

**VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
Tuesday, March 12, 2019
MINUTES**

Call to Order

The Board of Education of the Ventura Unified School District met on Tuesday, March 12, 2019 in the City of Ventura, Council Chamber, 501 Poli Street, Ventura, California. President Rodriguez called the meeting to order at 5:30 p.m. She noted that Board member Mr. Almaraz and Mrs. Moran are absent due to participation in the California School Board Association Legislative Action day.

President:	Mrs. Sabrena Rodriguez
Vice President:	Mrs. Jackie Moran - Absent
Board Member:	Mrs. Velma Lomax
Board Member:	Mr. Matt Almaraz - Absent
Board Member:	Dr. Jerry Dannenberg
Interim Superintendent:	Dr. Jeff Baarstad
Asst. Supt./Business:	Mrs. Betsy George
Asst. Supt./Ed. Serv.	Dr. Danielle Cortes
Asst. Supt./HR.	Dr. Jeff Davis
General Counsel:	Mr. Anthony Ramos

Adoption of Agenda

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve the agenda as presented.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Public Comment on Closed Session Items - None

Closed Session

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 3 – 2 absent (Mr. Almaraz and Mrs. Moran that the Board adjourn to closed session to discuss conference with legal counsel on anticipated litigation, significant exposure to litigation, pupil matters, public employee discipline/dismissal/release, public employee personnel and conference with labor negotiators.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

At 7:00 p.m., President Rodriguez called the regular meeting to order and led the pledge of allegiance.

Report of Actions Taken in Closed Session

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote of 3 - 2 absent Mr. Almaraz and Mrs. Moran that the Board approve the superintendent's recommendation to employ Ricardo S. Cota as the new assistant principal for Anacapa Middle School.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Good News

Student Board Members Abby Sourwine representing Foothill Technology High and Adrian Kinnun representing Pacific High School shared highlights and future coming events.

Principal Mr. Hector Guerrero DeAnza Academy and Technology of the Arts shared with the Board the school achievements based on evidence of data. He also noted a few challenges faced by the school are declining enrollment, absenteeism and math.

Superintendent Dr. Rice acknowledged Elmhurst student, Ammar Atiah for his winning essay, on respect, that won him the honor to be recognized by the City of Ventura as a Mayor for a Moment. Dr. Rice in appreciation for his achievement presented him with the Superintendent award medal.

Dr. Rice noted the wonderful opportunity had to visit and learn from the site principals the amazing things happening at their school sites. The site visits included: Ventura High School, Cabrillo Middle School, Sunset School, Citrus Glen Elementary, and Junipero Serra Elementary School. He noted that site visits will continue.

Dr. Rice had the opportunity to meet with Mayor Mr. Matt Levere and City Manager Alex McIntyre. Conversation had on potential opportunities where the City and the District can work together on future projects. Also, other community events included opportunity to judge at the Saint Patrick Day parade, and attendance at the future Ventura Chamber of Commerce member breakfast.

Dr. Rice welcomed the new VUSD Communication Coordinator Mrs. Marieanne Quiroz.

Public Comments - None

Correspondence - None

Report on Board Appointed Committees

Dr. Dannenberg attended the Anacapa first semester academic Awards and positive attendance. Also met Ventura and Foothill High principals and opportunity to spend time in some of the classrooms.

Mrs. Lomax attended the Technology Committee meeting and noted the excellent presentations provided by the classroom teachers.

Mrs. Lomax noted the future regional robotics event at Ventura College and invited the community to attend.

Mrs. Rodriguez, and other Board members participated in the celebration of Dr. Seuss Birthday and had the opportunity to read to students at various schools.

Mrs. Rodriguez, along with other Board members attended the recent Ventura County School Board association meeting. The topic focused on Early Childhood and changes.

Mrs. Rodriguez noted her attendance at the Superintendent Parent Advisory meeting and acknowledged Dr. Greg Bayles for his work on offering a high school summer session.

Mrs. Rodriguez along with administration from the Education Service Center attended the Ventura County School Counselor's meeting. It was an all-day training on the topic of Sexual Exploitation of Children.

