Field Trips
- Gardening / Beautification
- School Events
- Student Supervision

Committees

- School Site Council (SSC)
- English Learner Advisory Council (ELAC)
- District English Learner Advisory Council (DELAC)
- Parent Staff Friends Organization (PSFO)
- Special Education District Advisory Committee (SEDAC)
- Superintendent's Parent Advisory Council (PAC)

School Activities

- AVID Nights
- Back to School Night
- Book Fair
- Character Development
- Conferences
- Curbside Chat with Ventura PD
- Family Education Nights
- Family Picnics
- Fundraising
- Fun Fall Festival
- Kindness Rocks
- Loteria Night
- Multicultural Events
- Open House
- Read Across America
- Sensory Night
- Spelling Bee
- Student Performances
- Student Promotions
- Student Recognition Events

STUDENT ACHIEVEMENT

California Assessment of Student Performance and Progress (CAASPP)

The California Assessment of Student Performance and Progress (CAASPP) System includes the Smarter Balanced Summative Assessments (SBAC) for students in the general education population, and the California Alternate Assessments (CAAs) for students with the most significant cognitive disabilities. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternative achievement standards, which are linked with the Common Core State Standards (CCSS). CAASPP results are a measure of how well students are mastering California's standards in English language arts/literacy (ELA) and mathematics, and are given to grades three through eight and grade eleven. SBAC tests assess student performance in ELA/Literacy and mathematics utilizing computer-adaptive tests and performance tasks, and CAAs test items are aligned with alternative achievement standards which are linked with the Common Core State Standards (CCSS).

California Assessment of Student Performance and Progress Test Results in Science All Students						
Percentage of Students Meeting or Exceeding the State Standards						
	Elmhurst		VUSD		CA	
	18-19	19-20	18-19	19-20	18-19	19-20
Science (Grades 5, 8, & 10)	25	N/A	39	N/A	30	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: The new California Science Test (CAST) was first administered operationally in the 2018-2019 school year.

California Assessment of Student Performance and Progress Test Results in English Language Arts/Literacy (ELA) and Mathematics for All Students in Grades Three Through Eight						
Percentage of Students Meeting or Exceeding the State Standards						
	Elmhurst		VUSD		CA	
	18-19	19-20	18-19	19-20	18-19	19-20
English Language Arts/Literacy	40	N/A	55	N/A	48	N/A
Mathematics	32	N/A	44	N/A	37	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

Note: Percentages are not calculated when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Note: ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3-Alternate) on the CAAs divided by the total number of students who participated in both assessments.

CAASPP Test Results in ELA & Mathematics by Student Group (Grades 3-8) 2019-20										
	English Language Arts/Literacy					Mathematics				
	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students Tested	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Male	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Female	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Black or African American	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Asian	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Filipino	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic or Latino	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
White	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Two or More Races	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Socioeconomically Disadvantaged	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
English Learners	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Students with Disabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Foster Youth	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Note: Cells with N/A values do not require data.

Note: The 2019-2020 data are not available. Due to the COVID-19 pandemic, Executive Order N-30-20 was issued which waived the requirement for statewide testing for the 2019-2020 school year.

The CAASPP results shown in this report include overall results comparing the school, district and state scores as well as the school's overall score in each applicable subgroup. Results are shown only for subgroups with ten students or more taking the exam. For those categories that are blank in the tables, no students met subgroup criteria. More information on CAASPP can be found on the California Department of Education's website www.cde.ca.gov/ta/tg/ca/.

Physical Fitness

In the spring of each year, Elmhurst Elementary School is required by the state to administer a physical fitness test to all students in fifth grade. The physical fitness test measures each student's ability to complete six fitness tasks in six major areas. Students that either meet or exceed the standards in all six fitness areas are considered to be physically fit or in the "healthy fitness zone." Comparative district and state results can be found at the CDE's website www.cde.ca.gov/ta/tg/pf/.

California Physical Fitness Test Results 2019-20

Grade Level	% of Standards Met:		
	4 of 6	5 of 6	6 of 6
Fifth	N/A	N/A	N/A

Note: Cells with N/A values do not require data as the 2019-2020 data are not available.