CONFERENCE AGENDA

Ventura High School Tactile Mural

Ventura High School requested permission to create a tactile mural. The mural will be textured tiles that form a symbolic picture for both blind and sighted people. The mural will be on a wooden canvas 25.5 inches by 33 inches located on a blank wall in front of the health office facing the senior lawn. The project has been coordinated with the Facilities Services Department and will be paid for with site fundraising and private donations. This item will be brought back for approval at the next regularly scheduled Board of Education meeting.

Federal Accountability Update

Educational Services provided update on the changes to the Federal Accountability System under the Every Student Succeeds Act. We will discuss the identification of schools by the California Department of

Education for Targeted Support/Comprehensive Support and Improvement or first steps in collaboration with sites to build evidence-based plans with a Multi-Tiered System of Support design.

Presentation/Approval of Resolution #19-07 Re: Non-Reelect Probationary Certificated Employees for the 2019-20 School Year - (Action Requested)

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve resolution #19-07.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Presentation of the 2018-19 Second Interim Financial Report - (Action Requested)

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran that the Board adopt a positive certification for the 2018-19 Second Interim Financial Report.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Resolution #19-01, Authorization to Participate in the 2018-19 California School Cash Reserve Program

By adopting resolution #19-01, the District will have the opportunity to participate in the Cash Reserve Program sponsored by California School Boards Association Finance Corporation. The program consistently issues Tax and Revenue Anticipation Notes (TRANS) for more than half of all California school districts, community college districts, and county offices of education that issue TRANS. The 2019-20 Program will be the 32nd year of the program. Each year the program has resulted in significant benefit to participants.

The District is not obligated to participate in the California Cash Reserve Program as a result of resolution adoption. The resolution delegates to administration the right to decide on participation prior to the time of TRAN issuance. This item will be brought back for approval at the March 26, 2019 board meeting for action.

Certification of Signatures Amendment – (Action Requested)

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve and certify the signature for Dr. Roger Rice and authorize him to sign specific documents (additional documents) for the period March 12, 2019 through December 31, 2019.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Reject All Bids for C1-20, Education Service Center Fire Restoration Project

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran that the Board to reject all bids received for Bid C1-20, Education Service Center Fire Restoration Project. It was determined that the scope of work proposed was immoderate and did not fit the needs of the District. A determination was made not to re-bid at this time.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

ACTION AGENDA

Administrative Recommendation for Student Re-Admission from Expulsion/Suspended Order and or/Expulsion

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve the administrative recommendation regarding student admission #'s 18/08, 18/13, 18/24.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Administrative Recommendation for Student Expulsion

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve the administration recommendation regarding Student Expulsion #'s 19/12 and 19/13

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Approval of a New Course – Honors Integrated Physics and Chemistry

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve Ventura High School's request to approve the new one year course; Honors Integrated Physics and Chemistry for revised grade levels 10, 11 and 12. The Prerequisite is "C" or higher grade in Biology with Earth Science Topics Honors and a "C" or higher grade in Math 1 Honors. Or "B" or higher grade in Biology with Earth Science Topics and a "B" or higher grade in Math 1. Or teacher recommendation or parent waiver. The type of credit is Physical Science.

Ayes: Dannenberg, Lomax, Rodriguez

Noes: None. Absent: Almaraz, Moran Abstain: None.

Approval of a Revised Course – Integrated Physics and Chemistry P

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve Ventura High School's request to revise the title of an existing course as follows:

Revised Title: Integrated Physics and Chemistry P

This is a one year course for grade levels 10, 11 and 12. The Prerequisite is a "C" or higher in Biology with Earth Science Topics P, AG, or Honors, and in Math 1 or higher. The type of credit is Physical Science.

Approval of Supplementary Book – Twelfth Night

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve Foothill Technology High School's request for supplemental book Twelfth Night.

Approval of Poinsettia Elementary School Sensory Pathway Mural

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve Poinsettia Elementary School's request to paint a Sensory Pathway mural.

Approval of Poinsettia Elementary School Kindergarten Mural

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve Poinsettia Elementary School to paint a Kindergarten mural outside of the Kindergarten wing facing the playground.

Award of Districtwide Copy-Print-Scan Services Contract to American Business Machines

It was moved by Mrs. Lomax, seconded by Dr. Dannenberg and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve the recommendation proposal from American Business Machines as the solution that will best meet the needs of the District. The Board approved the award of a five-year contract for fleet and production copy-print equipment and service to American Business Machines that includes ratification of a 63-month municipal lease agreement with American Business Machines.

CONSENT CALENDAR

It was moved by Dr. Dannenberg, seconded by Mrs. Lomax and carried on a roll call vote 3 – 2 absent Mr. Almaraz and Mrs. Moran to approve consent items number 1 – 16 as presented.

1. Overnight, Out of the Tri-County and Ratification Fieldtrips

Ratification of the of the Superintendent's approval for students from Buena High School's wrestling team to travel overnight and out of the tri-county to a CIF Wrestling match on February 14-16, 2019.

The event was held at Eleanor Roosevelt High School in Corona, CA, Riverside County. Two students and two chaperones attended.

Elmhurst Elementary School is requested permission to send 61 students and 12 chaperones from their 5th grade classes to travel overnight for an Outdoor Education fieldtrip to Santa Barbara Zoo in Santa Barbara, CA. The trip will take place on March 14-15, 2019.

Blanche Reynolds Open Classroom rooms 16 and 19 requested permission to send 35 students and 35 chaperones students to travel overnight and out of the tri-county for an outdoor learning community building trip to be held at Morro Bay/Montano De Oro/Morro Bay State Park Campgrounds, Morro Bay, CA, San Luis Obispo County. The trip will take place on March 21-24, 2019.

Montalvo Elementary School requested permission to send 75 students and 8 chaperones from their 5th grade classes to travel overnight for an Outdoor Education fieldtrip to Camp Whittier in Santa Barbara, CA. The trip will take place on April 23-26, 2019.

Ventura High School requested permission to send 24 students and 3 chaperones from their Wind Ensemble class to travel overnight and out of the tri-county to a Forum Music Festival to be held at San Diego State University in San Diego, CA, San Diego County. The trip will take place on May 4-5, 2019.

Balboa Middle School requested permission to send 108 students and 15 chaperones from their music class to travel overnight and out of the tri-county to Music in the Parks Festival to be held at Placentia Presbyterian, Placentia, CA and awards to be presented the next day at Disneyland in Anaheim, CA, Orange County. The trip will take place on May 10-11, 2019.

Foothill Technology High School requested permission to send 28 students and 4 chaperones from their track team to travel overnight and out of the tri-county to a Track Invitational to be held at Buchanan High School in Clovis, CA, Fresno County. The trip will take place on March 29-30, 2019.

2. Request for Disposal of Obsolete, Surplus or Unusable Books

Buena High School requested that the following textbook be declared obsolete effective March 12, 2019 and to be disposed of in accordance with Education Code Section 60510.

	Obsolete Curriculum	New Curriculum
Book Title:	Food for Today	Foundations of Restaurant Management & Culinary Arts
Publisher:	Glencoe	Prentice Hall
Copyright:	2004	2011

3. Ratification of District's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2018-19 School Year

Ratification of District's Approval of Miscellaneous and Part-Time Certificated Assignments (list attached to official minutes).

4. Ratification of District's Approval of Resignations and Retirements for Certificated Personnel

Last Name	First	School	Position	Effective	Last Work Day	Reason
Wehan	Valerie	Poinsettia	Teacher	06/14/19	06/13/19	Retirement
Buker	Francine	Poinsettia	Teacher	06/14/19	06/13/19	Retirement
Simpson	Leah	Elmhurst	Teacher	06/13/19	06/13/19	Resignation
Randolph	Laura	Health Services	Nurse	06/30/19	06/28/19	Resignation(revised)
Jappe	Catherine	Sh. Way	Counselor	06/14/19	06/13/19	Retirement
Adams	Janell	Student Sup Srv	Teacher	08/01/19	06/13/19	Retirement