Note: Due to the COVID-19 pandemic, Executive Order N-56-20 was issued which waived the requirement to administer the physical fitness performance test for the 2019-2020 school year.

Campus Description

Year Built	1960
Acreage	8
Bldg. Square Footage	40010
	Quantity
# of Permanent Classrooms	22
# of Portable Classrooms	8
# of Restrooms (student use)	3 sets
Cafeteria/Multipurpose Room	1
Computer Lab	1
Library	1
Staff Lounge	1
Teacher Work Room	1
Resource Room	1
Speech Room	1
MakerSpace/Science Lab	1

SCHOOL FACILITIES & MAINTENANCE

The district takes great efforts to ensure that all schools are clean, safe, and functional through proper facilities maintenance and campus supervision. Elmhurst Elementary School's original facilities were built in 1960; ongoing maintenance and campus improvements ensure facilities remain up to date and provide adequate space for students and staff.

District maintenance and site custodial staff ensure that the repairs necessary to keep the school in good condition are completed in a timely manner. A work order process is used by school and district staff to communicate non-routine maintenance requests. Emergency repairs are given the highest priority. Campus repair or improvement projects for the 2019-20 school year includes the following:

2019-20 Campus Improvements:

- Painting of a welcome mural at the front of the school
- Removal of planter boxes in the kindergarten area
- Addition of a sensory walk in the hallway
- Installation of new tool sheds for gardening and wine barrel planters
- Repave and restripe the parking lot

Every morning before school begins, the day custodian inspects facilities for safety hazards or other conditions that need attention prior to students and staff entering school grounds. One day custodian and two evening custodians (one full-time and one part-time) are assigned to Elmhurst Elementary School. The day custodian is responsible for:

- General Cleaning and Custodial Functions
- Restrooms
- Cafeteria Setup/Cleanup
- Routine Maintenance

Restrooms are checked throughout the day for cleanliness and subsequently cleaned as needed. The evening custodians are responsible for:

- Office Areas
- Restrooms
- Classrooms
- Routine Maintenance

The principal communicates with custodial staff daily concerning maintenance and school safety issues.

Campus Supervision

School administration and teaching staff place a high priority on providing adequate adult supervision on campus before, during, and after school. As students arrive on campus each morning, the principal, two paraeducators, and two ground supervisors are strategically assigned to designated entrance areas, the breakfast area and playground. During recess, the principal and noon supervisors monitor playground activity. The principal, noon supervisors, and paraeducators monitor lunch time activity in the cafeteria and on the playground. At the end of the day when students are dismissed, the principal, two teachers on duty monitor student behavior to ensure a safe and orderly departure.

Elmhurst Elementary School is a closed campus. During school hours, all visitors must sign in at the school's office and wear identification badges while on school grounds.

School Site Safety Plan

The Comprehensive School Site Safety Plan was developed for Elmhurst Elementary School in collaboration with local agencies and the district office to fulfill Senate Bill 187 requirements. Components of this plan include child abuse reporting procedures, teacher notification of dangerous pupil procedures, disaster response procedures, procedures for safe arrival and departure from school, sexual harassment policy, dress code policy, and bully prevention policy. The school's most recent school safety plan was reviewed, updated, and shared with school staff in November 2020 and throughout the year at faculty meetings.

Campus culture promotes a secure learning environment. All persons are to be treated with dignity and respect. The district, schools, students, parents/guardians and community have an obligation to promote mutual respect and safe, harmonious relations that support dignity and equality. Bullying and harassment are not tolerated. The school district has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment as well as processes and procedures to address incidents of bullying and harassment when they occur. Students and their parents receive information annually regarding district policies concerning anti-bullying and harassment.

Facilities Inspections

The district's maintenance department inspects Elmhurst Elementary School on an annual basis in accordance with Education Code §17592.72(c)(1). Elmhurst Elementary School uses a school site inspection survey to identify unsafe or hazardous conditions and facility improvement needs. The most recent school inspection took place on September 3, 2020. During fiscal year 2019-20, all restrooms were fully functional and available for student use at the time of the inspection.

School Facility Good Repair Status				
Item Inspected	Repair Status			
Inspection Date: September 3, 2020	Good	Fair	Poor	Repair Needed and Action Taken or Planned
Systems	✓			
Interior Surfaces	✓			
Cleanliness	✓			
Electrical	✓			
Restrooms/Fountains	✓			Classroom 18 - Low water pressure at the drinking fountain
Safety	✓			
Structural	✓			
External	✓			Playfields - Weeds in wood chip at the playground equipment
Overall Summary of School Facility Good Repair Status				
	Exemplary	Good	Fair	Poor
Overall Summary	✓			

Exemplary: The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.

CLASSROOM ENVIRONMENT

Discipline & Climate for Learning

Elmhurst Elementary School's discipline policies are based upon a schoolwide discipline plan and Guidelines for Success, which are used as guides to develop school rules, develop behavior management programs, promote responsibility, promote respect, and minimize classroom disruptions. Teachers clearly identify and explain behavior expectations to their students and discuss consequences for poor or disruptive behavior in the classroom. At grade level assemblies, the principal emphasizes the importance of following expectations for student behavior. Elmhurst Elementary School employs CHAMPS, a positive behavior support program focused on improving classroom behavior, establishing clear behavior expectations, reducing misbehavior, motivating students to put forth their best effort, increasing academic engagement, and teaching students to behave respectfully and to value diversity. Elmhurst also utilizes "Kelso's Choice" to assist with decision-making, and will pilot the "Second Step" social emotional curriculum in the 2019-2020 school year.

Suspensions and Expulsions									
	Elmhurst			VUSD			CA		
	17-18	18-19	19-20	17-18	18-19	19-20	17-18	18-19	19-20
Suspensions (%)	2.40%	1.30%	0.24%	3.00%	2.70%	2.53%	3.50%	3.60%	
Expulsions (%)	0.00%	0.00%	0.00%	0.15%	0.05%	0.10%	0.08%	0.09%	

Note: The 2019-2020 suspensions and expulsions rate data are not comparable to prior year data because the 2019-2020 school year is a partial school year due to the COVID-19 crisis. As such, it would be inappropriate to make any comparisons in rates of suspensions and expulsions in the 2019-2020 school year compared to prior years.

Class Size

The Class Size Distribution table in this report illustrates the distribution of class sizes by grade level, the average class size, and the number of classes that contain 1-20 students, 21-32 students, and 33 or more students.

Average Class Size and Class Size Distribution				
Grade Level	Average Class Size	2017-18		
		Number of Classes*		
		1-20	21-32	33+
K	19.0	2	3	
1	25.0		2	
2	24.0		3	
3	18.0	2	2	
4	28.0		2	
5	31.0		3	
Other**	7.0	1		
Grade Level	Average Class Size	2018-19		
		Number of Classes*		
		1-20	21-32	33+
K	20.0	1	4	
1	3.0		2	
2	18.0	1	3	
3	24.0		3	
4	33.0		1	1
5	23.0	1	2	
Other**	10.0	2		
Grade Level	Average Class Size	2019-20		
		Number of Classes*		
		1-20	21-32	33+
K	20.0	1	4	
1	20.0	2		
2	19.0	2		
3	24.0		2	
4	20.0		2	
5	34.0			2
Other**	23.0	4	1	2

*Number of classes indicates how many classes fall into each size category (a range of total students per class).

** "Other" category is for multi-grade level classes.

CURRICULUM & INSTRUCTION

Instructional Materials

All textbooks used in the core curriculum are aligned to the California State Standards. Instructional materials for K-8 are selected from the state's most recent list of standards-based materials and adopted by the State Board of Education, and instructional materials for 9-12 are aligned to state standards and approved by the district's board of education.

Ventura Unified School District is currently piloting new Science textbooks and anticipates adopting new curriculum by the 2021-22 school year. In order to meet State requirements, the current textbooks are being supplemented with NGSS-aligned bridge supplemental materials. History-Social Science curriculum is

scheduled to be piloted in the 2020-2021 year with adoption and implementation for the 2021-2022 school year. Currently, supplemental bridge materials are being used to support the implementation of the new History-Social Science state framework.