5. Ratification of District's Approval for Leave of Absence for Certificated Personnel

Last	First	Position	Site	Lv FTE	Lv Begin	Lv End	Reason
Fox	Marilyn	Teacher	VHS	1.00	6/11/19	6/14/19	Personal Medical LOA
Mitchell	Sarah	Teacher	Elmhurst	1.00	05/01/19	06/14/19	Parental Leave
McGavren	Anne	Teacher	Buena High	.40	08/19/19	06/12/20	Child Rearing
Johnson	Linda	Teacher	Sunset	1.00	08/16/19	06/11/20	Personal LOA
Aguilar	Bernice	Teacher	Montalvo	1.00	04/08/19	06/02/19	Parental Leave
Soles	Alyssa	Teacher	Pacific High	1.00	06/02/19	06/14/19	Parental Leave
McGavren	Anne	Teacher	Buena High	.60	04/25/19	06/14/19	Parental Leave
Maloney	Dawn	Teacher	Buena High	.20	08/19/19	06/12/20	Personal LOA
Stifel	Skye	Psychologist	Itinerant SPED	.10	08/01/19	06/30/20	Child Rearing

6. Ratification of District's Approval of Employment and Reemployment of Substitute Teachers for the 2018-19 School Year

Name	Credential Or Program	Ref /Date
Angeli, Louisa	Multiple Subject Credential	3/12/2019
Brenner, Suzanne	Multiple Subject Credential	3/12/2019
Burnell, Ruthann	Multiple Subject Credential	3/12/2019
Gustavsson, Carl	Emergency 30-Day Substitute Permit	3/12/2019
Leavitt-Pagaling, Patricia	Multiple Subject Credential	3/12/2019
Pantoja, Gabriela	Multiple Subject Credential	3/12/2019
Varela, Tyler	Emergency 30-Day Substitute Permit	3/12/2019

7. Ratification of District's Approval of Employment of Adult Education Teachers

Name	Assignment	Credential
Robert Brown	ABE, ESE & ESL Instructor	DS AE: Elementary & Secondary Basic Skills, Social Science, Spanish & English as a second Language

8. Classified Personnel Changes

The Personnel Commission approved the list of Classified Personnel Changes at its February 20, 2019 meeting. The Board of Education approved those changes at this time.

9. Establishment of Classified Positions

Classification	Location	Time Base	Funding
Bus Driver (3772)	Transportation	0.50 Hr / 181 Calendar	General Fund
Paraeducator Special Education (3786)	ATLAS - EIC	18.75 Hrs per week / 181 Calendar	Federal Spec Ed

10. Action Family Counseling Memorandum of Understanding 2018-19

The District entered into an agreement with Action Family Counseling for assistance in providing Alcohol, Tobacco and Drug Intervention/Prevention counseling support groups for students in secondary schools. The term of the agreement is November 1, 2018 through June 30, 2019.

11. CliftonLarsonAllen LLP Audit Services Agreement 2018-19

The District renewed its agreement with CliftonLarsonAllen, LLP for professional audit services that cover financial statements ending June 30, 2019.

12. Outdoor Education Agreement

The District entered into agreements with various groups that provide outdoor education and science camp programs. Board ratified the agreements as listed below:

<u>ORGANIZATION</u>	<u>SCHOOL</u>	<u>DATES</u>	<u>LOCATION</u>
Guided Discoveries	Mound	March 25-27, 2019	CIMI-Toyon Bay

13. Ratification of Final Settlement Agreement and Release of All Claims Case No. EC20190222

An agreement was reached regarding Case No. EC20190222.

14. Resolution #19-08, Remuneration of Board Member

Velma Lomax was unable to attend the February 26, 2019 meeting due to hardship. The Board adopted Resolution #19-08, entitled: Remuneration for Board Member Lomax in accordance with the provisions of Education Code Section 35120(c).

15. Checks for January and February 2019

The Board ratified checks for the months of January and February

16. Ratification of Purchase Orders (February 13, 2019 – February 26, 2019)

The listed purchase orders and change orders were approved.

128 Purchase Orders	=	\$568,177.47
PO Changes	=	8,268.98
GRAND TOTAL	=	\$576,546.45

COMING EVENTS - None

FUTURE BOARD ITEMS - None

BOARD/SUPERINTENDENT COMMENTS – None

CLOSED SESSION - None

ADJOURNMENT

At 8:30 p.m., it was moved by Mrs. Lomax seconded by Dr. Dannenberg and carried on a roll call vote of 3 - 2 (absent Mrs. Moran and Mr. Almaraz) to adjourn the meeting to the next regular meeting to be held at 7:00 p.m. on Tuesday, March 26, 2019.

APPROVED

_____ President

_____ Secretary