On September 22, 2020, the Ventura Unified School District Board of Education held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Education adopted Resolution #20-24 which certifies as required by Education Code §60119 (1) that textbooks and instructional materials were provided to all students, including English Learners, in the district to the extent that each pupil, including English Learners, has a standards-aligned textbook and/or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, (2) that all students who are enrolled in the same course within the district have standards-aligned textbooks or instructional materials from the same adoption cycle, (3) sufficient textbooks and instructional materials were provided to each student, including English Learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in math, science, history-social science, and English/Language Arts, including the English Language Development component of an adopted program, 4) sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and 5) sufficient laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive.

In addition to core subject areas, districts are required to disclose in their SARCs the sufficiency of instructional materials used for their visual/performing arts curricula. During the 2020-21 school year, Ventura Unified School District provided each student, including English Learners, enrolled in a visual/performing arts class with a textbook or instructional materials to use in class and to take home. These materials complied with the state's content standards and curriculum frameworks.

Textbooks			
Year Adopted	From Most Recent State Adoption?	Publisher and Series	Percent of Pupils Who Lack Their Own Assigned Textbooks and/or Instructional Materials
Reading/Language Arts			
2016	Yes	Benchmark Education Company: <i>Benchmark Advanced</i>	0%
2018	Yes	My Big Day (TK)	0%
Math			
2017	Yes	Houghton Mifflin: <i>Math Expressions</i>	0%
2018	Yes	My Big Day (TK)	0%
Science			
2008	Yes	Pearson-Scott Foresman: <i>California Science</i>	0%
Social Science			
2007	Yes	Pearson-Scott Foresman: <i>Our Communities</i>	0%

Staff Development

All curriculum and instructional improvement activities at Ventura Unified School District are aligned to the California State Standards. Staff development concentrations are selected and identified based on State Standards implementation, the new science standards, teacher surveys, and district initiatives. Findings from formative assessment results indicate that reading, writing, and mathematics are the primary focus areas.

During the 2018-19, 2019-20, and 2020-21 school years, the teachers at Elmhurst Elementary School had the opportunity to participate in districtwide staff development training focused on:

- 2018-19 and 2019-20 Trainings:
 - History-Social Science
 - Multi-Tiered Systems of Support (MTSS)
 - Next Generation Science Standards
 - School Safety
 - Social Emotional Learning (SEL)
 - Special Education
 - Strategies for Formative Assessments
 - Technology Training
 - Universal Design for Learning

- 2020-21 Trainings:
 - Behavior Team's Role during Distance Learning (Special Education)
 - Canvas Basics & Gradebook
 - Distance Learning Plans
 - Elementary Resource
 - English Learner Support and Review and ELPAC
 - Facilitated Canvas Course Customization Support (Special Education)
 - GATE Icons
 - Google Basics
 - Grade Level Meetings with District Lesson Builders
 - Paraeducator Role during Distance Learning

- Positive Behavioral Interventions & Supports
- Screen Casting with Screencastify
- Sunday Reading
- Video Conferencing
- Utilizing Behavioral Strategies from the Family Guide to Distance Learning
- Zoom and Google Meet
- Videoconferencing

Supplemental site-based training takes place during faculty and grade level meetings. The principal identifies teacher training needs based upon parent survey results, teacher input, teacher evaluations, and the Healthy Kids Survey. During the 2019-20 school year, Elmhurst Elementary School's staff development activities concentrated on:

- AVID Strategies
- Multi-Tiered Systems of Support (MTSS)
- Technology Training
- Universal Design for Learning (UDL)

The district also offers supplemental professional development to follow up and support year-round and ongoing programs centered around reading, writing, and math and tied to either specific strategies to improve student learning or district-adopted curriculum materials. Supplemental professional development is offered throughout the school year on early student release days, after school, on designated staff development days, and during substitute release time. Teacher Content Specialist Teams work with school site administrators and teaching staff to provide support and training to ensure the successful implementation of the Common Core Standards.

Professional Development Days Three-Year Trend		
2018-19	2019-20	2020-21
2	2	3

The Ventura County Teacher Induction Consortium is a two-year, individualized, job-embedded system of mentoring, support and professional learning that begins in the teacher's first year of teaching for newly credentialed teachers in California. The program is accredited by the Commission on Teacher Credentialing (CTC) and is administered by the Ventura County Office of Education (VCOE), Educator Support and Effectiveness (ESE) department, in coordination with a consortium of 18 school districts, local charter schools, private schools, and 5 university partners.

Staff members are encouraged to attend professional workshops and conferences. New teachers, experienced teachers, mentor/teacher leaders, administrators, and support staff are encouraged to participate in workshops sponsored by the Ventura County Superintendent of Schools as well as the Ventura Unified School District. Profession and subject specific offerings are consistent with the California Content Standards. Classified support staff may receive job-related training from district representatives; training activities and workshops are designed to enhance and extend job performance.

PROFESSIONAL STAFF

Teacher Assignment

During the 2019-20 school year, Elmhurst Elementary School had 20 teachers who met all credential requirements in accordance with state guidelines. The chart below identifies the number of teachers at both the school and district who are 1) fully credentialed; 2) without full credentials; 3) teaching outside subject area of competence; 4) misassignments for English learners; 5) total teacher misassignments; and 6) vacant teacher positions. The term "misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

Teacher Credentials and Assignments						
	Elmhurst			VUSD		
	18-19	19-20	20-21	18-19	19-20	20-21
Total Teachers	21	21	21	721	715	694
Teachers with Full Credential	21	20	20	690	678	664
Teachers without Full Credential	0	1	1	31	37	30
Teaching Outside Subject Area (with full credential)	0	0	0	105	89	89
Misassignments of Teachers of English Learners	0	0	0	0	1	0
Total Teacher Misassignments*	0	0	0	1	2	0
Teacher Vacancies	0	0	0	3	4	3

*Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc. *Total Teacher Misassignments includes the number of Misassignments of Teachers of English learners.*

Counseling & Support Staff

Elmhurst Elementary School provides professional, highly qualified staff that provide additional services and support centered on the whole student academically, physically, and mentally.

The Counseling and Support Services table in this report illustrates the availability of non-instructional support staff to Elmhurst Elementary School's students. Full-time equivalent (FTE) is a standard measurement used to identify an employee's regular work load on a weekly basis. For example, an FTE of 1.0 designates a full-time position and the employee is on campus and available all day every day of the week; an FTE of 0.5 indicates that the staff member is available and on campus a portion (50%) of the week.

Academic Counselors and Other Support Staff		
2019-20		
	No. of Staff	FTE*
Academic Counselor	0	0.00
Health Technician	1	0.75
Psychologist	1	0.80
School Nurse	1	0.20
Library Technician	1	0.25
Occupational Therapist	As needed	
Adaptive PE Specialist	As needed	
Speech/Language/Hearing Specialist	2	1.3
School Counselor	1	0.75
Bilingual Paraeducator	1	0.25
Average Number of Students per Academic Counselor		422

**One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50% of full time.*

SARC DATA & INTERNET ACCESS

DataQuest

DataQuest is an online data tool located on the CDE DataQuest web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about Elmhurst Elementary School and comparisons of the school to the district and the county. DataQuest is a dynamic system that provides reports for school accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing and data regarding English learners).

California School Dashboard

The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Disclosure

The statistical information disclosed in this report is obtained from the California Department of Education and the Ventura Unified School District. At the time of publication, this report met all SARC-related state and federal requirements, using the most current data available. Data to prepare the instructional materials sections was acquired in November 2020 and the school facilities section was acquired in December 2020.

DISTRICT EXPENDITURES**Salary & Budget Comparison**

State law requires comparative salary and budget information to be reported to the general public. For comparison purposes, the State Department of Education has provided average salary data from school districts having similar average daily attendance throughout the state. (Note: 2018-19 salary comparison data was the most recent data available at the time this report was published.)

Expenditures Per Student

For the 2018-19 school year, Ventura Unified School District spent an average of \$11,502 of total general funds to educate each student (based on 2018-19 audited financial statements and in accordance with calculations defined in Education Code §41372). The table in this report 1) compares the school's per pupil expenditures from unrestricted (basic) and restricted (supplemental) sources with other schools in the district and throughout the state, and 2) compares the average teacher salary at the school site with average teacher salaries at the district and state levels. Detailed information regarding expenditures and salaries can be found at the CDE web site at www.cde.ca.gov/ds/fd/ec/ and www.cde.ca.gov/ds/fd/cs/. (The figures shown in the following table reflect the direct cost of educational services, per ADA, excluding food services, facilities acquisition and construction, and certain other expenditures.)

**Teacher and Administrative Salaries
2018-19**

	VUSD	State Average of Districts in Same Category
Beginning Teacher Salary	47,778	52,484
Mid-Range Teacher Salary	68,801	81,939
Highest Teacher Salary	95,296	102,383
Average Principal Salaries:		
Elementary School	117,542	129,392
Middle School	120,713	136,831
High School	135,503	147,493
Superintendent Salary	227,500	254,706
Percentage of Budget For:		
Teacher Salaries	32	34
Administrative Salaries	5	5

For detailed information on salaries, see the CDE
Certificated Salaries & Benefits Web page at
<http://www.cde.ca.gov/ds/fd/cs/>.

**Expenditures Per Pupil and School Site Teachers Salaries
2018-19**

Expenditures Per Pupil	Dollars Spent Per Student				
	Elmhurst	VUSD	% Difference - School and District	State Average for Districts of Same Size and Type	% Difference - School and State
Total Restricted and Unrestricted	8,847	N/A	N/A	N/A	N/A
Restricted (Supplemental)	2,675	N/A	N/A	N/A	N/A
Unrestricted (Basic)	6,172	6,501	94.9%	13,080	47.2%
Average Teacher Salary	70,716	77,464	91.3%	81,939	86.3%

Note: Cells with N/A values do not require data.

In addition to general fund state funding, Ventura Unified School District receives state and federal categorical funding for special programs. For the 2018-19 school year, the district received categorical, special education, and support programs funds for:

- After School Education and Safety (ASES)
- California Career Pathways Trust
- Classified School Employee Professional Development Block Grant
- Career and Technical Education Programs
- Career Technical Education Incentive Grant Program
- Department of Rehabilitation
- Education Protection Account
- Immediate Aid to Restart School Operations
- Indian Education
- Lottery: Instructional Materials
- Low-Performing Students Block Grant
- Medi-Cal Billing Option
- On-Behalf Pension Contributions
- Other Local: Locally Defined
- Other State: Locally Defined
- Special Education
- State Lottery
- Title I, II, III, IV
- Tobacco-Use Prevention Education

School Site Council Bylaws

*SSC Chairperson: Alpe Bault 10/20/20***ELMHURST SCHOOL SITE COUNCIL BYLAWS****ARTICLE I**

Name of Council

The name of this council shall be the Elmhurst School Site Council.

ARTICLE II

Role of Council

The Single Plan for Student Achievement (SPSA) shall be developed and recommended by the School Site Council (SSC). The SSC, following approval of a SPSA by the Ventura Unified School District (VUSD) governing board, shall have ongoing responsibility to review with the principal, teachers, other school personnel, and pupils the implementation of the SPSA and to assess periodically the effectiveness of such program. Modifications or any improvement to the SPSA shall be developed, recommended, and approved or disapproved in the same manner. The SSC shall carry out all other duties and responsibilities assigned to it in the Education Code of the State of California.

ARTICLE III

Membership

The needs and resources of the SPSA require that staff membership include broad representation of parents and staff, including socioeconomic and ethnic groups represented in the school attendance area. The minimum standards for the representation on the SSC shall be: the principal and representatives of teachers at the school, other school personnel selected by other school personnel at the school, and parents of pupils attending the school selected by such parents.

The SSC shall be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel and (b) parents or other community members selected by parents. Classroom teachers shall comprise the majority of those persons representing school staff.

SSC members representing parents or other community members shall not be employees of Elmhurst School.

All members of the SSC shall serve for a two-year term. However, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except the principal) shall serve for a one-year term only during the first year of the SSC's existence. After the first year of the SSC's existence, all terms shall be two years in length. At the first regular meeting of the SSC, a chance method shall be used to determine which member shall serve one-year terms. At the conclusion of a member's term, said member may be reelected for another term of office.

Section 3 - Voting Rights

Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote of the SSC. Absentee ballots shall not be permitted.

Section 4 – Termination of Membership

A member shall no longer hold membership should he or she cease to be a resident of the area or no longer meets the membership requirements under which they were selected, e.g. a parent becomes employed by Elmhurst School. Membership shall automatically terminate for any member who is absent from all regular meetings for a period of three consecutive meetings. The SSC, by affirmative vote of the majority of all of the members, can suspend or expel a member.

Section 5 – Transfer of Membership

Membership in the SSC is not transferable or assignable.

Section 6 – Resignation

Any member may resign by filing a written resignation with the VUSD governing board.

Section 7 – Vacancy

Any vacancy on the SSC shall be filled for the remainder of the school year by appointment by the chairperson. If the unexpired term is for another full year thereafter, the term for that year shall be filled by the regular selection process.

ARTICLE IV

Officers

Section I – Officers

The officers of the SSC shall be a chairperson, vice-chairperson, secretary and such other officers as the SSC may deem desirable.

Section 2 – Election and Term of Office

The officers of the SSC shall be elected annually and serve for one year or until each successor has been elected.

Section 3 – Removal

Any officer may be removed by a majority vote of all members sitting on the SSC whenever, in the judgment of the SSC, the best interests of the SSC would be served thereby.

Section 4 – Vacancy

A vacancy in any office because of death, resignation, removal, disqualification, or otherwise shall, by special election, be filled by the SSC for the unexpired portion on the term.

Section 5 – Chairperson

The chairperson shall preside at all meetings of the SSC and may sign all letters, reports, and other communications of the SSC. In addition, the chairperson shall perform all duties incident to the office of chairperson and such other duties as may be prescribed by the SSC from time to time.

Section 6 – Secretary

The secretary shall keep the minutes of the meetings, both regular and special, of the governing board and shall promptly transmit to each of the members, to the school district, and to such other persons as the SSC may deem, true and correct copies of the provisions of these bylaws; be custodian of the SSC records; keep a register of the address and telephone number of each member of the SSC, which shall be furnished to the secretary by such member; and in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to the office by the chairperson or the SSC.

ARTICLE V

Committees

Section 1 – Subcommittees

The SSC may establish and abolish subcommittees of its own membership to perform duties as shall be prescribed by the SSC. At least one member representing teachers and one member representing parents shall make up the subcommittee. No subcommittee may exercise the authority of the SSC.

Section 2 – Other Standing and Special Committees

The SSC may establish and abolish standing or special committees with such composition and to perform such duties as shall be prescribed by the SSC. No such committee may exercise the authority of the SSC.

ARTICLE VI

Meetings of the School Site Council

Section 1 – Regular Meetings

SSC shall meet regularly at least five times a year.

Section 2 – Special Meetings

Special meetings may be called by the chairperson or by majority vote of the SSC.

Section 3 – Place of Meetings

The SSC shall hold its regular meetings and its special meetings in a facility provided by the school and readily accessible by all members of the public, including handicapped persons.

Section 4 – Notice of Meetings

Public notice shall be given of regular meetings at least 72 hours in advance of the meeting. Any change in the established date, time or location must be given special notice. All special meetings shall be publicized. Any required notice shall be in writing; shall state the day, hour, and location of the meeting and shall be delivered either personally or by mail to each member not less than 72 hours or more than two weeks prior to the date of such meeting.

Section 5 – Decisions of the School Site Council

All decisions of the SSC shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance.

Section 6 – Quorum

The presence of 51% of the total membership shall be required in order to constitute a quorum necessary for the transaction of the business of the SSC. No decision of the SSC shall be valid unless a majority of the members then holding office concur therein by their votes.

Section 7 – Conduct of Meetings

Meetings of the SSC shall be conducted in accordance with the rules of order established by the *Education Code* Section 3147(c), and with *Robert's Rules of Order* or an adaptation thereof approved by the SSC.

Section 8 – Meetings Open to the Public

All meetings of the SSC, and of committees established by the SSC, shall be open to the public. Notice of such meetings shall be provided in accordance with Section 4 of this article.